

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

May 4th, 2015

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Community Services	Mike Fair	(P)
By-law Enforcement Officer	Heather Clark-Falconer	(A)
Drainage Superintendent	Grant Collins	(A)

OTHERS PRESENT: Jennifer Dunlop, Kathy McGirr, Kevin Osborne, Judy Lowry, Ben Belfadhel, Jo-Ann Facella, Paul Austin, Mike Krizanc Valerie Gillies, Liz Dadson, Barb McKay, Ken Kilpatrick, Shawn Colling, Keith Van DerHoek, Mike Gallant, Ray Smith, Brian Reid, John Gillespie, Robert Emerson, Wayne Couture, Jim Farrell, Kevin Osborne, Sharon Martin,

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:02 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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None disclosed.

1.2 **DELEGATIONS**

1.3 Kincardine Community Living 7:00 p.m.

Residents from Kincardine Community Living will be attending Council and bringing treats in recognition of Community Living Month.

STAFF COMMENTS: None at this time.

ACTION: Residents of Kincardine Community Living did a brief verbal presentation on Community Living Month and thanked the Township for continued support. Mayor Twolan thanked the residents for coming and for their presentation. Mayor Twolan stated the Township would be happy to raise the flag in support of Community Living Month for the month of May.

1.4 [Bruce County Museum Strategic Plan](#) Cathy Mc Girr -Director 7:05 p.m.

Cathy Mc Girr the Director of the Bruce County Museum is attending Council to discuss the Strategic Plan for the Museum for the next five years.

STAFF COMMENTS: The power point presentation has been attached for Council's review.

ACTION: Cathy brought brochures for placement in the Township regarding the events and programming they have planned for the 2015. Cathy presented details of their five year strategic plan and planned initiatives for the next five years. Cathy also provided information on 3 upcoming events occurring at the museum.

1.5 [Nuclear Waste Management Organization \(NWMO\)](#) 7:20 p.m.

Ben Belfadhel and Jo-Ann Facella will be attending the meeting regarding planned field work to advance Phase 2 Preliminary Assessment Studies and learning.

STAFF COMMENTS: A letter received from NWMO has been attached for Council's review. If Council has no objection to proceeding with further studies on municipal properties a resolution will be brought forward at the next Council meeting. We have prepared a map outlining five municipal properties that Council may want to consider for use by the NWMO to drill some bore holes in 2016 or later to better understand the regional geology.

Map

ACTION: Jo-Ann Facella did a brief overview of where the municipality currently is in the Adaptive Phase Management process. NWMO representatives sought Council's concurrence to proceed with development of a plan for bore hole drilling on municipal lands to conduct further investigated studies to further examine the geology in the area. Ms. Facella suggested it will take approximately a couple months to determine what lands are appropriate for the bore holes and to drill the holes in 2016 or later.

1.6 Ripley Agricultural Society Jim Farrell 8:00 p.m.

Mr. Farrell will be in attendance at the meeting and wishes to address Council regarding the "multi-use shelter" and opinion of the Risk Management Officer regarding the livestock show at the Ripley Fall Fair.

STAFF COMMENTS: A report under item 5.7 pertains to this delegation.

ACTION: Jim Farrell did a verbal presentation for Council. Mr. Farrell was speaking on behalf of the Ripley Agricultural Society. He stated the original site is the only option in order to properly conduct a cattle show. He suggested that there is not enough room at the location east of the ball diamonds and there would be parking and safety issues.

Mr. Farrell suggested Council is not supportive of the Agricultural Society or the Fair and suggested Council is not willing to work with the Source Water Protection Committee to come up with a plan for the preferred location of the shelter.

See item 5.7 for action.

1.7 Source Water Protection Committee
(Agricultural Representative) Bob Emerson 8:00 p.m.

Mr. Emerson has requested permission to speak on the Source Water Protection policies pertaining to the "multi-use shelter" based on his knowledge as the Agricultural Representative on the Source Water Protection Committee.

STAFF COMMENTS: A report under item 5.7 pertains to this delegation.

ACTION: Mr. Emerson suggested the Source Water Protection Plan will not be approved until Feb 2016. Mr. Emerson suggested that a Risk Management Plan could be developed with the Agricultural Society prior to construction to alleviate concerns with the well. Mr. Emerson suggested he had been speaking with Mike Traynor the Chair of the Saugeen Source Water Protection Committee and

Mr. Traynor had suggested the Risk Management Officer could work to develop a workable solution for the fair and the proposed structure. Mr. Emerson encouraged Council to work with the Agricultural Society. "People working with people for good clean drinking water for the future."

John Gillespie was permitted to speak by Mayor Twolan and he suggested the building was lower than the well and there were options that could be implemented such as berms to help manage the potential risks.

Keith Van DerHoek was permitted to speak by Mayor Twolan and he suggested with the cement floor in the structure it would be easier to contain animal waste than where they are now currently located on the grassed area.

Brian Reid was permitted to speak by Mayor Twolan and he suggested if Council is obtaining a further opinion on the 100 metre area and the livestock activities permitted in this area than there is more to consider and the horse, poultry, sheep and beef show that would all be affected.

See item 5.7 for action.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 [Building Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION: Received and filed.

2.2 [Saugeen Valley Conservation Authority](#)

We have received a letter from SVCA regarding their Planning & Regulations procedures and specifically providing comments on zoning.

STAFF COMMENTS: The preference would be for the SVCA to limit comments on planning applications and inquiry letters to matters surrounding environmental hazards. That would include the interpretation of hazard land boundaries and the identification of the specific threats if development were to

occur in those areas.

The SVCA should essentially only be commenting on matters that they have been delegated responsibility for by the MNR. This would be limited to natural hazards as described in Section 3.1 of the PPS. All other interpretations or comments with regard to municipal planning documents should be left to the Municipality or the County Planning Department.

ACTION: Council supported the comments as presented. The Clerk will submit a letter on behalf of Council.

3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

No items scheduled.

4.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The Clerk will respond to any inquiries.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible, spirited and environmentally conscious* community.

ACTION: Received and filed.

4.2 [OPP Citizen Self Reporting System](#)

The By-law Enforcement Officer has prepared a report regarding the OPP Citizen Self Reporting System.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Received and filed. The information will be added to the website.

5.0 **PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 Lucknow & District Recreation Board

Council accepted the resignation of Councillor Murray from the Lucknow & District Recreation Board at the April 20th Council meeting.

STAFF COMMENTS: A new member will need to be appointed. Currently we have Councillor Elliott and Sloetjes appointed with Abbott and Hanna as alternates. We seek your direction.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Councillor Hanna will be appointed to the committee with Councillor Abbott as the alternate.

5.2 Ripley Reunion Beer

STAFF COMMENTS: The Ripley Reunion Bar Chairman Karl Heinisch and Staff met with both the Labatt's Sales Rep and the Molson's Sales Rep to discuss proposals. After careful consideration the Ripley Reunion will be serving Bud Light and Budweiser at the Reunion. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, and spirited,* community.

ACTION: Noted.

5.3 Pesticide Course Completed

Eric McDougall recently attended a pesticide course, and has passed his exam and will now be a licenced pesticide applicator.

STAFF COMMENTS: Eric will now be looking after the Hogweed and phragmites control in addition to some other noxious weeds on Municipal property only this spring and summer. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, and environmentally conscious* community.

ACTION: Noted.

5.4 Dressing Room Bar Service Change in Procedure for Fall of 2015

During the 2014-2015 season staff had to deal with a few incidents of illegal beer being brought into the dressing room

STAFF COMMENTS: The individuals were informed that no outside alcohol is permitted and alcohol was removed. Our current procedure is to place the required order in the dressing room after the team has started their game. After consultation with the AGCO staff will place the order in the room upon the arrival to the dressing room and the order will be signed off at that time. The AGCO is aware of the change and understands the benefit in order to reduce any need for any illegal outside alcohol to be brought onto the property. Staff will bring forward a revised Alcohol Risk Management Policy to reflect the changes. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, and spirited,* community.

ACTION: Approved. Bring the revised policy forward to the next meeting.

5.5 Ripley Reunion Security

Staff had requested and received several quotes for the security for the Ripley Reunion.

STAFF COMMENTS: After careful review of costs, and previous experience staff has engaged ISM Security from London. ISM provided security to the 2005 Ripley Reunion. Staff has coordinated a meeting with the AGCO Inspector, OPP, and ISM to ensure that details and concerns for safety purposes are being addressed. All security costs will be reimbursed by the Reunion. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, and spirited* community.

ACTION: Noted. The Director further reported there will also be paid duty police officers available on Friday, Saturday and Sunday night.

5.6 Lucknow Downtown Decorative Streetlights

The Lucknow Downtown Decorative Streetlight proposal options have been received from Erth, and all options provided are within the budget amount.

STAFF COMMENTS: Erth is the company that has replaced all the streetlights within the Township of Huron-Kinloss. The lamp post for the Lucknow decorative streetlight is black concrete with banner arm, planter arm, and electrical outlet for decorations. Erth has provided several options for the decorative lamps. The brochures will be available at the Council meeting for your review. The lamp information will be presented to the Lucknow Chamber and Revitalization Committee for discussion and feedback. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible, and spirited* community.

ACTION: Noted.

5.7 [Multi-use Shelter](#)

Staff were to report back on this matter from discussions at the April 20th, 2015 Council meeting. The Administrator has prepared a report for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: After a great deal of discussion with members of the Ripley Agricultural Society and delegates Mayor Twolan read the letter received from Jenna Allain the Risk Management Official for the Ausable Bayfield Conservation Authority pertaining to the activities associated with the fair. The letter indicated "that planning of future Fall Fairs should carefully consider the siting of certain activities, and should restrict potential threat activities from occurring within 100 meters of the municipal well."

Council agreed with the recommendations of Mr. Emerson. Council directed staff refer the proposal of a livestock shelter to the Saugeen Source Water Protection Committee to see if a workable Risk Management Plan could be developed to support the location by the tennis courts and the use of the facility by the Ripley Agricultural Society for livestock during the Fall Fair. Council will review the comments of the Saugeen Source Protection Committee and bring forward to a Council meeting once received and make a final decision.

6.0 **FINANCE**

6.1 [2014 Reconciled Policing Costs and 2015 Billing Adjustment](#)

Attached is the final 2014 reconciliation and 2015 calculated billing adjustment for your information.

STAFF COMMENTS: The net result of combined adjustments is \$5,491.00

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Noted.

6.2 Development Charges Financial Statement

Attached is the annual statement required by the Ministry of Municipal Affairs showing the balances of the reserve funds established under the Development Charge By-Law.

STAFF COMMENTS: This is provided for information purposes. A copy of this report will be forwarded to the Ministry.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

6.3 Ripley Family Y

The lease agreement with the Ripley Family Y has expired. They are very grateful to the Township for allowing them to use the facility rent free until they have become established.

STAFF COMMENTS: They have offered \$2,500 per year. If this is acceptable to Council we will bring a by-law forward at the next meeting

ACTION: Council agreed with the proposed offer. Council requested a copy of their financial statements for the Ripley daycare. A By-law will be brought forward.

7.0 DRAINAGE

No items scheduled.

8.0 DRINKING WATER & WASTE WATER

8.1 Water & Wastewater Report

The Director of Public Works has prepared a Water & Wastewater Status Report for Council's review.

STAFF COMMENTS: included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council reviewed report PW2015-05-01 and the report was received and filed.

8.2 [Ripley Elevated Tank](#)

The Director of Public Works has prepared report No. PW2015-05-04 for Council's review.

STAFF COMMENTS: included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council accepts the proposal of CMT Engineering Inc. in the amount of \$6,636.00 for a geotechnical investigation to determine specific subsurface soil and groundwater on the site for the proposed Ripley elevated water storage.

9.0 **WASTE MANAGEMENT**

9.1 [Waste Management Report](#)

The Director of Public Works has prepared a Waste Management Status Report for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council reviewed report PW2015-05-02 and the report was received and filed.

9.2 [Landfill Compactor](#)

The Director of Public Works has prepared report No. PW2015-05-05 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council approved replacement of the Landfill Compactor engine using funds from the equipment budget.

10.0 **TRANSPORTATION**

10.1 [Huron Shores ATV Trail](#)

We have attached a map of the final ATV trail to connect through Huron-Kinloss.

STAFF COMMENTS: A Memorandum of Understanding was not prepared for the trail uses only open highways. The Club is proceeding with placement of signs and stakes on Township road allowances. We bring this to Council's attention for information purposes.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

10.2 [Transportation Report](#)

The Director of Public Works has prepared a Transportation status report for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Council reviewed report PW2015-05-03 and the report was received and filed.

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

No items scheduled.

12.0 **GENERAL GOVERNMENT**

12.1 Fusion Youth Activity & Technology Centre Tour

We have received a request to provide the following report from the Town of Hanover to Council regarding the Fusion Youth Activity & Technology Centre tour in Ingersoll.

STAFF COMMENTS: The report is attached for information purposes.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

12.2 Multi Municipal Wind Turbine Working Group

Please find attached letters received from the MMWTWG that have been send to Minister Chiarelli.

STAFF COMMENTS: The letter have been provided for information purposes and Council's information should they wish to send any additional comments.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Noted. Council had no further comments to add and supported the letters that were sent by the MMWTWG.

12.3 Community Hubs

We have received information regarding the launch of a public website for Community Hubs. You can find the website here:

<http://www.ontario.ca/communityhubs>

What is a community hub?

A community hub can be a school, a neighbourhood centre or another public space that offers coordinated services such as education, health care and social services. Delivering coordinated public services through community hubs will ensure these services better meet the needs of children, youth,

seniors and others.

The website will connect viewers to a quick survey to collect input on community hubs. The site also directs interested parties to provide a written submission and/or specific attachments by e-mailing community.hubs@ontario.ca.

We have also contacted Lisa Thompson's office to obtain further information on this initiative and how we may be able to become involved to participate and benefit locally. Right now we encourage residents to provide comments on the above website.

ACTION: Noted.

13.0 **PERSONNEL**

No items scheduled.

14.0 **NEW BUSINESS/COUNCIL REPORTS**

14.1 [K2 Wind Project](#)

We have received information from the Huron Perth Landowners Association entitled "Wind Leaseholders May be on the Hook for Billions".

STAFF COMMENTS: This pertains to the "K2" wind project in Ashfield-Colborne-Wawanosh. The information was provided for Council's review.

ACTION: Noted.

14.2 [SVCA Regulatory Mapping](#)

A News Release received from SVCA regarding their regulatory mapping now being available on their website for planning purposes and residents access was provided to Council.

STAFF COMMENTS: This is a good step towards access to this valuable information.

ACTION: Noted.

15.0 CORRESPONDENCE ON THE TABLE

15.1	AMO	AMO Communications <i>2015 Ontario Budget Highlights</i> April 23, 2015
15.2		AMO Watch File April 23, 2015
15.3		AMO Communications <i>2015 Steward Obligation for Blue Box</i> April 22, 2015
15.4		AMO Communications <i>Federal Budget Provides New Public Transit fund, Limited Housing Support</i> April 21, 2015
15.5		AMO Communications <i>What Happened In Waste This Week</i> April 17, 2015
15.6	Grey Bruce Health Unit	News Release – <i>Community Conversations in Grey Bruce</i> April 27, 2015
15.7		News Release – <i>We C.A.R.E. Project SHARE Youth Engagement Workshops</i> April 22, 2015
15.8		News Release – <i>Community Conversations in Bruce Grey, What we Heard..</i> April 20, 2015
15.9	General	Huron County – <i>Notice of Public Meeting Re: Proposed OP Amendment No. 4</i> April 23, 2015
15.10		Grey Bruce Agriculture & Culinary Association Update April 2015
15.11		Ministry of Energy – Letter regarding Initial Public Offering of shares in Hydro One April 21, 2015
15.12		Canadian Agriculture Safety Association – <i>Back to Ag / AgriRetour</i> April 17, 2015
15.13		College of Physicians and Surgeons of Ontario “ideal Physician” Council Award April 20, 2015
15.14		Minister Responsible for Seniors Affairs – <i>Celebrate Seniors’ Month</i> April 28, 2015
15.15		Pine River Watershed Initiative Network Spring 2015 Newsletter
15.16		OMAFRA Connects – April 2015
15.17		Nuclear Waste Management Organization – <i>Progress Through Collaboration Annual Report 2014</i>
15.18		Nuclear Waste Management Organization – <i>Implementing Adaptive Phased Management 2015 – 2019</i> March 2015

16.0 CLOSED SESSION

16.1 Move into closed session

Moved by Elliott
Seconded by Gamble

MOVE INTO
CLOSED
SESSION

23

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:55 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Summer Student Hires
 - Summer Student Wages
 - Fire Services
 - Lucknow & District Recreation Board
- a proposed or pending acquisition or disposition of land by the municipality or local board;
 - land appraisal for potential acquisition

Carried.

17.0 **RETURN TO OPEN SESSION**

Moved by Sloetjes
Seconded by Elliott

RISE FROM 24 THAT Committee rise from the Closed Session at 10:13 p.m.
CLOSED
SESSION

Carried.

18.0 **BUSINESS ARISING FROM THE CLOSED SESSION**

Moved by Hanna
Seconded by Murray

BUSINESS 26 That the Committee hereby approves hiring:
ARISING FROM • Logan Howe and;
THE CLOSED • Jill Riekenbrauck
SESSION

as Parks and Trails summer student; and

Further that the Committee approves Summer Student Wages as presented in Confidential report 15-08 and authorizes a by-law being brought forward to the next meeting.

Carried

19.0 **ADJOURN**

Moved by Murray
Seconded by Hanna

ADJOURN 27 THAT the meeting does now adjourn.

Carried.

Original Signed by Mitch Twolan
Mayor

Original Signed by Sonya Watson
Clerk