



The Corporation of the Township of Huron-Kinloss

Council Meeting Minutes

Council Chambers, 21 Queen Street

November 20, 2017

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Jodi MacArthur, Treasurer	Absent
Sonya Watson, Clerk	Present

Others Present: David Roy, Lynda Bumstead, Allison Murray, Liz Dadson

Council Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

2 . Disclosure of Pecuniary Interest

None disclosed.

3 . Adoption of the Minutes

3.1 Motion to Adopt [October 16th, 2017 Council Meeting Minutes](#)

Motion No: 392

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby adopts the October 16th, 2017 Council Meeting Minutes as written.

Carried

3.2 Motion to Adopt [November 6th, 2017 Committee of the Whole Meeting Minutes](#)

Motion No: 393

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby adopts the November 6th, 2017 Committee of the Whole Meeting Minutes as written.

Carried

3.3 Motion to Adopt [November 7th, 2017 Joint Special Council Meeting Minutes](#)

Motion No: 394

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby adopts the November 7th, 2017 Joint Special Council Meeting Minutes as written.

Carried

3.4 Motion to Adopt [November 13th, 2017 Council Meeting Minutes](#)

Motion No: 395

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Council hereby adopts the November 13th, 2017 Council Meeting Minutes as written

Carried

4 . Delegations

4.1 Opioid Crisis in Grey Bruce

7:00 p.m. Lynda Bumstead- Grey Bruce Health Unit and Dave Roy - Hope Grey Bruce They will be attending to present information on the Opioid Crisis in Grey Bruce. The presentation is attached.

- [Presentation](#)

Action:

Ms. Bumstead and Mr. Roy presented information on the Opioid Crisis in Grey Bruce and requested support at the local level to educate and create awareness regarding the Opioid crisis and work to create local needle exchange sites or a prescription drug return campaign. There was further discussion regarding the fire departments being trained to administer Naloxone and the Health Unit will be working with the local fire departments. The Grey Bruce Health Unit will supply the Township with educational information that could be included in the Township newsletter and on the website to help with the educational component of creating awareness on the Opioid Crisis and local services.

5 . Correspondence Requiring Direction

5.1 Motion to Approve the 2018 Meeting Schedule

The 2018 Council and Committee of the Whole Meeting Schedule is attached.

- [2018 Meeting Schedule](#)

Motion No: 396

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby approves the 2018 Council Meeting Schedule as presented.

Carried

5.2 Motion for Council Appointment of SVCA Member

- [SVCA Letter](#)

Motion No: 397

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby appoints Deputy Mayor Wilf Gamble as the Township of Huron-Kinloss Representative to the Saugeen Valley Conservation Authority Board for the remainder of the 2014-2018 term, effective January 1st, 2018.

Carried

5.3 Bill 148 Affecting On-Call Municipal Employees

This resolution was brought forward for consideration from the November 6th, 2017 Committee of the Whole meeting.

- [Bill 148 Affecting On-Call Municipal Employees](#)

Motion No: 398

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby endorses the resolution of the Township of Montague and in so doing requests the Province of Ontario to exempt all municipal employees from the on-call changes proposed by Bill 148 and conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario.

Carried

5.4 Support for Barriers on Highway 401

This resolution was brought forward for consideration from the November 6th, 2017 Committee of the Whole meeting.

- [Support for Barriers on Highway 401](#)

Motion No: 399

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby endorses the resolution of the Municipality of Chatham-Kent and in so doing requests that the Province of Ontario, for traffic safety reasons, install concrete barriers on Highway 401 particularly between Tilbury and Elgin County.

Carried

5.5 Tenanted Farm Tax Class Properties Charged Residential Tax Rates

This resolution was brought forward for consideration from the November 6th, 2017 Committee of the Whole meeting.

- [Tenanted Farm Tax Class Properties Charged Residential Tax Rates.](#)

Motion No: 400

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby endorses the resolution of the Municipality of Morris-Turnberry and in so doing requests that MPAC

5.5.1 conduct a review on the effects of the tax class shift from farm land to residential and,

5.5.2 act immediately on applications for reconsideration for the 2018 tax and where possible for the 2017 year and,

5.5.3 advise the municipalities prior to any future tax class shifts or mass property assessment corrections and,

AND that the Province of Ontario review Regulation 282/98 under the Assessment Act, in respect to the property tax classification of non-tillage acres.

Carried

6 . Financial Reports

- 6.1 [Report number: TR2017-11-81](#) prepared by Jodi MacArthur, Treasurer
October 2017 Accounts

Motion No: 401

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the October 2017 accounts in the amount of \$1,125,766.65.

Carried

- 6.2 [Report number: TR2017-11-82](#) prepared by Jodi MacArthur, Treasurer
Revenue/Expenditure Reports to October 31, 2017

Motion No: 402

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue/expenditure reports to October 31, 2017 prepared by Jodi MacArthur, Treasurer.

Carried

- 6.3 [Report number: TR2017-11-87](#) prepared by Leanne Scott, Payroll / Accounts Payable
Clerk
Payment of Current (November 2017) Accounts

Motion No: 403

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Council hereby authorizes payment of the November 2017 accounts in the amount of \$886,864.55.

Carried

7 . Staff Reports

- 7.1 [Report number: TR2017-11-83](#) prepared by Jodi MacArthur, Treasurer
2018 SMART Budget

Motion No: 404

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receives Report Number TR2017-11-83 prepared by Jodi MacArthur, Treasurer and approves the draft 2018 Saugeen Mobility and Regional Transit budget as presented.

Carried

- 7.2 [Report number: TR2017-11-84](#) prepared by Phyllis Hunter, Taxation / Revenue Clerk
Minutes of Settlement

Motion No: 405

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Council hereby receives for information Report Number TR2017-11-84 prepared by Phyllis Hunter, Taxation & Revenue Clerk and approves the Minutes of Settlement.

Carried

- 7.3 [Report number: TR2017-11-85](#) prepared by Jodi MacArthur, Treasurer
Sustainable Communities Conference

Motion No: 406

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number TR2017-11-85 prepared by Jodi MacArthur, Treasurer and in so doing authorizes the Director of Community Services and Councillor Abbott to attend the Sustainable Communities Conference in Ottawa from February 6 to February 8, 2018; and Further that Council authorizes an exemption to the Council Remuneration and Expense Remittance Policy to permit Councillor Abbott to attend a second conference.

Carried

- 7.4 [Report number: TR2017-11-86](#) prepared by Jodi MacArthur, Treasurer
Clean Water and Wastewater Fund

Motion No: 407

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby approves Report Number TR2017-11-86 prepared by Jodi MacArthur, Treasurer and authorizes a by-law to enter into an agreement for the Clean Water and Wastewater Fund extension request to December 31, 2018.

Carried

Action: Council requested a thank you for the extension be sent to Infrastructure Ontario.

- 7.5 [Report number: CAO2017-11-35](#) prepared by Kelly Lush, Project Coordinator
25 Years of Service Recognition

Motion No: 408

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Council hereby receives for information Report Number CAO2017-11-35 prepared by Kelly Lush, Project Coordinator.

Carried

- 7.6 [Report number: CLK2017-11-69](#) prepared by Sonya Watson, Clerk
210 Bruce Road 86

Motion No: 409

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK2017-11-69 and in so doing authorizes the Clerk to sign the Zoning Application on behalf of the Township for 210 Bruce Road 86 to permit a future residence.

Carried

- 7.7 [Report number: CLK2017-11-70](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
Correspondence and Information on the Table

Motion No: 410

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK2017-11-70 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant

Carried

8 . **By-Laws and Agreements**

- 8.1 By-Law 2017-118

- [Case Farmall Tractor Tender Acceptance By-Law](#)

Motion No: 411

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That By-Law 2017-118 being the Case Farmall Tractor Tender Acceptance By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

- 8.2 By-Law 2017-119

- [Accept Quote for Trackless Front Mount Sidewalk Snowblower By-Law](#)

Motion No: 412

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law 2017-119 being the Accept Quote for Trackless Front Mount Sidewalk Snowblower By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

- 8.3 By-Law 2017-120

Notice was provided and no concerns were raised by the public.

- [Township of Huron-Kinloss Procedural By-Law](#)

Motion No: 413

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That By-Law 2017-120 being the Township of Huron-Kinloss Procedural By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.4 By-Law 2017-121

- [Integrity Commissioner By-Law](#)

Motion No: 414

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law 2017-121 being the Integrity Commissioner By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.5 By-Law 2017-122

- [Calcium Chloride Tender Acceptance 2018 & 2019 By-Law](#)

Motion No: 415

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That By-Law 2017-122 being the Calcium Chloride Tender Acceptance 2018 & 2019 By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.6 By-Law 2017-123

- [Adopt Municipal Emergency Response Plan By-Law](#)

Motion No: 416

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law 2017-123 being the Adopt Municipal Emergency Response Plan By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.7 By-Law 2017-124

- [Whitechurch Water Works Charge By-Law](#)

Motion No: 417

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That By-Law 2017-124 being the Whitechurch 2017 Water Works Rate By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.8 By-Law 2017-125

- [Whitechurch Mandatory Connection By-Law](#)

Motion No: 418

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That By-Law 2017-125 being the Whitechurch Mandatory Connection By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.9 By-Law 2017-126

- [Adopt Revised Tax Sale Policy By-Law](#)

Motion No: 419

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That By-Law 2017-126 being the Adopt Tax Sale Procedure Policy By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.10 By-Law 2017-127

- [Adopt Revised Vacation Policy](#)

Motion No: 420

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That By-Law 2017-127 being the Adopt Revised Vacation Policy By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.11 By-Law 2017-128

- [Clean Water and Wastewater Fund Agreement By-Law](#)

Motion No: 421

Moved by: Don Murray Seconded by: Lillian Abbott

That By-Law 2017-128 being the Clean Water and Wastewater Fund (CWWF) Agreement By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.12 By-Law 2017-129

- [Weston Official Plan Amendment Number 3 By-Law](#)

Motion No: 422

Moved by: Lillian Abbott Seconded by: Don Murray

That By-Law 2017-129 being the Weston Official Plan Amendment Number 3 By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.13 By-Law 2017-130

- [Weston Zoning Amendment By-Law](#)

Motion No: 423

Moved by: Don Murray Seconded by: Lillian Abbott

That By-Law 2017-130 being the Weston Zoning Amendment By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.14 By-Law 2017-131

Further to the November 13th, 2017 Council Meeting and concerns raised regarding the previous fertilizer plant at this location the CBO confirms the following: The Ministry

of Environment and Climate Change Only require an Environmental Site Assessment (ESA) for changes from a potentially hazardous industrial use to a more sensitive use such as residential, recreational or institutional uses. Since this is a change of use from a industrial use to commercial, an ESA is not required as part of the Planning approval or prior to the issuance of a Building permit. However, staff will be sending a letter to the applicant recommending that an ESA still be performed and a Record of Site Condition filed with the Ministry so that it eliminates any future liability on the owner.

- [Jenna Andrew Zoning Amendment By-Law](#)

Motion No: 424

Moved by: Lillian Abbott Seconded by: Don Murray

That By-Law 2017-131 being the Jenna Andrew Zoning Amendment By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.15 By-Law 2017-132

- [Ausable Bayfield Conservation Authority Part IV Enforcement Agreement By-Law](#)

Motion No: 425

Moved by: Don Murray Seconded by: Lillian Abbott

That By-Law 2017-132 being the Ausable Bayfield Conservation Authority Part IV Enforcement Agreement By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.16 By-Law 2017-133

- [Non-Union Municipal Employee Salary Range Increase 2018 By-Law](#)

Motion No: 426

Moved by: Jim Hanna Seconded by: Don Murray

That By-Law 2017-133 being the Non-Union Municipal Employee Salary Range Increase 2018 By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

8.17 By-Law 2017-134

- [Authorize Snow plow Contracts Acceptance By-Law](#)

Motion No: 427

Moved by: Don Murray Seconded by: Jim Hanna

That By-Law 2017-134 being the Authorize Snow plow Contracts Acceptance By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

Action: Council requested the Director of Public Works report back if the private contractors have tracking devices in their trucks.

9 . Information

9.1 County of Bruce 2018 Budget

- [Bruce County 2018 Budget Release](#)

Motion No: 428

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby receives for information the items provided in Section 9.

Carried

10 . Township Committee Minutes Received

10.1 Lucknow & District Joint Fire Board

- [October 26, 2017 Meeting Minutes](#)

10.2 Lucknow Community Health Centre Board

- [May 10, 2017 Meeting Minutes](#)

10.3 Township of Huron-Kinloss Nuclear Waste Community Advisory Committee

- [September 5, 2017 Meeting Minutes](#)

10.4 Ripley Summer Sports Committee

- [March 6, 2017 General Meeting](#)

10.5 Lucknow & District Joint Recreation Board

- [September 20, 2017 Meeting Minutes](#)

Motion No: 429

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information all minutes and items provided in Section 10.

Carried

11 . New Business/Council Reports

11.1 Lucknow Medical Centre Physician

Council raised concern with the Lucknow Medical Centre physician taking a 3 month leave and the vacancy this created in Lucknow.

Action:

There was further discussion and the Lucknow Medical Centre Board will discuss the matter further and Councillor Abbott will contact Jan McKague from the Wingham & Area Health Professionals Recruitment regarding potential coverage.

12 . Other Agency Minutes and Reports Received

12.1 Saugeen Mobility and Regional Transit

- [2017 Third Quarter Operational Report](#)

12.2 Wingham & Area Health Professionals Recruitment Committee

- [September 11, 2017 Meeting Minutes](#)

12.3 Maitland Valley Conservation Authority

- [September 27, 2017 Meeting Minutes](#)

12.4 Multi-Municipal Wind Turbine Working Group

- [September 14, 2017 Meeting Minutes](#)

12.5 Saugeen Valley Conservation Authority

- [September 19, 2017 Meeting Minutes](#)

Motion No: 430

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby receives for information all minutes and items provided in Section 12.

Carried

13 . Closed Session

13.1 Motion to go into Closed Session

Motion No: 431

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby moves into a Closed Session Meeting pursuant to section 239 of the Municipal Act, 2001, as amended at 8:25 p.m. for the purpose of discussing:

13.2. personal matters about an identifiable individual, including a Township or Local Board employee: Staff positions

Carried

13.3 Motion to rise from Closed Session

Motion No: 434

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby rise from the Closed Session Meeting at 8:35 p.m.

Carried

14 . Business Arising from the Closed Session

Motion No: 435

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby approves the staff direction provided in the Closed Session. Carried

15 . **Confirming By-Law**

15.1 By-Law 2017-135

- [November, 2017 Confirmatory \(2\) By-Law](#)

Motion No: 436

Moved by: Don Murray Seconded by: Lillian Abbott

That By-Law 2017-135 being the November, 2017 Confirmatory (2) By-Law be read a first, second and third time and passed this 20th day of November, 2017.

Carried

16 . **Adjournment**

Motion No: 437

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council does hereby adjourn.

Carried

Mitch Twolan, Mayor

Sonya Watson, Clerk

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