



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers

November 7th, 2016

7:00 p.m.

Mitch Twolan, Mayor	Present
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Absent
Don Murray, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Administrator	Present
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Matt Farrell, Chief Building Official	Present
Christopher Cleave, Fire Chief	Absent
Mike Fair, Director of Community Services	Present
Heather Falconer, By-law Enforcement Officer	Absent
Grant Collins, Drainage Superintendent	Present

Others Present: Barb McKay, Liz Dadson, Joan McLaughlin, Brian MacEachern, David and Nan Grant, Kevin Powers, Fred Kuntze,

Committee of the Whole Meeting

1. Call to Order

Mayor Twolan called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

Name: n/a Item: n/a Nature of Interest: n/a

3. Delegations

3.1 7:00 p.m. [Ontario Power Generation](#) Kevin Powers & Fred Kuntz

Fred Kuntze provided an update on the Deep Geological Repository Project for low & intermediate Waste and Western Waste Management Facility operations.

Action: They continue to provide information to answer the questions of Joint Review Panel. They anticipate a decision in 2017.

3.2 Brian MacEachern & Joan McLaughlin

Both parties attended the meeting and in advance of the meeting requested permission from the Clerk to speak to item 4.5 pertaining to fires on the beach. In accordance with the Procedural By-law Mayor Twolan noted the delegation and the Committee of the Whole approved the delegation request to speak for five minutes each.

Ms. McLaughlin expressed concern with the ban of recreational fires on the beach. She suggested that the Bruce Beach Association should have been engaged and communicated with regarding the by-law. She noted that majority of residents in this area have a fire pit on the beach and the family fires they hold are not concerning. She also noted the requirements outlined in the Bruce Beach booklet note to not have fires in the rear area of the cottages and this has been the practice for years.

Mr. MacEachern noted that the cottagers along Bruce Beach are responsible people and their Association booklet outlines restrictions around recreational fires. He does not understand where the liability lies with the Township if we do not own the beach. He is disappointed that the rate payers along the shoreline were not informed about this by-law. He suggested that area residents should be informed on what was coming up and the reasoning and rationale behind the decisions made. He requested the issue be deferred until next summer. He noted he has not heard of injuries in the area due to campfires. Most are small well contained fires and local residents ensure fires are attended to an extinguished in front of their properties even if it is not their own fire.

Committee members noted there are concerns with how we can enforce infractions for fires on the beach. The Committee also noted that there have been concerning fires in the past that the local fire department has had to respond to. The Committee also noted that the Open Air Burning By-Law did not only pertain to Bruce Beach but everyone in the municipality and it has been under discussion since September.

The Clerk clarified that the Open Air Burning By-Law has passed. We are not discussing the provisions in the by-law. The requirements for Recreational and Open Air Fires have all been established in the by-law. All residents in the Township are permitted Recreational Fires on their properties without a permit. However, the remaining concern lies with enforcement on the beach (public property) for fires that are occurring that are not adhering to the requirements in the by-law. Council had previously requested staff investigate methods of controlling fires on the beach. The Ministry has indicated they no objection to the Township including "no fires on the beach" to the list of enforceable infractions. Staff now require further direction from the Committee regarding restricting certain fires. Council then discussed the report in item 4.5

4. **Staff Reports**

- 4.1 [Report Number BLDG2016-11-15](#) prepared by Matt Farrell, Chief Building Official
October Monthly Report

Motion No: 257

Moved by: Elliott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2016-11-15 prepared by Matt Farrell, Chief Building Official.

Carried.

- 4.2 [Report Number BLDG2016-11-16](#) prepared by Matt Farrell, Chief Building Official
October 2016 Septic Inspection

Motion No: 258

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2016-11-16 prepared by Matt Farrell, Chief Building Official.

Carried.

- 4.3 [Report Number CLK2016-11-45](#) prepared by Sonya Watson, Clerk
Rural/Agricultural Official Plan Policies

Motion No: 259

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby reviews and receives for information purposes Report Number BLDG2016-11-45 prepared by Sonya Watson, Clerk.

Carried.

- 4.4 [Report Number BLE2016-11-14](#) prepared by Heather Falconer, By-Law
Enforcement Officer
October Monthly Report

Motion No: 260

Moved by: Gamble Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2016-11-14 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried.

- 4.5 [Report Number BLE2016-11-15](#) prepared by Heather Falconer, By-Law
Enforcement Officer
Open Air Burning on Beach

[Report Number CLK2016-11-55](#) prepared by Sonya Watson, Clerk
Open Air Burning on Beach

Action: The Clerk noted an additional letter was received from Heather Sparling in regards to similar concerns in the majority of the letters with banning Recreational Fires on the beach. The Committee Members noted they had not had time to review the letters and would like that time to consider the comments. There was further discussion and it was clarified that enforcement on the beach is the Township's issue. There have been persons not in compliance with the requirements in the Open Air Burning By-Law and the Township needs a way to mitigate the concern without stopping the Recreational or family campfires occurring on the beach. The Committee clarified that Recreational Fires are not the ultimate concern of the Committee if a responsible resident is having the fire and abiding by the by-law. However, enforcement measures are a necessity. The Committee directed staff to bring back a report with options for the December 5th, 2016 Committee of the Whole meeting.

Motion No: 261

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2016-11-55 prepared by Sonya Watson, Clerk and the information provided in Report Number BLE 2016-11-15 prepared by Heather Falconer, By-Law Enforcement Officer and hereby approves staff proceeding with Option 2 as presented.

Carried.

- 4.6 [Report Number FIRE2016-11-23](#) prepared by Chris Cleave, Fire Chief
Fire Department Monthly Report

Motion No: 262

Moved by: Murray Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2016-11-23 prepared by Christopher J. Cleave, Fire Chief

Carried.

- 4.7 [Report Number DRAIN2016-11-07](#) prepared by Grant Collins, Drainage
Superintendent
Kaake Municipal Drain

Motion No: 263

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number DRAIN2016-11-07 prepared by Grant Collins, Drainage Superintendent.

Carried.

- 4.8 [Report Number TR2016-11-73](#) prepared by Jodi MacArthur, Treasurer
Surplus Equipment
Motion No: 264
Moved by: Gamble Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby receives the list of items identified in Report Number TR2016-11-73 prepared by Jodi MacArthur, Treasurer and declares said items surplus to the operations of the Township, authorizing their disposal as per the Township's Surplus Equipment Policy, 2009-41
Carried.
- 4.9 [Report Number CS2016-11-37](#) prepared by Mike Fair, Director of Community Services
Community Services Status Report
Motion No: 265
Moved by: Murray Seconded by: Sloetjes
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2016-11-37 Status Report prepared by Mike Fair, Director of Community Services.
Carried.
- 4.10 [Report Number CS2016-11-36](#) prepared by Mike Fair, Director of Community Services
Kincardine Trail Link Proposal
Motion No: 266
Moved by: Elliott Seconded by: Gamble
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2016-11-36 Kincardine Link Trail proposal report prepared by Mike Fair, Director of Community Services.
Carried.
- 4.11 [Report Number PW2016-11-43](#) prepared by Hugh Nichol, Director of Public Works
Water/Wastewater
Motion No: 267
Moved by: Sloetjes Seconded by: Elliott
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-11-43 prepared by Hugh Nichol, Director of Public Works
Carried.
- 4.12 [Report Number PW2016-11-44](#) prepared by Hugh Nichol, Director of Public Works
Transportation
Motion No: 268

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-11-44 prepared by Hugh Nichol, Director of Public Works
Carried.

- 4.13 [Report Number PW2016-11-45](#) prepared by Hugh Nichol, Director of Public Works
Waste Management

Motion No: 269

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-11-45 prepared by Hugh Nichol, Director of Public Works
Carried.

- 4.14 [Report Number BED2016-11-12](#) prepared by Taralyn Cronin, Business and Economic Officer
November 2016 Project Update

Motion No: 270

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2016-11-12 prepared by Taralyn Cronin, Business & Economic Officer.
Carried.

- 4.15 [Report Number BED2016-11-13](#) prepared by Taralyn Cronin, Business and Economic Officer
2016 Huron-Kinloss Ice Cream Trail Final Report

Motion No: 271

Moved by: Gamble Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2016-11-13 prepared by Taralyn Cronin, Business & Economic Officer; and Further That Committee provide pre-budget approval in the amount of \$10,000 for a 2017 Huron-Kinloss Ice Cream Trail™ contest.
Carried.

- 4.16 [Report Number CLK2016-11-49](#) prepared by Sonya Watson, Clerk
2017 Meeting Schedule

Motion No: 272

Moved by: Abbott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number CLK2016-11-49 prepared by Sonya Watson, Clerk and approves the 2017 Meeting Schedule as presented.
Carried.

- 4.17 [Report Number CLK2016-11-50](#) prepared by Sonya Watson, Clerk
Police Services Board Update

Motion No: 273

Moved by: Elliott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number CLK2016-11-50 prepared by Sonya Watson, Clerk
Carried.

- 4.18 [Report Number CLK2016-11-51](#) prepared by Joanna Malott, Deputy Clerk
Resolutions for Consideration

Motion No: 274

Moved by: Murray Seconded by: Gamble

That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2016-11-51 prepared by Joanna Malott, Deputy Clerk and further directs the Clerk to bring forward the following resolutions for Council's support, Number 1,2, 3, 4, 5, 6, 7.
Carried.

- 4.19 [Report Number CLK2016-11-52](#) prepared by Sonya Watson, Clerk
Half-Masting of Flag Policy

Motion No: 275

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby reviews and receives Report Number CLK2016-11-52 prepared by Sonya Watson, Clerk and hereby authorizes updating the Municipal Flag Protocol to ensure enactment and coverage as outlined in Option 2.
Carried.

5. **Correspondence Requiring Direction**

5.1 [Grocery Store in Lucknow Closing](#)

We have received a letter directed at Council concerning the grocery store in Lucknow closing. A response was prepared and sent and is attached for Committee's review.

Action: Committee approved the response as prepared.

5.2 [Ontario Small Urban Municipalities Conference \(OSUM\)](#)

We have received information regarding the OSUM Conference scheduled for May 3-5th, 2017 in Blue Mountains. It has been attached for Committee's review.

Action: Noted.

6. Information

6.1 Council Meeting (Planning Applications)

There are three applications scheduled for the Council Meeting on November 14th, 2016.

Action: Noted.

6.2 [Ausable Bayfield Maitland Valley Source Protection Region](#)

Jenna Allain, Program Supervisor has provided an update on the Risk Management Services provided. It has been attached for the Committee's review.

Action: Received and filed.

6.3 [Bruce County Economic Development Operator Outreach](#)

We have received information from the County of Bruce on an Economic Development Operator Outreach Seminar being held in Walkerton on November 10th, 2016. Councillors are invited to attend.

Action: Noted.

6.4 [Ontario Rural Education Symposium](#)

We have received information regarding a Rural Education Symposium being held November 26th, 2016 in Parkhill. Councillors are invited to attend.

Action: Councillor Murray is going to try to attend.

6.5 [Ministry of Community Safety and Correctional Services \(MCSCS\)-Grants](#)

We have received notice of the Township's 2017 grant allocation under the Court Security and Prisoner Transportation program.

Action: Noted.

6.6 [Seniors Forum](#)

We have received information regarding a Seniors Forum being held at RVilla Retirement Living in Ripley on November 8th, 2016 at 6:30 p.m. Council is invited to attend.

Action: Deputy Mayor Gamble will attend the event.

6.7 Municipal Drain Meetings

There will be initial information meetings held for the Martin and MacDougall Municipal Drains on November 16th starting at 10:00 a.m. Council members are welcome to attend.

Action: Deputy Mayor Gamble will attend the meeting.

6.8 [Ontario Provincial Police](#)

We have received a letter concerning the reconciliation of the municipal Policing costs related to the collective agreement negotiations between the Ontario Provincial Police Association (OPPA) and the Province of Ontario (Employer).

Action: Noted.

6.9 [Report Number CLK2016-11-53](#) prepared by Joanna Malott, Clerk

Correspondence and Information on the Table

Motion No: 267

Moved by: Sloetjes Seconded by: Elliott

That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2016-11-53 prepared by Joanna Malott, Deputy Clerk and all information provided in Section 6.

7. **New Business/Council Reports**

7.1 Rural Voice Article

Committee members noted an article in the Rural Voice that was outlining how the new assessments would affect farmers.

Action: Noted.

8. **Closed Session**

8.1 Motion to go into Closed Session

Motion No: 277

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Session Meeting at 8:30 p.m. to discuss:

- personal matters about an identifiable individual, including municipal or local board employees; Administration Department

Carried.

8.2 Motion to rise from Closed Session

Motion No: 280

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby rise from the Closed Session Meeting at 8:35 p.m.

Carried.

9. **Business Arising from the Closed Session**

Motion No: 281

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves the staff direction received in the Closed Session.

Carried.

10. **Adjournment**

10.1 Motion to Adjourn

Motion No: 282

Moved by: Gamble Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried.

Original Signed by Mitch Twolan

Mayor

Original Signed by Sonya Watson

Clerk

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