

COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS MINUTES

Township of Huron-Kinloss Council will meet in regular session on the 18th day of March, 2013 at 7:00 p.m. in the Township of Huron-Kinloss Council Chambers.

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(A)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(A)
Treasurer	Jodi MacArthur	(P)
Drainage Superintendent	Grant Collins	(P)

OTHERS PRESENT: Murray Irvin, Elizabeth Irvin , Chris & Jackie Fisher, Rachel Nivens, Kara Hendricks, Mary Lou Raynard, Garit Reid, Liz Dadson, Barb McKay & other Directors of the Lucknow Agricultural Society.

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 pm.

2.0 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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3.0 ADOPTION OF THE MINUTES

Moved by Elliott
Seconded by Gamble

ADOPT COUNCIL MINUTES	64	THAT Huron-Kinloss Township Council hereby adopts the February 19 th , 2013 Council Meeting Minutes as written.	Carried.
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Moved by Sloetjes
Seconded by Elliott

ADOPT GENERAL COMMITTEE MINUTES	65	THAT Huron-Kinloss Township Council hereby adopts and approves the staff recommendations of the March 4 th , 2013 General Committee Meeting Minutes as written.	Carried.
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Moved by Gamble
Seconded by Elliott

ADOPT SPECIAL
COUNCIL
MINUTES

66

THAT Huron-Kinloss Township Council hereby adopts the February 15th, 2013 Special Council Meeting Minutes as written.

Carried.

4.0 DELEGATIONS

4.1 Lucknow Fall Fair Representative

This year is Lucknow's 150th Fall Fair and the Lucknow Agricultural Society would like to request additional funds so they can put on the best fall fair possible. They hope to use the additional funds to improve the quality and number of youth events offered.

STAFF COMMENTS: None at this time.

ACTION: Kara Hendricks spoke on behalf of the Society. They will be introducing new youth shows at the fair this year: reptile show and tough mudder and will be updating the website. Murray Irvin reported that they had seen new directors join this year and requested additional lighting on the parking lot adjacent to the old pumping station. The Council members on the Recreation Board will investigate this request. Mary Lou Raynard stated that the Ballagh Bunch will be performing at the fair this year and extended an invitation to Council to attend the opening ceremonies on Friday, September 20th. The Administrator reported that the Huron-Kinloss Ice Cream Trail will have an agricultural theme this year to recognize both the Lucknow & Ripley's 150th Anniversaries.

Moved by Gamble
Seconded by Elliott

LUCKNOW
AGRICULTURAL
SOCIETY
DONATION

67

THAT Huron-Kinloss Township Council hereby approves an additional amount of \$500.00 to the Lucknow Agricultural Society for 2013.

Carried.

5.0 CORRESPONDENCE COPIED FOR WHICH THE DIRECTION OF COUNCIL IS REQUIRED

5.1 Essentials of Firefighting Seminar

We have received information on "The Essentials of Firefighting and Firefighting 101" Seminar being held Sunday, May 5th and Monday, May 6th, 2013.

STAFF COMMENTS: The information has been attached for your review.

ACTION: Received and filed.

5.2 "Day of the Honey Bee" Letter

We have received a letter regarding establishing a "Day of the Honey Bee".

STAFF COMMENTS: We have copied the letter for your review.

ACTION: Approved.

Moved by Murray
Seconded by Abbott

DAY OF THE
HONEY BEE

68

THAT Huron-Kinloss Township Council hereby supports establishing a recognized "Day of the Honey Bee" by the Provincial Government and establishing a "National Day of the Honey Bee" by the Federal Government and further will write support letters to the appropriate agencies.

Carried.

5.3 Lucknow & District Kinsmen Summerfest

We have received correspondence from the Lucknow & District Kinsmen requesting the annual Slo-Pitch Tournament at the Lucknow & District Sports Complex as part of Summerfest be declared an "event of municipal significance".

STAFF COMMENTS: This is a long standing event in the municipality with no prior concerns. The Lucknow & District Kinsmen give back and donate to the community in many ways throughout the year. We have no concerns with the request. If Council concurs we have prepared a resolution for your consideration.

ACTION: Approved

Moved by Elliott
Seconded By Sloetjes

LUCKNOW
SUMMERFEST
(LUCKNOW &
DISTRICT
KINSMEN
CLUB)

69

THAT Huron-Kinloss Township Council hereby approves the request of the Lucknow & District Kinsmen and declares Lucknow Summerfest and the annual Slo-Pitch Tournament scheduled for June 20th- June 23rd, 2013 held at the Lucknow Sports Complex and Lucknow Lions Gazebo a 'municipally significant event' to facilitate the organizers obtaining the appropriate liquor licence.

Carried.

6.5 Municipal Insurance Program

Our current insurer has provided a quote to extend services for a one year period at an increase of \$3,938.00 (3%) over last year's premium.

2012-2013 Premium	\$131,803.00
2013-2014 Premium	\$135,741.00

STAFF COMMENTS: The increase includes the addition of one vehicle, which seems very reasonable. I recommend acceptance.

ACTION: Approved.

Moved by Sloetjes
Seconded by Elliott

ACCEPT 2013-
2014 INSURANCE
RENEWAL
QUOTE

73

THAT Huron-Kinloss Township Council hereby accepts the quote of Jardine Lloyd Thompson Canada Inc. in the amount of \$135,741.00 plus applicable taxes for the renewal of the municipal insurance program.

Carried

6.6 Grass Cutting Whitechurch

Moved by Elliott
Seconded by Sloetjes

GRASS CUTTING
WHITECHURCH

74

THAT Huron-Kinloss Township Council hereby approves hiring Gordon Dale for grass cutting in Whitechurch at a cost of \$90.00 per cut for 2013.

Carried.

6.7 Grass Cutting Kinlough Cemetery

Moved by Gamble
Seconded by Elliott

GRASS CUTTING
KINLOUGH
CEMETERY

75

THAT Huron-Kinloss Township Council hereby approves hiring Don McFarlan for grass cutting at the Kinlough Cemetery at a cost of \$225.00 for the 2013 season.

Carried.

6.8 Minutes of Settlement

Moved by Sloetjes
Seconded by Gamble

MINUTES OF SETTLEMENT 76 THAT Huron-Kinloss Township Council have no objection to Minutes of Settlement for the following properties:

<u>Year</u>	<u>Property Location</u>	<u>Roll #</u>		<u>Before</u>		<u>After</u>
2013	18 Scott Cres	41-07-160-009-01620	RT	480,000	RT	456,000
2014			RT	489,000	RT	456,000
2015			RT	498,000	RT	456,000
2016			RT	507,000	RT	456,000
	Destination CVA					
2013	802 Park Place	41-07-160-009-00816	RT	459,500	RT	440,000
2014			RT	483,000	RT	440,000
2015			RT	506,500	RT	448,000
2016			RT	530,000	RT	452,000
	Destination CVA					

Carried.

7.0 REPORTS OF STAFF AND COMMITTEES

7.1 Tender closing for the Maple and Ash Trees for Sale

Project No. 2013-01 closed on Thursday, March 14th, 2013 at 12:00pm.

STAFF COMMENTS: Only one tender was received. The tender received from Brian Regier was in the amount of \$225.00 including H.S.T. We recommend accepting this tender submission. A resolution has been prepared below if you wish to accept the tender bid. We seek your direction.

ACTION: Approved

Moved by Gamble
Seconded by Sloetjes

MAPLE / ASH
LOGS AND
FIREWOOD

77 THAT Huron-Kinloss Township Council accepts the tender bid received from Brian Regier in the amount of \$225.00 for sale of the maple and ash logs / firewood (Project # 2013-01).

Carried.

7.2 Watermain Project Tenders

Eight tender bids were received for the Jeater Street, Concession 12, Lake Range Drive, and Kennedy Road Watermain Project.

VanDriel Excavating Inc.	\$395,569.13
Bill & Tom Kempton Construction	396,389.56
Robinson Farm Drainage Limited	399,540.88
Omega Contractors Inc.	403,425.93
Kurtis Smith Excavating Inc.	456,520.00
Reeves Construction Limited	474,289.95
SMRS Construction	511,315.58
Moorefield Excavating Ltd.	556,089.76

The above prices are for construction only, and do not include approvals, engineering, etc.

STAFF COMMENTS: The Director of Public Works is recommending the Township accept the bid of VanDriel Excavating Inc. of Clinton ON. The budget price, including approvals, engineering, etc., is \$615,000.00. A by-law has been prepared for your consideration.

ACTION: Approved

7.3 Bridge Rehabilitation Tenders

Six tender bids were received for the rehabilitation of bridges K16, H27 and H34.

AJN Builders Incorporated	\$229,098.91
Theo Vandenberg Construction Inc.	257,198.40
Xterra Construction Inc.	274,306.37
Lavis Contracting Co. Limited	288,048.87
Jarlian Construction Inc.	309,040.33
W.G. Kelly Construction Ltd.	323,686.47

The above prices are for construction only, and do not include approvals, engineering, etc.

STAFF COMMENTS: The Director of Public Works is recommending the Township accept the bid of AJN Builders Incorporated of Dublin, ON. For your information the K16 (South Kinloss Avenue bridge) rehabilitation costs will be funded through gas tax monies, while the H27 and H34 repairs have been included in the 2013 bridge maintenance budget. Contractor is proposing to begin work the first week of May. A by-law has been prepared for your consideration.

ACTION: Approved

7.4 Landfill Summer Student Hire

Moved by Elliott
Seconded By Sloetjes

LANDFILL
SUMMER
STUDENT HIRE

78

THAT Huron-Kinloss Township Council hereby approves hiring Ian McGugan as student landfill assistant to start April 6th, 2013 for the 2013 season.

Carried.

8.0 **BY-LAWS AND AGREEMENTS**

8.1 2013 Budget By-Law

Moved by Sloetjes
Seconded by Gamble

2013 BUDGET
BY-LAW

79

THAT leave be given to introduce By-Law Number 2013-21 being the "2013 Budget By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

8.2 2013 Tax Rate By-Law

Moved by Abbott
Seconded by Murray

2013 TAX RATE
BY-LAW

80

THAT leave be given to introduce By-Law Number 2013-22 being the "2013 Tax Rate By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

8.3 Municipal Infrastructure Investment Initiative (MIII) Agreement By-Law

Moved by Murray
Seconded by Abbott

MIII-AMP
AGREEMENT
BY-LAW

81

THAT leave be given to introduce By-Law Number 2013-23 being the "Municipal Infrastructure Investment Initiative (MIII) Agreement By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

8.4 Stewart Municipal Drain Actual Cost Apportionment By-Law

Moved by Sloetjes
Seconded by Abbott

STEWART
MUNICIPAL
DRAIN ACTUAL
COST
APPORTIONMENT

82

THAT leave be given to introduce By-Law Number 2013-24 being the "Stewart Municipal Drain Actual Cost Apportionment By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

8.5 Burton Collins Municipal Drain Cost Apportionment By-Law

Moved by Abbott
Seconded by Sloetjes

BURTON
COLLIIONS
MUNICIPAL
DRAIN ACTUAL
COST
APPORTIONMENT

83

THAT leave be given to introduce By-Law Number 2013-25 being the "Burton Collins Municipal Drain Actual Cost Apportionment By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

8.6 Pollard Municipal Drain Cost Apportionment By-Law

Moved by Elliott
Seconded by Abbott

POLLARD
MUNICIPAL
DRAIN ACTUAL
COST
APPORTIONMENT

84

THAT leave be given to introduce By-Law Number 2013-26 being the " Pollard Municipal Drain Actual Cost Apportionment By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

8.7 Pollard Branches "J" and "K" Municipal Drain Cost Apportionment By-Law

Moved by Abbott
Seconded by Elliott

POLLARD
BRANCHES "J"
AND "K"
MUNICIPAL
DRAIN ACTUAL
COST
APPORTIONMENT

85

THAT leave be given to introduce By-Law Number 2013-27 being the "Pollard Branches "J" and "K" Municipal Drain Actual Cost Apportionment By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

8.8 Kaake Stanley Branch Municipal Drain Cost Apportionment By-Law

Moved by Murray
Seconded by Abbott

KAAKE STANLEY BRANCH MUNICIPAL DRAIN ACTUAL COST APPORTIONMENT 86 THAT leave be given to introduce By-Law Number 2013-28 being the "Kaake Stanley Branch Municipal Drain Actual Cost Apportionment By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

8.9 Photocopier Lease 2013 Acceptance By-Law

Moved by Abbott
Seconded by Murray

PHOTOCOPIER LEASE 2013 ACCEPTANCE 87 THAT leave be given to introduce By-Law Number 2013-29 being the " Photocopier Lease 2013 Acceptance By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

8.10 Jeater/Kennedy Street Watermain Upgrade Tender Acceptance

Moved by Abbott
Seconded by Murray

JEATER / KENNEDY STREET WATERMAIN UPGRADE TENDER ACCEPTANCE 88 THAT leave be given to introduce By-Law Number 2013-30 being the " Jeater/Kennedy Street Watermain Upgrade Tender Acceptance By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

8.11 South Kinloss Avenue Bridge Repair Tender Acceptance

Moved by Murray
Seconded by Abbott

SOUTH KINLOSS AVENUE BRIDGE REPAIR TENDER ACCEPTANCE 89 THAT leave be given to introduce By-Law Number 2013-31 being the " South Kinloss Avenue Bridge Repair Tender Acceptance By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

9.0 CORRESPONDENCE RECEIVED FOR WHICH THE DIRECTION OF COUNCIL IS NOT REQUIRED

9.1 JLT Public Sector, The Risk Reporter

Please find attached a copy of the February 2013 issue of The Risk Reporter containing information related to risk management.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION: Noted.

9.2 March Planning Meeting

Council is advised there will be a Planning Meeting on March 25th, 2013

STAFF COMMENTS: There is only one application on this meeting. We bring this to your attention for information purposes.

ACTION: Noted.

9.3 Thank you letter from BBFG

We have attached a thank you letter from Bruce Botanical Food Gardens (BBFG) as a follow up to the presentation on Monday March 4th, 2013.

STAFF COMMENTS: We bring this to your attention for information purposes.

ACTION: Noted.

10.0 TOWNSHIP COMMITTEE MINUTES RECEIVED

10.1 Lucknow & District Joint Recreation Board

Minutes of meeting held January 23rd, 2013.

10.2 Lucknow & District Fire Board

Minutes of meeting held February 20th, 2013.

10.3 Lucknow Downtown Revitalization Committee

Minutes of meeting held December 4th, 2012.

10.4 Multi-Municipal Wind Turbine Working Group

Minutes of meeting held February 28th, 2013.

11.0 NEW BUSINESS/COUNCIL REPORTS

11.1 OSPCA Meeting Update

Deputy Mayor Gamble and By-Law Enforcement Officer, Brianne Elliott, attended a meeting on March 13th, 2013 sponsored by Bruce County Federation of Agriculture. The meeting was to explore alternative methods of enforcing the Ontario Society for the Prevention of Cruelty to Animals (OSPCA) Act due to the ceasing of services from their Grey Bruce branch.

STAFF COMMENTS: Deputy Mayor Gamble will give a verbal report to Council.

ACTION: There was very good representation from Grey & Bruce municipalities, 2-Police organizations, 2-Veterinary representations and the Federation of Agriculture. The Federation is willing to assist with large animal complaints. The OPP is prepared to take over enforcement with assistance from local By-law Enforcement Officers. Changes to the legislation are required and the OPP will be pursuing this.

12.0 OTHER AGENCY MINUTES & REPORTS RECIEVED

No reports received.

13.0 CORRESPONDENCE AND INFORMATION ON COUNCIL TABLE

13.1	<i>AMO</i>	AMO Watch File – March 14, 2013
13.2		AMO Watch File – March 7, 2013
13.3		Communicate AMO: <i>AMO President Speaks on Municipal Challenges for Year Ahead at 2013 ROMA/OGRA Conference</i> March 7, 2013
13.4		Communicate AMO: <i>Helping to Answer Your Questions</i> March 6, 2013
13.5		Communicate AMO: <i>Updates to Canada's Gas Tax Fund</i> March 6, 2013
13.6		AMO Watch File – February 28, 2013
13.7		Communicate AMO: <i>Interest Arbitration Update and Call to Action</i> February 28, 2013
13.8	<i>Grey Bruce Health Unit</i>	News Release: <i>Father's Matter – Learning to better Engage Fathers</i> March 14, 2013
13.9		News Release: <i>World TB Day – Stop TB In My Lifetime</i> March 13, 2013
13.10		News Release: <i>Measles in Ontario</i> March 12, 2013
13.11		HC Link – South West Regional Gathering : <i>Food System Sustainability – Addressing Local Barriers to Success</i>
13.12	<i>General</i>	Autism Ontario – <i>Autism Awareness Day is April 2nd, 2013</i>
13.13		Maitland Valley Conservation Authority – <i>Building A Resilient Watershed</i> March 6, 2013
13.14		Minister Responsible for Seniors February 8 th , 2013
13.15		Great Lakes & St Lawrence Cities Initiative – <i>Making Waves</i> March 1, 2013
13.16		Lake Huron e-news March , 2013

14.0 **CLOSED SESSION**

Moved by Murray
Seconded by Abbott

MOVE TO
CLOSED
SESSION

90

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:10 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Special Committee Appointments
 - Summer Student Program

Carried.

15.0 **RETURN TO OPEN SESSION**

Moved by Abbott
Seconded by Murray

RISE FROM
CLOSED
SESSION

91

THAT Huron-Kinloss Township Council rise from Closed Session at 9:00 p.m.

Carried

16.0 **BUSINESS ARISING FROM THE CLOSED SESSION**

Moved by Sloetjes
Seconded by Abbott

SUMMER
STUDENT HIRES

92

THAT Huron-Kinloss Township Council hereby approves hiring the following summer students for the 2013 season:

Amberly	Keelan	Administrative Assistant
Joshua	Howe	Park/Trails
Megan	Lowry	Park/Trails
Chelsea	Stanley	Park/Trails
Kaeley	Hanna	Park/Trails
Ryan	Husk	Park/Trails
McKenna	Scott	Flower Beds/Watering
Leanne	MacDonald	Painting/Beach/Parks

Carried.

17.0 CONFIRMING BY-LAW

Moved by Abbott
Seconded by Murray

MARCH, 2013
CONFIRMATORY
BY-LAW

93

THAT leave be given to introduce By-Law Number 2013-32 being the "March 2013 Confirmatory By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

Carried.

18.0 ADJOURN

Moved by Gamble
Seconded by

ADJOURN

94

THAT Huron-Kinloss Township Council do now adjourn to meet again on April 1st, 2013 at 7:00 p.m. or at the Call of the Mayor.

Carried

Original Signed by Mitch Twolan
Mayor

Original Signed By Sonya Watson
Clerk