

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

9:00 a.m. - Council Chambers

February 1st, 2010

Mayor	Mitch Twolan (absent 10:35 – 1:00)	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Anne Eadie	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray arrived at 9:05	(P)
Administrator – Deputy Clerk	Mary Rose Walden	(P)
Clerk	Sonya Watson	(A)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(A)
Director of Facilities & Recreation	Mike Fair	(P)
By-law Enforcement Officer	Brianne Elliott	(P)
Deputy-Clerk	Joanna Malott	(P)
Drainage Superintendent	Grant Collins	(P)

(Council broke for lunch from 12:00 to 1:00 pm)

OTHERS PRESENT: Doug Martyn-Fire Cheif, Ken Kilpatrick (morning session), Liz Dadson (afternoon), Matt Pearson, Lisa Courtney

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 9:05 am.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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None at this time.

1.2 DELEGATIONS

Matt Pearson	Development Charges	10:00 a.m.
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Matt Pearson reviewed the existing formula we have for residential development charges. It is our 3rd or 4th version. This must be reviewed every five years.

In the last five years the township averaged 40 houses a year being built. It is estimated that in the next 10 years the township will see growth of approximately 700 people which is less than the 40 houses a year but still a positive number.

Reviewing the water capacity in Ripley, more capacity will be needed. Once an EA is completed it will be determined when the project is required and development charges can be introduced at that time.

Matt explained the calculation used in determining the development charge applicable for the fire hall in Lucknow. It was brought to his attention that the parking lot was often used for training and

maintenance and this space should be used in the calculation of the original footprint. Based on this, the calculation can be revised and the charge increased. Council approved the increase.

Matt Pearson will send the updated report with the by-law for public viewing on February 2nd. Further to be noted the areas refer to the new urban boundaries as set by the Official Plan.

Council approved the development charges amounts as presented by Matt Pearson of BM Ross with the increase in the development charge applicable to the Lucknow fire hall.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Monthly Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official is attending training and will not be in attendance.

ACTION: Received and filed.

2.2 Year-end Report

Please find attached the year end report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official is attending training and will not be in attendance.

ACTION: Received and filed.

2.3 Elliott Subdivision

The developer has complied with all the requirements of the municipality and we are in a position to execute the subdivision agreement. Once it is registered the County of Bruce will proceed with final approval and register the plan.

STAFF COMMENTS: If council concurs we will move into a special session to authorize the execution of the subdivision agreement.

ACTION: Approved.

2.4 Heritage III Subdivision

We have received a recommendation from our engineers that Final Acceptance of all the services can be given to this subdivision.

STAFF COMMENTS: If council concurs a by-law will be brought forward.

ACTION: Approved.

2.5 Severance Application – Taylor

We have received notice of an application for severance Lot 37 and Lot 42, Plan 20 Rose Street in Lucknow.

STAFF COMMENTS: The applicant was previously granted a deeming of the lots by Council. They are now proceeding as planned with the severance of the lots. Staff has no concerns with the severance. We bring this to your attention for information purposes.

ACTION: Noted.

2.6 Saugeen Valley Conservation Authority

We have received correspondence from the General Manager of SVCA inviting Huron-Kinloss and the County of Bruce Planning staff to a meeting to discuss in detail the SVCA Regulation 169/06.

STAFF COMMENTS: We recommend deferring previous direction received from Council with respect to the circulation of a resolution until after this meeting. We seek your direction.

ACTION: Meeting will be on March 8th, 2010 at 10 am. Council members are welcome to attend if they wish.

3.0 FIRE & EMERGENCY SERVICES

3.1 Lucknow Firehall

Members of the Fireboard will report on the build.

STAFF COMMENTS:

ACTION: Councillor Murray reported that the Lucknow Reunion Committee donated funds for the furnishings which amount to approximately \$5,000. They are looking at installing a compressor for air as they have run out or been close a few times. Everything is proceeding according to schedule.

3.2 Year End Report

Please find attached the year –end report of the Ripley-Huron Fire Department.

STAFF COMMENTS: The report has been copied for your review. Fire Chief Martyn will be in attendance to present the report.

ACTION: The report indicated replacing the tanker in 2010, which should have read 2011. The tanker does not need certification annually. Chief Martyn would like to have it assessed to determine the life expectancy. Cost to replace is in the \$200,000. range.

4.0 FINANCE

4.1 Maitland Valley Conservation Authority 2010 Draft Budget

STAFF COMMENTS: MVCA has submitted their 2010 draft budget for Council's review. Our share of the proposed levy is \$66,886.00, an increase of \$8,672.00 from 2009.

ACTION: Our percentage increase was 7.04% although the general levy increased only 5%.

4.2 Letter Requesting Funding

We have received a letter from a resident requesting money on a project to gather recorded life stories of people in our community.

STAFF COMMENTS: We have copied the letter for your review.

ACTION: Defer to budget.

5.0 **DRAINAGE**

5.1 Bruce Beach Municipal Drain

We have received a recommendation from Greg Nanckivell of Dietrich Engineering supporting the option of surveying Bruce Beach Road for an accurate determination of the location of the road allowance.

STAFF COMMENTS: The Drainage Superintendent will be in attendance to discuss this option with Council.

ACTION: Nitrate levels are not high enough to warrant installation of nitrate filters nor is there enough water flow. Dietrich's would like to have the road allowance surveyed to locate the bars so that the drain does not go on private lands. Council agrees that the bars should be located. Grant will determine if the drain is being designed for a five year storm event or 20 year. The road allowance is 33 feet and 40 feet in sections. There will be another public meeting for the drain the last weekend in May (Memorial Day weekend).

6.0 **WATER & SEWERS**

6.1 Source Water Protection

The Ausable Bayfield Maitland Valley Source Protection Committee has completed a draft assessment report of each drinking water source within their region identifying vulnerable areas which may face risk of contamination, assessing threats within those areas and providing information for the development of source protection plans.

STAFF COMMENTS: Copies of the draft report are available for public comment at the two Conservation Authority's offices and on-line at <http://www.sourcewaterinfo.on.ca>. Open houses are scheduled for Blyth, Zurich, Grand Bend and Palmerston while an information meeting for municipal elected representatives is being held at the Clinton Town Hall on Tuesday February 9th from 10:00 a.m. to 12:00 p.m. Once reviewed, the revised report will be submitted to the Minister of the Environment for consideration and, if approved, will allow the Committee to proceed with preparing source protection plans. Notice of the report has also been sent to all ratepayers within the municipality who live within a wellhead protection area, and who have been identified as potentially having a significant drinking water threat existing on their property. The letters sent to the property owners also identify which potential threats (out of a possible 21 threat types) exist on their property. A list of the individuals receiving these letters is available for Council from the Clerk if requested.

The invitation and information for Council has been copied for your review. We need to RSVP attendance. Please notify staff at the meeting should you wish to attend.

ACTION: Lillian will attend.

6.2 Campbell Street Watermain

The Director of Public Works attended a pre-construction meeting with representatives from the contracted firm of Avertex Utility Solutions Inc., B.M. Ross & Associates and Domm Construction (Fire Hall contractor) on Tuesday January 26, 2010.

STAFF COMMENTS: Avertex Utility Solutions Inc. plans to start this project the week of February 8, 2010. They believe they will have no trouble meeting the February 26th completion deadline. We bring this forward for information purposes only.

ACTION: Noted.

7.0 **ENVIRONMENTAL SERVICES** - (Landfill & Collection)

No items scheduled.

8.0 **TRANSPORTATION**

8.1 Gravel Crushing Tenders

The request for gravel crushing tenders closed on Thursday January 28, 2010.

STAFF COMMENTS: Listed below are the three tender quotes received. The Director of Public Works is recommending the low bid tender. It is our expectation that 30,000 tonnes of gravel will be crushed and that this year's gravel resurfacing will be done by the Public Works Department. If Council concurs a resolution will be brought forward.

Donegan's Haulage Limited	\$1.72/tonne
Wes Riley Contracting Co. Ltd.	\$1.75/tonne
Joe Kerr Limited	\$1.79/tonne

ACTION: Approved. A by-law will be brought to the February Council meeting.

8.2 Huron Road Tenders

In conversation with our engineering firm, it is expected that we will tender this project by mid-February.

STAFF COMMENTS: It is the Director of Public Works intent not to cease construction during the summer months of July and August in order to ensure completion of the project by Fall 2010. It is our intent to have the section of Huron Road from Lighthouse Road to south of the Attawandaron Road intersection completed by July 1st. This would enable traffic to utilize Attawandaron as a detour route from Lake Range Drive to the Point Clark Lighthouse. We bring this forward for information purposes only.

ACTION: Council concurs with the Director's recommendation. A letter will be sent to the residents affected by this. We will have it on the website as well.

8.3 Dust Suppressant

It is our intent to tender with South Bruce for the supply of calcium chloride again this year.

STAFF COMMENTS: Once prices are received we will bring a report forward.

ACTION: Noted.

8.4 Bridge Inspection Report

A copy of the report prepared by BM Ross & Associates is enclosed for your perusal.

STAFF COMMENTS: Included in the report.

ACTION: It was further reported that there is approximately \$20,000 in engineering costs paid out of the Federal Gas Tax monies for the Purple Grove Bridge and that these monies will have to be paid back through the levy if council does not complete the project. Staff was directed to research further whether or not the repairs required for Structure No.'s H12 & H35 would meet the requirements of the Federal Gas Tax Agreement.

Report back to council to determine how many local residents will be affected regarding access to the bridges if potentially closed. Investigate possibility of selling the Baseline Road to adjacent landowners where structure H52 is located.

Council did not accept staff's recommendation.

9.0 **PARKS, FACILITIES & RECREATION**

9.1 Lucknow Sports Complex

Members of the Lucknow Recreation Board will report on the build.

STAFF COMMENTS: No comments.

ACTION: Investigating whether or not possible and the cost to change the proposed storage room into an additional dressing room and install stairs from bleachers straight into the Blue Line Club. Tenders should be ready in February. Would like to start construction at the beginning of April and ready for fall fair.

9.2 Pepsi Contract Due

The Pepsi Contract expires on January 31st, 2010.

STAFF COMMENTS: In the past we have received \$2500.00 per year as a cash rebate for retailing Pepsi exclusively. These agreements are no longer available with Pepsi, and further investigation revealed that Coke does not offer annual payments either. Pepsi offers price reductions based on volume. At this time I am still obtaining pricing from both companies.

Currently our score clock is advertising the Pepsi logo on both sides. In light of the expired contract I propose that we solicit other advertisers for the score clock. I propose a fee structure of \$600.00 per panel for a total of \$1200.00 revenue per year. If this proposal is accepted the recreation fees by-law will be brought forward to reflect the additions.

ACTION: Approve staff recommendation as well include a \$250.00 rate to advertise on the hood of the Olympia. Bring a by-law forward to the next meeting.

9.3 Air Exchanger

One of the Two Air exchangers is not functioning.

STAFF COMMENTS: The Air exchanger is seventeen years old and has served the building well. I have authorized the replacement of the exchanger. The estimated installation cost is \$2200.00. This equipment ensures good air quality throughout the building. The second Air exchanger the same age will be monitored closely. This item will be included in the 2010 budget. We bring this forward for information purposes.

ACTION: Noted.

9.4 Ripley Winter Carnival February 12, 13, 14, 2010

Volunteers for the Winter Carnival are required for the breakfast.

STAFF COMMENTS: The Winter Carnival Breakfast is February 13th, from 9am until 12:30. If any Councillors, staff members, or residents would like to volunteer cooking breakfast please contact Kim Reid or myself with your preferred time to participate. We require volunteers from 8 am to prepare until 1:30 to finish clean-up from the breakfast. Shift guidelines are either 8 am - 11 am or 11 am - 1:30 pm or 8 am to 1:30 pm. Please let us know. Thanks in advance.

ACTION: Wilf, Don and Anne, volunteered for the early shift.

10.0 GENERAL

10.1 U.S. Environmental Protection Agency - Great Lakes Restoration Initiative Funding

We have submitted a joint collaborative project proposal with the Great Lakes and St. Lawrence Cities. Proposal is for \$100,900. The three proposed pilot projects are:

1. *Test Sites - Nitrogen Filtering* – To install and evaluate the performance of 3 or 4 nitrogen filters. Nitrogen concentrations will be monitored weekly to evaluate the filters performance as well as the feasibility for application elsewhere.
2. *Test Plot - Constructed Wetland/Vegetated Filter Strip* – In order to reduce nutrients and sediment loads in surface water draining to the Lake, Huron-Kinloss will pilot a constructed wetland/filter strip installation. A wetland will be designed, with the aid of OMAFRA, and constructed in the spring/summer of 2010. The nutrient and sediment filtering capabilities of the wetland will be monitored and evaluated. Regular sampling will be conducted to measure the success of the installation. The results will also be compared with a similar pilot installation being carried out in southern Ontario. The feasibility of implementing this type of project throughout the watershed will be evaluated.
3. *Community Phosphorus Reduction Program* –A pilot Phosphorus Reduction program is proposed to work with a target group of residents to reduce the amount of phosphorus they contribute to the environment. Using the principals of CBSM, the program will identify the barriers to, and benefits of, reducing household-use of phosphorus. Phosphorus levels in septic systems will be monitored on a regular basis in order to identify if measurable reductions in phosphorus can be achieved, once the phosphorus-reducing strategies have been implemented in participating households. This project will be implemented immediately and evaluated in 18 months.

STAFF COMMENTS: At the January 11th meeting Matt Pearson had discussed applying for a Phosphex removal system. There are issues with the septic systems tests. The technology is currently being licensed, so no opportunity to do a test or even discusses it right now. With respect to Phoslock is being used in a test project in the Lake Simcoe area. It is being applied to 2 existing

storm water ponds and reservoirs. The Province has put up \$250,000 for testing as part of Lake Simcoe strategy. No test results yet. We don't have existing storm water management ponds to use. If the product works perhaps it could be applied in some modified sense to HK area in the future.

We would request a formal resolution ratifying this submission.

ACTION: Matt Pearson further reported on the three projects in greater detail. Approved.

10.2 Council Remuneration Committee

The Clerk has prepared a brief report regarding a Council Remuneration Committee.

STAFF COMMENTS: The report has been copied for your review. We seek your direction.

ACTION: The Administrator further reported that another option for Council would be the next time a salary review was to be completed that Council remuneration be included.

The majority of Council was in favour of adhering to the current policy and leaving the remuneration as is.

10.3 Ripley Business Community – Local Initiative Program Application

We are pleased to report that the above-mentioned application was successful for the full amount of \$10,000.

STAFF COMMENTS: The group has decided to purchase banners, benches and planters for downtown Ripley. As this is a joint application, all finances will be flowing through the municipality. We bring this to your attention for information purposes.

ACTION: Noted.

11.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

11.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

12.0 PERSONNEL

No items scheduled

13.0 NEW BUSINESS

13.1 Letter to Carol Mitchell

ACTION: It was suggested that we send a letter to Carol Mitchell congratulating her on her appointment to the Minister for Agriculture, Food and Rural Affairs.

13.2 Thank You

ACTION: Councillor Murray thanked the township of behalf of the hockey teams that were playing in the tournament for the donation of township pins.

13.3 New Building on Ojibwa Trail

A new house is being constructed on Ojibwa Trail. There have been inquiries from some members of the public as to its location and height.

ACTION: The CBO had been consulted and confirmed that this house meets the minimum setback requirements and is the correct height for a basement.

14.0 CORRESPONDENCE RECEIVED

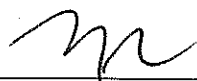
14.1	<i>Grey Bruce Health Unit</i>	Environmental Public Health Week – January 18-24 th , 2010
14.2		Grey Bruce Residents Committing to Quit- The Driven to Quit Challenge
14.3		Bridging the Generation Gap
14.4	<i>AMO</i>	Watch File – January 21 st , 2010
14.5	<i>General Correspondence</i>	IPAC newsletter- January 19 th , 2010
14.6		The Museum News – Winter 2010
14.7		High Risk Assessment Conference April 21-22, 2010
14.8		The healthline e-bulletin January 15 th , 2010
14.9		OMAFRA 2 day workshops "Quest for New Farm Value
14.10		CIPEC- Energizing the Bottom Line with Energy Efficiency Annual Report
14.11		Bruce County Federation of Agriculture – January 19 th , 2010

15.0 ADJOURN

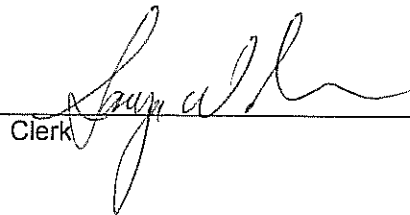
Moved by Elliott
Seconded by Eadie

ADJOURN 28 THAT Huron-Kinloss Township Council do now adjourn to a special session of Council.

Carried.



Mayor



Clerk