



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers

May 1st, 2017

7:00 p.m.

Mitch Twolan, Mayor	Absent
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Don Murray, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Absent
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Matt Farrell, Chief Building Official	Present
Christopher Cleave, Fire Chief	Absent
Mike Fair, Director of Community Services	Present
Heather Falconer, By-Law Enforcement Officer	Absent
Grant Collins, Drainage Superintendent	Absent

Others Present: Rob Parker, Al Prang, Duncan Black, Rob Munn, Liz Dadson

Committee of the Whole Meeting

1. Call to Order

Deputy Mayor Gamble called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

Name: n/a Item: n/a Nature of Interest: n/a

3. Delegations

3.1 Community Living Kincardine & District 7:00 p.m.

Residents of Community Living will be attending to bring awareness to Community Living Month and request support by raising a flag Huron-Kinloss.

Action: The Clerk reported Community Living was unable to attend the meeting.

3.2 McCosh Grove Association

7:05 p.m.

Rob Parker & Allan Prang - McCosh Grove Limited

Mr. Parker and Mr. Prang will be attending to provide information regarding ownership of the right of way/road allowance between cottages 16 and 17 Bruce Beach in association with the Munn Cottage encroachment.

[Letter from McCosh Grove Limited](#)

[Map provided by McCosh Grove Limited](#)

[Map from Bruce County Maps](#)

Action: Rob Parker and Allan Prang from McCosh Grove Limited reviewed their letter and requested a copy of any documentation the Township has indicating ownership of the road allowances between cottage 16 and 17 and cottages 4 and 5, Bruce Beach. They stated they wish to ensure residents in that area continue to have the right to use the road allowances to access the beach. They are requesting the Township not sell the road allowance to adjacent owners. The Clerk noted ownership on the road allowance between cottages 16 and 17 has been confirmed and the documentation can be provided to McCosh Grove Limited. The tax department is working with MPAC on the taxation matter and will respond.

4. **Staff Reports**

4.1 [Report Number BLDG2017-05-08](#) prepared by Matt Farrell, Chief Building Official
April Monthly Report

Motion No: 135

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2017-05-08 prepared by Matt Farrell, Chief Building Official.

Carried.

4.2 [Report Number FIRE2017-05-10](#) prepared by Chris Cleave, Fire Chief
Fire Department Monthly Report

Motion No: 136

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2017-05-10 prepared by Christopher J. Cleave, Fire Chief.

Carried.

- 4.3 [Report Number BLE2017-05-07](#) prepared by Heather Falconer, By-Law Enforcement Officer
April Monthly Report
Motion No: 137
Moved by: Sloetjes Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2017-05-07 prepared by Heather Falconer, By-Law Enforcement Officer and also in doing approves bringing forward a by-law appointing Chris Cleave, Fire Chief as an alternate Municipal Law Enforcement Officer.
Carried.
- 4.4 [Report Number TR2017-05-35](#) prepared by Jodi MacArthur, Treasurer
Status Report May 2017
Motion No: 138
Moved by: Elliott Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number TR2017-05-35 prepared by Jodi MacArthur, Treasurer.
Carried.
- 4.5 [Report Number TR2017-05-36](#) prepared by Jodi MacArthur, Treasurer
Lions Pledge to Picnic Shelter
Motion No: 139
Moved by: Sloetjes Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number TR2017-05-36 prepared by Jodi MacArthur, Treasurer and authorizes an advance of funds pledged by the Ripley & District Lions Club for the picnic shelter project completion in 2017.
Carried.
- 4.6 [Report Number CS2017-05-14](#) prepared by Mike Fair, Director of Community Services
Summer Day Camp Leader Student Hires
Motion No: 140
Moved by: Elliott Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-05-14 Summer Day Camp Leader Student Hires prepared by Mike Fair, Director of Community Services.
Carried.

- 4.7 [Report Number CS2017-05-15](#) prepared by Mike Fair, Director of Community Services
May Status Report
Motion No: 141
Moved by: Elliott Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2017-05-15 May Status Report, prepared by Mike Fair, Director of Community Services
Carried.
- 4.8 [Report Number CS2017-05-16](#) prepared by Mike Fair, Director of Community Services
Point Clark Dog Park
Motion No: 142
Moved by: Sloetjes Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-05 16 Point Clark Dog Park prepared by Mike Fair, Director of Community Services,
And FURTHER THAT the following residents be appointed to an Ad-Hoc Committee for the development and installation of the Point Clark Dog Park for the period May1st, 2017 until October 1st 2017. The volunteers include Laura Kuchma, Tim Teather, Kev McLean Harper, Barry Spooner, Marianne Goodman, Jeff Goodman, Sandra Getchell, Jim Getchell, Donna Eckert, and Tory Colling.
Carried.
- 4.9 [Report Number CS2017-05-17](#) prepared by Mike Fair, Director of Community Services
Caretaker Services for Point Clark Community
Motion No: 143
Moved by: Elliott Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-05-17 Caretaker Services for Point Clark Community Centre prepared by Mike Fair, Director of Community Services.
Carried.

- 4.10 [Report Number CS2017-05-18](#) prepared by Mike Fair, Director of Community Services
Mushball Municipally Significant Designation

Motion No: 144

Moved by: Hanna Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-05-18, Mushball Municipally Significant Designation prepared by Mike Fair, Director of Community Services and;
FURTHER THAT the Committee authorizes a resolution be brought forward to the May 15, 2017 Council meeting that grants the request and outlines the following conditions to be ratified by Council:

- 1) Proof of Liability Insurance is provided to the municipality;
- 2) A municipal staff person is present at the event from 6:00 p.m. until 2:00 a.m. or until the site is vacated on Friday and Saturday night;
- 3) A schedule of Smart Serve ticket sellers/bartenders and associated certification numbers be provided by July 7th, 2017 to the Community Services Department;
- 4) Three paid security officials are present from 7:00 p.m. until 2:00 a.m. on Friday and Saturday nights, unless designated volunteer door monitors are available to assist with ID and bracelets to ensure AGCO regulations and the Township Municipal Alcohol Risk Management Policy are adhered to. If a volunteer is present to assist, only two security officials will be required.
- 5) Review and comply with the Township of Huron-Kinloss Special Events By-law if applicable.

Carried.

- 4.11 [Report Number PW2017-05-23](#) prepared by Hugh Nichol, Director of Public Works
Water Wastewater

Motion No: 145

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-05-23 as prepared by Hugh Nichol, Director of Public Works

Carried.

- 4.12 [Report Number PW2017-05-24](#) prepared by Hugh Nichol, Director of Public Works
Transportation
Motion No: 146
Moved by: Abbott Seconded by: Murray
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-05-24 as prepared by Hugh Nichol, Director of Public Works
Carried.
- 4.13 [Report Number PW2017-05-25](#) prepared by Hugh Nichol, Director of Public Works
Waste Management
Motion No: 147
Moved by: Murray Seconded by: Abbott
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-05-25 as prepared by Hugh Nichol, Director of Public Works
Carried.
- 4.14 [Report Number PW2017-05-26](#) prepared by Hugh Nichol, Director of Public Works
Lurgan Beach Water Main & Road Tender
Motion No: 148
Moved by: Abbott Seconded by: Murray
That the Huron-Kinloss Committee of the Whole hereby approves Report Number PW2017-05-26, prepared by Hugh Nichol, Director of Public Works and further brings a by-law forward for consideration
Carried.
- 4.15 [Report Number PW2017-05-27](#) prepared by Hugh Nichol, Director of Public Works
Asphalt Paving
Motion No: 149
Moved by: Murray Seconded by: Abbott
That the Huron-Kinloss Committee of the Whole hereby approves Report Number PW2017-05-27 prepared by Hugh Nichol, Director of Public Works and further brings a by-law forward for consideration
Carried.

- 4.16 [Report Number BED2017-05-07](#) prepared by Michelle Goetz, Community Development Officer
May 2017 Project Update
Motion No: 150
Moved by: Hanna Seconded by: Murray
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BED2017-05-07 prepared by Michelle Goetz, Community Development Officer; and
Further that the Township of Huron-Kinloss Committee of the Whole hereby authorizes an exemption request to the Noise Control By-Law 2005-101 to permit a fireworks display on June 30th in conjunction with Canada Day Celebrations.
Carried.
- 4.17 [Report Number CLK2017-05-32](#) prepared by Sonya Watson, Clerk
Bill 68-Modernizing Ontario's Municipal Legislation Act
Motion No: 151
Moved by: Murray Seconded by: Abbott
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-05-32 prepared by Sonya Watson, Clerk and in so doing authorizes the Clerk to bring forward a new draft Code of Conduct for Council and a proposal for enhanced services related to an Integrity Commissioner in accordance with the provisions of Bill 68.
Carried.
- 4.18 [Report Number CLK2017-05-34](#) prepared by Joanna Malott, Deputy Clerk
Resolution for Consideration
Motion No: 152
Moved by: Abbott Seconded by: Murray
That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-05-34 prepared by Joanna Malott, Deputy Clerk and further directs the Clerk to bring forward the following resolution for Council's support, Number 1.
Carried.
5. **Correspondence Requiring Direction**
- 5.1 no items received
6. **Information**
- 6.1 [Westario Power](#)
We have received a letter providing notice of the new Chair and Vice Chair appointments.
Action: Received and filed.

6.2 [Source Water Protection Committee Letter](#)

We have received a letter from the Saugeen, Grey, Sauble, Northern Bruce Peninsula Source Protection Committee regarding the Chair and Committee structure.

Action: Received and filed.

6.3 [Forests Ontario](#)

We have received correspondence from Forests Ontario directed at Council regarding their Heritage Tree Program and Ontario's Green Leaf Challenge. This information has been passed onto the Pine River Watershed Initiative Network (PRWIN) for consideration due to their considerable tree planting projects.

Action: Received and filed.

6.4 [Report Number CLK2017-05-35](#) prepared by Joanna Malott, Deputy Clerk
Correspondence and Information on the Table

Motion No: 153

Moved by: Abbott Seconded by: Hanna

That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-05-35 prepared by Joanna Malott, Deputy Clerk and all correspondence presented in Item 6.

Carried.

7. **New Business/Council Reports**

7.1 High Speed Internet Services

Councillor Hanna reported that he had attended the Huron Telecommunications Co-operative Limited Annual General Meeting. After discussions with the General Manager he would like to request a meeting be arranged between Mayor Twolan on behalf of the Township with the local service provider to discuss highspeed internet needs in Huron-Kinloss and options to extend services.

Action: The Clerk will consult with Mayor Twolan regarding arranging a meeting.

7.2 100th Anniversary of the District 8 Horticultural Society

The 100th Anniversary celebration will take place at 9:00 a.m. at the Lucknow Community Centre on May 6th. The group is requesting a member of Council attend to bring greetings.

Action: Deputy Mayor Gamble will attend on behalf of Council.

7.3 AMEC Foster Wheeler expands in Bruce County

The Clerk noted correspondence received regarding another business Amec Foster Wheeler expanding into Bruce County by establishing an office in Kincardine. This is a result of Bruce Power and the County of Bruce regional economic development initiative to facilitate the expansion of Bruce Power suppliers in to the local area.

Action: Received and filed.

8. Closed Session

8.1 Motion to go into Closed Session

Motion No: 154

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Session Meeting at 8:15 p.m. to discuss:

- litigation or potential litigation, including matters before administrative tribunals, affecting the Township or Local Board; 16 Bruce Beach - Encroachment
- the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; 16 Bruce Beach - Encroachment

Carried.

8.2 Motion to rise from Closed Session

Motion No: 157

Moved by: Hanna Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby rise from the Closed Session Meeting at 8:30 p.m.

Carried.

9. Business Arising from the Closed Session

9.1 Motion No: 158

Moved by: Abbott Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby considered advice that is subject to solicitor-client privilege information in relation to a cottage at 16 McCosh Hill encroaching on the Township road allowance and as such upholds the original decision of Option Two from Report Number CLK2017-01-08 considered at the January 16th, 2017 Council Meeting; and in so doing extends Mr. Munn the option of an encroachment agreement for the current home with the option for a second storey addition to be solely located within the lot lines of 16 McCosh Hill in accordance with the current zoning setbacks or in accordance with submission of a minor variance application to permit relief from the setbacks; and

Further that the Township of Huron-Kinloss Committee of the Whole will not sell the road allowance to Mr. Munn; and

Further that expenses associated with legal fees, planning application fees, survey costs and costs associated with the preparation of an encroachment agreement shall be the responsibility of the owners of 16 Mc Cosh Hill.

Carried.

10. **Adjournment**

10.1 Motion to Adjourn

Motion No: 159

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried.

Original Signed by Wilf Gamble

Deputy Mayor

Original Signed by Sonya Watson

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com.