

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

May 2nd, 2011

Mayor	Mitch Twolan	()
Deputy Mayor	Wilfred Gamble	()
Councillors	Lillian Abbott	()
	Jeff Elliott	()
	Jim Hanna	()
	Don Murray	()
	Carl Sloetjes	()
Administrator	Mary Rose Walden	()
Clerk	Sonya Watson	()
Treasurer	Jodi MacArthur	()
Director of Public Works	Hugh Nichol	()
Chief Building Official	Matt Farrell	()
Director of Facilities & Recreation	Mike Fair	()
By-law Enforcement Officer	Brianne Elliott	()
Drainage Superintendent	Grant Collins	()

AGENDA

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

Name	Item	Nature of Interest
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1.2 DELEGATIONS

1.3 Dietrich Engineering Limited Stewart Municipal Drain (Item 5.1) 7:00 p.m.

1.4 Jutta Splettstoesser Support for Wind Turbines 7:30 p.m.

STAFF COMMENTS: Mrs. Splettstoesser has prepared a report for your review and will address Council at the meeting.

ACTION:

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Monthly Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION:

2.2 June Planning Meeting

The June planning meeting is scheduled for the 27th.

STAFF COMMENTS: This happens to be the Ripley-Huron Community School Grade eight graduation night that will affect at least two of our committee members. There are only two applications at this time therefore the June Planning meeting will be held in conjunction with the June Council meeting on the 20th.

ACTION:

2.3 Ontario Building Officials Association Board Position

Matt Farrell has been presented with the opportunity to sit on the Board for the Ontario Building Officials Association.

STAFF COMMENTS: One of the nomination requirements is to acquire consent from the Municipal Council. Matt will have to attend quarterly meetings throughout the year and may be called from time-to-time to represent the OBOA in various capacities. Matt is looking for your support at this time.

ACTION:

3.0 FIRE & EMERGENCY SERVICES

3.2 Quarterly Report

Please find attached the quarterly report of the Ripley-Huron Fire Department.

STAFF COMMENTS: Chief Martyn is at a course and will not be in attendance.

ACTION:

4.0 FINANCE

No items scheduled.

5.0 DRAINAGE

5.1 Stewart Municipal Drain Report

William Dietrich from Dietrich Engineering Limited will be in attendance to present the Stewart Drain Report.

STAFF COMMENTS: A copy of the report has been included in your packages.

ACTION:

5.2 Hamilton-Towle Award Municipal Drain

This drain outlets in the North ½ Lot 8 Concession 1 and continues south through the South ½ Lot 8 and 7, Concession 1 into the former township of Ashfield.

There has been a request for maintenance of the section in the south ½ Lot 8 Concession 1 which I feel is more than what would be allowed under normal maintenance.

Therefore I would like to recommend that Council appoint K. Smart and Associates of Kitchener under Section 78 of the Drainage Act to prepare a report regarding the improvement of this drain.

STAFF COMMENTS: A map of the area has been included in your packages.

ACTION:

5.3 Clark Creek Municipal Drain

This drain outlets into Lake Huron just north of Concession 2. Its watershed continues 1 ½ blocks east of Ripley on Concession 6.

The landowner of Lot 12 Concession "A" in particular has requested some significant repair work in the way of erosion control measures. This undertaking would be beyond my jurisdiction as regular maintenance.

Therefore, I would recommend that Council consider appointing K. Smart and Associates of Kitchener to prepare a report under Section 78 of the Drainage Act for an improvement of the Clark Creek Municipal Drain.

STAFF COMMENTS: A map of the area has been included in your packages.

ACTION:

5.4 Branch 'A' Van der hoek Municipal Drain

A petition has been received for part of lots 1, 2, 3 Concession 5 former Township of Huron to provide for a sufficient outlet for tile drainage.

STAFF COMMENTS: A map of the area has been included in your packages. The Drainage Superintendent will be in attendance. If Council approves, a motion appointing Dietrich Engineering Limited to prepare the report will be brought forward to the next meeting.

ACTION:

6.0 WATER & SEWERS

6.1 DWQMS – Management Review

As per the Drinking Water Quality Management Standard, Veolia Water Canada conducted a management review of the four Huron-Kinloss municipal water systems on December 21, 2010.

STAFF COMMENTS: The revised Operational Plan, and its systems appendices, may be viewed on the Township's website. We bring this forward for information purposes.

ACTION:

6.2 ACW Water Agreements

During the most recent inspections of the Lakeshore and Lucknow Water Systems, the Drinking Water Inspector recommended that the water agreements between Ashfield-Colborne-Wawanosh and the Township of Huron-Kinloss be revised to remove the references to O. Reg. 459/00.

STAFF COMMENTS: Administrative amendments were made to the Agreements and forwarded to the Administrator/Clerk-Treasurer of ACW for their Council's approval. If our Council has no concerns, we will bring the appropriate by-laws forward for adoption at the next meeting.

ACTION:

6.3 Saugeen Source Water Protection

We have received a letter from Don Smith regarding enforcement of Risk Management Plans for Source Water Protection.

STAFF COMMENTS: The letter is asking Council to consider the sharing of Risk Management Plan responsibilities between a number of municipalities through the existing Drinking Water Source Protection Program Office. Although it is not clear what the workload of a Risk Management Official would be in an individual municipality it is likely not extensive enough to hire a specific person. Therefore they are suggesting it would be more practical and economical for a cost sharing arrangement across the region. We have copied the letter for your review. A meeting next Wednesday will hopefully shed some more light for staff on how to proceed. At this time it is staff's opinion that it is too early to make any decision.

ACTION:

7.0 **ENVIRONMENTAL SERVICES** - (Landfill & Collection)

8.0 **TRANSPORTATION**

8.1 Front End Loader Damage

Damages in the estimated amount of \$6,900 occurred to the front-end loader on the New Holland tractor during the spring clean-up program in Lucknow.

STAFF COMMENTS: As time was of the essence and the repair costs were estimated to be greater than the actual price of a new loader (\$6,750.00) the Director of Public Works exercised his right for an emergency purchase exemption to the Township purchasing policy. The Director of Public Works also included a new bucket (\$1,000.00) in the purchase which was scheduled for replacement this year. Total cost of the above, including taxes, is \$8,757.50, which will be covered through the Public Works operating budget as a direct expense towards the New Holland TL80 tractor.

ACTION:

8.2 Temporary Road Closures

The following temporary road closures have been requested for 2011:

Event	Affected Section of Road	Date and Time of Event
Walk for Dog Guides	Alfred St and Birch Cres	Sun. May 29 th 12:30 – 1:15 p.m.
Kincardine Women's Triathlon	Boiler Beach Rd and Part of Concession 10	Sat. July 9 th 8:30 – 11:00 a.m.
Music in the Fields	Havelock Street N (Ludgard to South Kinloss)	Sat. Aug 27 th 7:00 a.m. – 2:00 a.m. Sun Aug 28 th
Lucknow Fall Fair Parade	Part of Campbell St. (Hwy 86)	Sat. Sep 17 th 10:45 a.m. – 12:15 p.m.
Ripley-Huron Fall Fair Parade	Part of County Rds 6 & 7 (Queen & Huron Sts)	Sat. Sep 24 th 11:15 a.m. – 1:15 p.m.
Christmas in the Country Tractor Parade	Part of County Rd 7 (Huron St)	Sun. Nov 27 th 4:45 p.m. – 6:15 p.m.
Lucknow Christmas Parade	Part of Campbell St. (Hwy 86)	Fri. Nov 25 th 6:30 p.m. – 7:45 p.m.

STAFF COMMENTS: The Director of Public Works and County Engineer approved the closures requested by various service groups for community events.

ACTION:

8.3 Capital Power – Public Meeting

Capital Power Corporation is hosting a public meeting in regards to the proposed Kingsbridge II Wind Power Project.

STAFF COMMENTS: The event is scheduled for Wednesday May 25th from 5:00 p.m. – 8:00 p.m. at the Brookside Public School. Attached is a copy of the notice for information purposes.

ACTION:

8.4 Equipment & Paving Pricing Report

The Director of Public Works has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

9.0 **PARKS, FACILITIES & RECREATION**

9.1 Vertical Lift Purchase

We have received two quotes for the purchase of an AWP 25S DC vertical lift.

STAFF COMMENTS: We have received two quotes for the purchase of an AWP 25S DC vertical lift. United Rentals quoted \$7495.00 plus taxes, and CRS quoted \$8520.00 plus taxes. We are proceeding with the purchase of the Lift from United Rentals for \$7495.00 plus taxes. Staff will surplus the current lift through the surplus equipment policy, which will bring the purchase within the budget of \$7000.00. A resolution will be brought forward to the May Council meeting.

ACTION:

9.2 JEPP Funding Application Approved

We have received approval for the fax/copier and Power over Ethernet switches for the Emergency Operation Centres.

STAFF COMMENTS: The total submitted cost was \$2,667.57 of which JEPP would cover \$1,200.41. The total cost to Huron-Kinloss is \$1400.00 in the Emergency Management budget. With Council approval we will proceed.

ACTION:

9.3 Propane Fire

The Municipal Office propane tank was ignited on Saturday night April 23, 2011.

STAFF COMMENTS: I would like to thank the Ripley Fire Department, and Sparlings propane for their great response. No damages to the municipal office were reported. We bring this forward for information purposes.

ACTION:

9.4 Sewage Pumps at the Ripley Arena

The sewage pumps at the Ripley arena were vandalized on Saturday April 23, 2011.

STAFF COMMENTS: The repairs have been completed by Veolia, and measures have been taken to prevent future access. We do not have the cost for the repairs at the time of the report. We bring this forward for information purposes.

ACTION:

10.0 **GENERAL**

10.1 Ecological Monitoring of the Pine River and Clark Creek

The SVCA has provided us this report as a requirement of a funding agreement for the Ontario Environmental Community Fund.

STAFF COMMENTS: We have copied you the email from SVCA which outline the purpose of the report and the report has been copied for your review. The report will be posted on the Township website.

ACTION:

10.2 Spruce the Bruce

The Community Toolkits are completed. Listed below are the dates of the public meetings.

STAFF COMMENTS: We have attached the executive summaries for your information. A presentation will be made at the May 16th meeting.

DATE	TIME	TOWN	PLACE
May 3 rd , 2011	7:00 p.m.	Lucknow	Lucknow Fire Hall
May 12 th , 2011	6:30 p.m.	Ripley	Farmers Diner (prior to the RBC General Meeting
May 16 th , 2011	7:00 p.m.	Ripley	Township of Huron-Kinloss Council Meeting – presentation of Lucknow and Ripley Toolkits

ACTION:

10.3 MEGibson Realty Inc.

Marlene Gibson of MEGibson Realty has extended an invitation to Council to attend the grand opening ceremonies of the newly constructed office at 3430 Concession 2, Point Clark. The opening will be held on Saturday July 2nd from 11:00 to 2:00 p.m.

STAFF COMMENTS: They are requesting Mayor Twolan attend a ribbon cutting ceremony at 12:00 p.m. or an alternate be appointed.

ACTION:

11.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

11.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

12.0 PERSONNEL

12.1 Personnel Issue

Please refer to the confidential agenda.

12.2 Personnel Issue

Please refer to the confidential agenda

13.0 NEW BUSINESS

14.0 CORRESPONDENCE RECEIVED

14.1	AMO	AMO Breaking News, Federal Election Platform Analysis April 26, 2011
14.2		Local Authority Services – energy Management Planning Workshops June 2011
14.3		AMO Breaking News – Firefighters Mandatory Retirement Legislation Introduced April 19, 2011
14.4		AMO Communicate – 2011 AMO Annual Conference August 21 – 24, 2011 April 18, 2011
14.5		AMO Breaking News – AMO Supports Accessible Communities April 14, 2011
14.6		AMO Watch File – April 14, 2011
14.7	Grey Bruce Health Unit	Board Report – April 15, 2011
14.8		News Release, <i>Celebrate National Immunization Awareness Week – April 23 – 30, 2011 – April 20, 2011</i>
14.9		News Release, <i>Dog In Biting Incident Identified – April 20, 2011</i>
14.10		News Release, <i>Public Assistance Request – April 18, 2011</i>
14.11	General Correspondence	Capital Power Corporation – Notice of Public Meeting April 26, 2011
14.12		Capital Power Corporation – Notice of Draft Site Plan April 18, 2011
14.13		HALT – Bluewater Wind Development Response to IBI Group April 18, 2011
14.14		Notice of the Passing of a Zoning Amendment – Township of Ashfield-Colborne-Wawanosh
14.15		Sources of Knowledge Forum – April 29-30 Tobermory
14.17		Great Lakes & St. Lawrence Cities Initiative April 20, 2011
14.18		Citizenship and Immigration Canada – Canada's Citizenship Award
14.19		OPG's Environmental Impact Statement Summary – March 2011 (copies for each Council Member provided)
14.20		The Museum News – Spring 2011
14.21		OMAFRA Connects – April 2011
14.22		Keeping the Great Lakes Great – Success Stories from the Shoreline
14.23		Grey Bruce Crystal Meth Task Force – April 27 th , 2011
14.24		Notice-Draft Proposed Changes – Updated Assessment Reports Maitland

15.0 CLOSED SESSION

15.1 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Summer students
 - Business & Economic Officer

16.0 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at
p.m.

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17.0 ADJOURN

Moved by
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again
on May 16th, 2011 at 7:00 p.m. or at the Call of the Mayor.

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