

COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS AGENDA

Township of Huron-Kinloss Council will meet in regular session on the 18th day of March, 2013 at 7:00 p.m. in the Township of Huron-Kinloss Council Chambers.

Mayor	Mitch Twolan	()
Deputy Mayor	Wilfred Gamble	()
Councillors	Lillian Abbott	()
	Jeff Elliott	()
	Jim Hanna	()
	Don Murray	()
	Carl Sloetjes	()
Administrator	Mary Rose Walden	()
Clerk	Sonya Watson	(A)
Treasurer	Jodi MacArthur	()

OTHERS PRESENT:

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at _____

2.0 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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3.0 ADOPTION OF THE MINUTES

Moved by
Seconded by

ADOPT COUNCIL
MINUTES

THAT Huron-Kinloss Township Council hereby adopts the [February 19th, 2013](#) Council Meeting Minutes as written.

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Moved by
Seconded by

ADOPT GENERAL
COMMITTEE
MINUTES

THAT Huron-Kinloss Township Council hereby adopts and approves the staff recommendations of the [March 4th, 2013](#) General Committee Meeting Minutes as written.

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Moved by
Seconded by

ADOPT SPECIAL
COUNCIL
MINUTES

THAT Huron-Kinloss Township Council hereby adopts the [February 15th, 2013](#) Special Council Meeting Minutes as written.

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4.0 DELEGATIONS

4.1 [Lucknow Fall Fair Representative](#)

This year is Lucknow's 150th Fall Fair and the Lucknow Agricultural Society would like to request additional funds so they can put on the best fall fair possible. They hope to use the additional funds to improve the quality and number of youth events offered.

STAFF COMMENTS: None at this time.

ACTION:

5.0 CORRESPONDENCE COPIED FOR WHICH THE DIRECTION OF COUNCIL IS REQUIRED

5.1 [Essentials of Firefighting Seminar](#)

We have received information on "The Essentials of Firefighting and Firefighting 101" Seminar being held Sunday, May 5th and Monday, May 6th, 2013.

STAFF COMMENTS: The information has been attached for your review.

ACTION:

5.2 ["Day of the Honey Bee" Letter](#)

We have received a letter regarding establishing a "Day of the Honey Bee".

STAFF COMMENTS: We have copied the letter for your review.

ACTION:

5.3 Lucknow & District Kinsmen Summerfest

We have received correspondence from the Lucknow & District Kinsmen requesting the annual Slo-Pitch Tournament at the Lucknow & District Sports Complex as part of Summerfest be declared an "event of municipal significance".

STAFF COMMENTS: This is a long standing event in the municipality with no prior concerns. The Lucknow & District Kinsmen give back and donate to the community in many ways throughout the year. We have no concerns with the request. If Council concurs we have prepared a resolution for your consideration.

ACTION:

Moved by
Seconded By

LUCKNOW
SUMMERFEST
(LUCKNOW &
DISTRICT
KINSMEN
CLUB)

THAT Huron-Kinloss Township Council hereby approves the request of the Lucknow & District Kinsmen and declares Lucknow Summerfest and the annual Slo-Pitch Tournament scheduled for June 20th- June 23rd, 2013 held at the Lucknow Sports Complex and Lucknow Lions Gazebo a 'municipally significant event' to facilitate the organizers obtaining the appropriate liquor licence.

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6.0 FINANCIAL REPORTS

6.1 [Payment of Current Accounts as Presented](#)

Moved by
Seconded By

APPROVE
MARCH
ACCOUNTS

THAT Huron-Kinloss Township Council hereby authorizes the payment of the March, 2013 accounts as presented.

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6.2 [Payment of Previous Month Accounts](#)

Moved by
Seconded by

APPROVE
ACTUAL
FEBRUARY
PAYMENTS

THAT Huron-Kinloss Township Council hereby approves the payment of the February, 2013 accounts in the amount of \$821,798.99.

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6.3 [Summary Revenue/Expenditure Reports](#)

Reports for Township, RHCC and Point Clark CC to February 28, 2013.

Moved by
Seconded by

FEB REVENUE
EXPENDITURE
REPORTS

THAT Huron-Kinloss Township Council reviews and receives the summary revenue/expenditure reports of the Treasurer as written.

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6.4 [2013 Budget](#)

Attached is an information release summarizing the results of the budget that is being brought forward for adoption (item 8.1).

STAFF COMMENTS: None

ACTION:

6.5 Municipal Insurance Program

Our current insurer has provided a quote to extend services for a one year period at an increase of \$3,938.00 (3%) over last year's premium.

2012-2013 Premium	\$131,803.00
2013-2014 Premium	\$135,741.00

STAFF COMMENTS: The increase includes the addition of one vehicle, which seems very reasonable. I recommend acceptance.

ACTION:

Moved by
Seconded by

ACCEPT 2013-
2014 INSURANCE
RENEWAL
QUOTE

THAT Huron-Kinloss Township Council hereby accepts the quote of Jardine Lloyd Thompson Canada Inc. in the amount of \$135,741.00 plus applicable taxes for the renewal of the municipal insurance program.

6.6 Grass Cutting Whitechurch

Moved by
Seconded by

GRASS CUTTING
WHITECHURCH

THAT Huron-Kinloss Township Council hereby approves hiring Gordon Dale for grass cutting in Whitechurch at a cost of \$90.00 per cut for 2013.

6.7 Grass Cutting Kinlough Cemetery

Moved by
Seconded by

GRASS CUTTING
KINLOUGH
CEMETERY

THAT Huron-Kinloss Township Council hereby approves hiring Don McFarlan for grass cutting at the Kinlough Cemetery at a cost of \$225.00 for the 2013 season.

6.8 Minutes of Settlement

Moved by
Seconded by

MINUTES OF
SETTLEMENT

THAT Huron-Kinloss Township Council have no objection to Minutes of Settlement for the following properties:

<u>Year</u>	<u>Property Location</u>	<u>Roll #</u>		<u>Before</u>		<u>After</u>
2013	18 Scott Cres	41-07-160-009-01620	RT	480,000	RT	456,000
2014			RT	489,000	RT	456,000
2015			RT	498,000	RT	456,000
2016	Destination CVA		RT	507,000	RT	456,000
2013	802 Park Place	41-07-160-009-00816	RT	459,500	RT	440,000
2014			RT	483,000	RT	440,000
2015			RT	506,500	RT	448,000
2016	Destination CVA		RT	530,000	RT	452,000

7.0 **REPORTS OF STAFF AND COMMITTEES**

7.1 Tender closing for the Maple and Ash Trees for Sale

Project No. 2013-01 closed on Thursday, March 14th, 2013 at 12:00pm.

STAFF COMMENTS: Only one tender was received. The tender received from Brian Regier was in the amount of \$225.00 including H.S.T. We recommend accepting this tender submission. A resolution has been prepared below if you wish to accept the tender bid. We seek your direction.

ACTION:

Moved by
Seconded by

MAPLE / ASH
LOGS AND
FIREWOOD

THAT Huron-Kinloss Township Council accepts the tender bid received from Brian Regier in the amount of \$225.00 for sale of the maple and ash logs / firewood (Project # 2013-01).

7.2 Watermain Project Tenders

Eight tender bids were received for the Jeater Street, Concession 12, Lake Range Drive, and Kennedy Road Watermain Project.

VanDriel Excavating Inc.	\$395,569.13
Bill & Tom Kempton Construction	396,389.56
Robinson Farm Drainage Limited	399,540.88
Omega Contractors Inc.	403,425.93
Kurtis Smith Excavating Inc.	456,520.00
Reeves Construction Limited	474,289.95
SMRS Construction	511,315.58
Moorefield Excavating Ltd.	556,089.76

The above prices are for construction only, and do not include approvals, engineering, etc.

STAFF COMMENTS: The Director of Public Works is recommending the Township accept the bid of VanDriel Excavating Inc. of Clinton ON. The budget price, including approvals, engineering, etc., is \$615,000.00. A by-law has been prepared for your consideration.

ACTION:

7.3 Bridge Rehabilitation Tenders

Six tender bids were received for the rehabilitation of bridges K16, H27 and H34.

AJN Builders Incorporated	\$229,098.91
Theo Vandenberg Construction Inc.	257,198.40
Xterra Construction Inc.	274,306.37
Lavis Contracting Co. Limited	288,048.87
Jarlian Construction Inc.	309,040.33
W.G. Kelly Construction Ltd.	323,686.47

The above prices are for construction only, and do not include approvals, engineering, etc.

STAFF COMMENTS: The Director of Public Works is recommending the Township accept the bid of AJN Builders Incorporated of Dublin, ON. For your information the K16 (South Kinloss Avenue bridge) rehabilitation costs will be funded through gas tax monies, while the H27 and H34 repairs have been included in the 2013 bridge maintenance budget. Contractor is proposing to begin work the first week of May. A by-law has been prepared for your consideration.

ACTION:

7.4 Landfill Summer Student Hire

Moved by
Seconded By

LANDFILL
SUMMER
STUDENT HIRE

THAT Huron-Kinloss Township Council hereby approves hiring Ian McGugan as student landfill assistant to start April 6th, 2013 for the 2013 season.

8.0 BY-LAWS AND AGREEMENTS

8.1 [2013 Budget By-Law](#)

Moved by
Seconded by

2013 BUDGET
BY-LAW

THAT leave be given to introduce By-Law Number 2013-21 being the "2013 Budget By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

8.2 [2013 Tax Rate By-Law](#)

Moved by
Seconded by

2013 TAX RATE
BY-LAW

THAT leave be given to introduce By-Law Number 2013-22 being the "2013 Tax Rate By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

8.3 [Municipal Infrastructure Investment Initiative \(MIII\) Agreement By-Law](#)

Moved by
Seconded by

MIII-AMP
AGREEMENT
BY-LAW

THAT leave be given to introduce By-Law Number 2013-23 being the "Municipal Infrastructure Investment Initiative (MIII) Agreement By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

8.4 [Stewart Municipal Drain Actual Cost Apportionment By-Law](#)

Moved by
Seconded by

STEWART
MUNICIPAL
DRAIN ACTUAL
COST
APPORTIONMENT

THAT leave be given to introduce By-Law Number 2013-24 being the "Stewart Municipal Drain Actual Cost Apportionment By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

8.5 [Burton Collins Municipal Drain Cost Apportionment By-Law](#)

Moved by
Seconded by

BURTON
COLLIONS
MUNICIPAL
DRAIN ACTUAL
COST
APPORTIONMENT

THAT leave be given to introduce By-Law Number 2013-25 being the "Burton Collins Municipal Drain Actual Cost Apportionment By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

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8.6 [Pollard Municipal Drain Cost Apportionment By-Law](#)

Moved by
Seconded by

POLLARD
MUNICIPAL
DRAIN ACTUAL
COST
APPORTIONMENT

THAT leave be given to introduce By-Law Number 2013-26 being the "Pollard Municipal Drain Actual Cost Apportionment By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

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8.7 [Pollard Branches "J" and "K" Municipal Drain Cost Apportionment By-Law](#)

Moved by
Seconded by

POLLARD
BRANCHES "J"
AND "K"
MUNICIPAL
DRAIN ACTUAL
COST
APPORTIONMENT

THAT leave be given to introduce By-Law Number 2013-27 being the "Pollard Branches "J" and "K" Municipal Drain Actual Cost Apportionment By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

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8.8 [Kaake Stanley Branch Municipal Drain Cost Apportionment By-Law](#)

Moved by
Seconded by

KAAKE STANLEY
BRANCH
MUNICIPAL
DRAIN ACTUAL
COST
APPORTIONMENT

THAT leave be given to introduce By-Law Number 2013-28 being the "Kaake Stanley Branch Municipal Drain Actual Cost Apportionment By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

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8.9 [Photocopier Lease 2013 Acceptance By-Law](#)

Moved by
Seconded by

PHOTOCOPIER
LEASE 2013
ACCEPTANCE

THAT leave be given to introduce By-Law Number 2013-29 being the " Photocopier Lease 2013 Acceptance By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

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8.10 [Jeater/Kennedy Street Watermain Upgrade Tender Acceptance](#)

Moved by
Seconded by

JEATER /
KENNEDY
STREET
WATERMAIN
UPGRADE
TENDER
ACCEPTANCE

THAT leave be given to introduce By-Law Number 2013-30 being the " Jeater/Kennedy Street Watermain Upgrade Tender Acceptance By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

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8.11 [South Kinloss Avenue Bridge Repair Tender Acceptance](#)

Moved by
Seconded by

SOUTH KINLOSS
AVENUE BRIDGE
REPAIR TENDER
ACCEPTANCE

THAT leave be given to introduce By-Law Number 2013-31 being the " South Kinloss Avenue Bridge Repair Tender Acceptance By-Law" and that it now be read severally a first, second and third time and finally passed this 18th day of March, 2013.

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9.0 **CORRESPONDENCE RECEIVED FOR WHICH THE DIRECTION OF COUNCIL IS NOT REQUIRED**

9.1 [JLT Public Sector, The Risk Reporter](#)

Please find attached a copy of the February 2013 issue of The Risk Reporter containing information related to risk management.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION:

9.2 March Planning Meeting

Council is advised there will be a Planning Meeting on March 25th, 2013

STAFF COMMENTS: There is only one application on this meeting. We bring this to your attention for information purposes.

ACTION:

9.3 [Thank you letter from BBFG](#)

We have attached a thank you letter from Bruce Botanical Food Gardens (BBFG) as a follow up to the presentation on Monday March 4th, 2013.

STAFF COMMENTS: We bring this to your attention for information purposes.

ACTION:

10.0 TOWNSHIP COMMITTEE MINUTES RECEIVED

10.1 Lucknow & District Joint Recreation Board

Minutes of meeting held [January 23rd, 2013](#).

10.2 Lucknow & District Fire Board

Minutes of meeting held [February 20th, 2013](#).

10.3 Lucknow Downtown Revitalization Committee

Minutes of meeting held [December 4th, 2012](#).

10.4 Multi-Municipal Wind Turbine Working Group

Minutes of meeting held [February 28th, 2013](#).

11.0 NEW BUSINESS/COUNCIL REPORTS

11.1 OSPCA Meeting Update

Deputy Mayor Gamble and By-Law Enforcement Officer, Brianne Elliott, attended a meeting on March 13th, 2013 sponsored by Bruce County Federation of Agriculture. The meeting was to explore alternative methods of enforcing the Ontario Society for the Prevention of

Cruelty to Animals (OSPCA) Act due to the ceasing of services from their Grey Bruce branch.

STAFF COMMENTS: Deputy Mayor Gamble will give a verbal report to Council.

ACTION:

12.0 OTHER AGENCY MINUTES & REPORTS RECIEVED

13.0 CORRESPONDENCE AND INFORMATION ON COUNCIL TABLE

13.1	<i>AMO</i>	AMO Watch File – March 14, 2013
13.2		AMO Watch File – March 7, 2013
13.3		Communicate AMO: <i>AMO President Speaks on Municipal Challenges for Year Ahead at 2013 ROMA/OGRA Conference</i> March 7, 2013
13.4		Communicate AMO: <i>Helping to Answer Your Questions</i> March 6, 2013
13.5		Communicate AMO: <i>Updates to Canada's Gas Tax Fund</i> March 6, 2013
13.6		AMO Watch File – February 28, 2013
13.7		Communicate AMO: <i>Interest Arbitration Update and Call to Action</i> February 28, 2013
13.8	<i>Grey Bruce Health Unit</i>	News Release: <i>Father's Matter – Learning to better Engage Fathers</i> March 14, 2013
13.9		News Release: <i>World TB Day – Stop TB In My Lifetime</i> March 13, 2013
13.10		News Release: <i>Measles in Ontario</i> March 12, 2013
13.11		HC Link – South West Regional Gathering : Food System Sustainability – Addressing Local Barriers to Success
13.12	<i>General</i>	Autism Ontario – Autism Awareness Day is April 2 nd , 2013
13.13		Maitland Valley Conservation Authority – <i>Building A Resilient Watershed</i> March 6, 2013
13.14		Minister Responsible for Seniors February 8 th , 2013
13.15		Great Lakes & St Lawrence Cities Initiative – Making Waves March 1, 2013
13.16		Lake Huron e-news March , 2013

14.0 CLOSED SESSION

Moved by
Seconded by

MOVE TO
CLOSED
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Special Committee Appointments
 - Summer Student Program

15.0 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Huron-Kinloss Township Council rise from Closed Session at
p.m.

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16.0 BUSINESS ARISING FROM THE CLOSED SESSION

Moved by
Seconded by

BUSINESS
ARISING FROM
THE CLOSED
SESSION

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17.0 CONFIRMING BY-LAW

Moved by
Seconded by

MARCH, 2013
CONFIRMATORY
BY-LAW

THAT leave be given to introduce By-Law Number 2013-32 being the
"March 2013 Confirmatory By-Law" and that it now be read severally
a first, second and third time and finally passed this 18th day of
March, 2013.

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18.0 ADJOURN

Moved by
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again on
April 1st, 2013 at 7:00 p.m. or at the Call of the Mayor.

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