



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers

March 7th, 2016

9:00 a.m.

Mitch Twolan, Mayor	Present
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Don Murray, Councillor <i>arrived at 9:36 a.m.</i>	Present
Carl Sloetjes, Councillor	Absent
Mary Rose Walden, Administrator	Present
Sonya Watson, Clerk	Absent
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Matt Farrell, Chief Building Official	Present
Christopher Cleave, Fire Chief	Present
Mike Fair, Director of Facilities & Recreation	Present
Brianne Andrew, By-law Enforcement Officer	Absent
Grant Collins, Drainage Superintendent	Absent
Joanna Malott, Deputy Clerk	Present

Others Present: Ken Logtenburg, Liz Dadson, Rick Stow, Pierre Chauvin, Mitchell Avis, Dana Kieffer, David Smith, Bruce Stickney

Committee of the Whole Meeting

1. **Call to Order**

Mayor Twolan called the meeting to order at 9:00 a.m.

2. **Disclosure of Pecuniary Interest**

Name: N/A Item: N/A Nature of Interest: N/A

3. **Delegations**

3.1 B.M .Ross & Associates Ken Logtenburg 9:00 a.m.

Ken Logtenburg will be in attendance to present details of the Bridge Report attached in Report Number PW2016-03-05

The Township has 91 structures, 11 of which are over 80 years old. 5 structures are less than 25 years old. The life expectancy of bridges in the lower tier is about 80 years. 6 structures were rated less than fair.

The report gave a priority list of repair and replacement needs over a five year period with an average cost per year of \$433,750. The list for a 6 – 10 year period was an average of \$68,430 per year. Both were in 2015 dollars. Combining the two has a cost of \$250,000 per year.

Action: The Committee received the report. The Treasurer proposed prioritizing need and begin work as monies have been put aside for these structures.

3.2 MHBC Planning Pierre Chauvin & Mitchell Avis 1:00 p.m.

Pierre Chauvin & Mitchell Avis will be in attendance to lead a discussion on the Agriculture/Rural Policies in the Official Plan pertaining specifically to:

Agricultural lot size;

Surplus farm severances;

Second homes on agricultural lots; and

Industrial uses in the agricultural area

Representatives from Bruce County Planning will also be in attendance.

Action: Following the discussion on the four areas, it was determined that Council is looking for more flexibility on agricultural lot size for properties under 100 acres across the county but they have come to resolve on what the County policies support on the other three issues. The following resolution was passed.

Motion No.: 59

Moved by: Elliott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby accepts the recommendations of MHBC with regards to Surplus Farm Severances, Secondary Residences on Agricultural Properties and Industrial Uses in the Agricultural area and will follow the current Bruce County Official Plan policies when the Agricultural and Rural designated lands are removed from the Township's Local Plan and;

Further That the Committee seeks further input from MHBC and the County of Bruce Planning Department towards developing new Official Plan policies that would allow for more flexibility in the creation of lots less than 40 hectares (100 acres) in size both within the Township of Huron-Kinloss and county wide.

Carried

4. **Staff Reports**

- 4.1 [Report Number BLDG2016-03-04](#) prepared by Matt Farrell, Chief Building Official
February Monthly Report

Motion No:60

Moved by: Elliott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. BLDG2016-03-04 prepared by Matt Farrell, Chief Building Official.

Carried

- 4.2 [Report Number FIRE2016-03-04](#) prepared by Christopher Cleave, Fire Chief
Fire Department Monthly Report

Motion No:61

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2016-03-04 prepared by Christopher J. Cleave, Fire Chief and further that a by-law authorizing execution of the "Bruce Power Training Facility Use" agreement be brought forward to Council.

Carried

- 4.3 [Report Number BLE2016-03-04](#) prepared by Brianne Andrew, By-Law
Enforcement Officer
February Report

Motion No:62

Moved by: Elliott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE 2016-03-04 prepared by Brianne Andrew, By-Law Enforcement Officer.

Carried

- 4.4 [Report Number DRAIN2016-03-03](#) prepared by Grant Collins, Drainage
Superintendent
The Drainage Act- Change in Assessment

Motion No:63

Moved by: Hanna Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby accepts the voluntary agreement of the landowners involved in the Pollock Municipal Drain under Sec. 65.2 of the Drainage Act; and authorizes bringing a by-law forward.

Carried

- 4.5 [Report Number CS2016-03-11](#) prepared by Mike Fair, Director of CS
Municipally Significant Event for Mush Ball

Motion No:64

Moved by: Murray Seconded by: Abbott

March 7th, 2016

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2016-03-11, Municipally Significant Event for Mush Ball prepared by Mike Fair, Director of Community Services and;

FURTHER THAT the Committee authorizes a resolution be brought forward to the March 21, 2016 Council meeting that grants the request and outlines the following conditions to be ratified by Council:

- 1) Proof of Liability Insurance is provided to the municipality;
- 2) A municipal staff person is present at the event from 7:00 p.m. until 2:00 a.m. or until the site is vacated on Friday and Saturday night;
- 3) A schedule of Smart Serve ticket sellers/bartenders and associated certification numbers be provided by July 7th, 2016 to the Community Services Department;
- 4) Two paid security officials are present from 8:00 p.m. until 2:00 a.m. on Friday and Saturday night to ensure AGCO regulations and the Township Municipal Alcohol Risk Management Policy are adhered to.

Carried

- 4.6 [Report Number CS2016-03-12](#) prepared by Mike Fair, Director of CS Huron Shores Lions Club Waive Fees

Motion No:65

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2016-03-12 prepared by Mike Fair, Director of Community Services and as such grants a onetime rental fee waiver for the Huron Shores Lions Club for Saturday April 9th, 2016 at the Point Clark Community Centre.

Carried

- 4.7 [Report Number CS2016-03-13](#) prepared by Mike Fair, Director of CS Community Services Update

Action: Mike Fair will contact Hydro One to see if there is funding available to pay for a project as they have contributed \$5,000 in the past.

Motion No:66

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2016-03-13 Community Services Update Status Report, prepared by Mike Fair, Director of Community Services.

Carried

- 4.8 [Report Number TR2016-03-19](#) prepared by Jodi MacArthur, Treasurer 2015 Statement of Remuneration

Motion No:67

Moved by: Murray Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2016-03-19 prepared by Jodi MacArthur, Treasurer.

Carried

- 4.9 [Report Number TR2016-03-20](#) prepared by Jodi MacArthur, Treasurer
2016 Insurance Renewal

Action: Council authorized staff to look into possible advantages of a group tender for next insurance renewal and continue the use of adjusters in certain circumstances.

Motion No:68

Moved by: Murray Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2016-03-20 prepared by Jodi MacArthur, Treasurer.

Carried

- 4.10 [Report Number PW2016-03-01](#) prepared by Hugh Nichol, Director of PW
Waste Management Status Report

Motion No:69

Moved by: Elliott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. PW2016-03-01 as prepared by Hugh Nichol, Director of Public Works

Carried

- 4.11 [Report Number PW2016-03-02](#) prepared by Hugh Nichol, Director of PW
Water/ Wastewater Status Report

Motion No:70

Moved by: Gamble Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby accepts for information Report No. PW2016-03-02 as prepared by Hugh Nichol, Director of Public Works.

Carried

- 4.12 [Report Number PW2016-03-03](#) prepared by Hugh Nichol, Director of PW
OGRA/ROMA Conference

March 7th, 2016

Council met with 3 ministers and attended various workshops. Each gave feedback on their thoughts.

Jeff Elliott – attended a workshop with NWMO and shared that containers on a railway was the way they were going to move the material to the DGR. As we have no rail line, that might be an issue.

Don Murray – would like to be able to invite Minister McMeekin to visit and speak also with County about 50 acre severances. He had said, one size doesn't fit all.

Lillian Abbott – attended several and brought up that Social Housing is trying to integrate more with the communities rather than just have one concentrated area.

Jim Hanna – with regards to an asset management plan, replacement isn't always the answer as it can lead to more expenses in the future.

Mitch Twolan – overall, compared to other municipalities, we are in pretty good shape and we are fortunate to have a council that works together. We are in the queue for the hospital in Kincardine so we need to not give up and keep requesting funding.

Motion No:71

Moved by: Murray Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby considers for discussion Report No. PW2016-03-03 as prepared by Hugh Nichol, Director of Public Works.

Carried

- 4.13 [Report Number PW2016-03-04](#) prepared by Hugh Nichol, Director of PW
Spring Road Tour

Action: Don Murray is going to arrange to see inside one of the new turkey barns on the tour.

Motion No:72

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby considers for discussion Report No. PW2016-03-04 as prepared by Hugh Nichol, Director of Public Works and sets the date for the Spring Road Tour for Saturday, March 26th, 2016 leaving here at 9:00 am.

Carried

- 4.14 [Report Number PW2016-03-05](#) prepared by Hugh Nichol, Director of PW
Transportation Status Report

Motion No:73

Moved by: Elliott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby accepts for information Report No. PW2016-03-05 as prepared by Hugh Nichol, Director of Public Works.

Carried

- 4.15 [Report Number PW2016-03-06](#) prepared by Hugh Nichol, Director of PW Potawatomi, Ojibwa, Oki, Menomini, Kickapoo Tender Summary

Action: B.M. Ross recommended J.L. B. Construction at an amount of \$826,580.97.

Motion No:74

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby accepts Report No. PW2016-03-06 as prepared by Hugh Nichol, Director of Public Works and further a By-Law will be brought forward based on B.M. Ross and Associates Limited's recommendation.

Carried

- 4.16 [Report Number PW2016-03-07](#) prepared by Hugh Nichol Director of PW Mid-Huron Landfill Site Future

Motion No:75

Moved by: Abbott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby discusses the options as reported in Report No. PW2016-03-07 as prepared by Hugh Nichol, Director of Public Works and;

Further directs Huron-Kinloss will continue to honour the existing agreement until such time as the site is no longer used for the purpose of landfill refuse.

Carried

- 4.17 [Report Number BED2016-03-02](#) prepared by Taralyn Cronin, Business and Economic Officer
March 2016 Project Update

Motion No:76

Moved by: Murray Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. BED2016-03-02 prepared by Taralyn Cronin, Business & Economic Officer.

Carried

- 4.18 [Report Number ADM2016-03-06](#) prepared by Mary Rose Walden, Administrator
Public Nuisance By-Law

Motion No:77

Moved by: Gamble Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number ADMIN2016-03-06 prepared by Mary Rose Walden, Administrator and further authorizes bringing the by-law forward for consideration.

Carried

5. Correspondence Requiring Direction

5.1 Pine River Watershed Initiative Network

[Letter](#) regarding Sustainability Study

Action: Council is supportive of assisting the Pine River Watershed Initiative Network and their study. More specific information can be forwarded to Council when / if grant is received. The Clerk will send a letter of support.

6. Information

6.1 [Report Number CLK2016-03-11](#) prepared by Joanna Malott, Deputy Clerk
Correspondence and Information on the Table

Motion No:78

Moved by: Murray Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2016-03-11 prepared by Joanna Malott, Deputy Clerk.

Carried

7. New Business/Council Reports

7.1 Mayor Twolan informed Council that Bruce Power CEO, Duncan Hawthorne's retirement party will be held at the Ripley-Huron Community Centre on April 20th. There will be 50 tables, 10 to a table and the cost is \$5,000 per table. Proceeds will be going back to the local community.

Motion No.79

Moved by: Gamble Seconded by: Abbott

That the Township of Huron-Kinloss Council hereby approves the sharing of one table with the County of Bruce for Duncan Hawthorne's retirement party

Carried

8. Closed Session

8.1 Motion to go into Closed Session

Motion No:80

Moved by: Gamble Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby moves into the Closed Session Meeting at 11:30 a.m. for the purpose of discussing

- personal matters about an identifiable individual, including municipal or local board employees; Police Services Board applicants, Vacation Time, RHFD Personnel,
- labour relations or employee negotiations; Community Services Department, RHFD Personnel, Vacation Time
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; Boundary Act Application
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Boundary Act Application

Carried

8.2 Motion to rise from Closed Session

Motion No:81

Moved by: Hanna Seconded by: Gamble

THAT the Township of Huron-Kinloss Committee of the Whole hereby rises from the Closed Session Meeting at 11:50 a.m.

Carried

9. **Business Arising from Closed Session**

9.1 Motion No:84

Moved by: Elliott Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves the staff recommendations from the Closed Session Meeting

Carried

9.2 Motion No: 85

Moved by: Murray Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns for lunch break at 11:55 a.m.

Carried.

9.3 Motion No: 86

Moved by: Abbott Seconded by: Elliott

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That the Township of Huron-Kinloss Committee of the Whole hereby resumes the meeting following the lunch break at 1:00 p.m.

Carried.

The Official Plan discussion occurred for item 3.2 for approximately 2 hours following lunch.

10. **Adjournment**

10.1 Motion to Adjourn

Motion No:84

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Council hereby adjourns.

Carried

Original Signed by Mitch Twolan

Mayor

Original Signed by Sonya Watson

Clerk

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