



The Corporation of the Township of Huron-Kinloss

## Council Meeting Minutes

Council Chambers, 21 Queen Street

October 16, 2017

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Absent
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Jodi MacArthur, Treasurer	Present
Sonya Watson, Clerk	Present

Others Present: Susan Fournier, Stellina Williams,

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### Council Meeting

#### 1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

#### 2 . Disclosure of Pecuniary Interest

None disclosed.

#### 3 . Adoption of the Minutes

##### 3.1 Motion to Adopt [September 18th, 2017 Council Meeting Minutes](#)

Motion No: 353

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby adopts the September 18th, 2017 Council Meeting Minutes as written

Carried

##### 3.2 Motion to Adopt [September 26, 2017 Special Council Meeting Minutes](#)

Motion No: 354

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby adopts the September 26th, 2017 Council Meeting Minutes as written

Carried

### 3.3 Motion to Adopt [October 2nd, 2017 Committee of the Whole Meeting Minutes](#)

Motion No: 355

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby adopts the October 2nd, 2017 Council Meeting Minutes as written

Carried

### 3.4 Motion to Adopt [October 11th, 2017 Council Meeting Minutes](#)

Motion No: 356

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby adopts the October 11th, 2017 Council Meeting Minutes as written

Carried

## 4 . Delegations

### 4.1 County of Bruce Economic Development Update/Energy Sector Initiative Update

7:00 p.m. Susan Fournier, Economic Development Officer & Stellina Williams, Business Investment Specialist will be in attendance to provide updates. The presentations are attached.

- [Bruce County Economic Development Annual Report 2017](#)

Action:

Fournier and Williams presented the updates to Council and provided full hard copy reports on the Annual Report and the Annual Update.

## 5 . Correspondence Requiring Direction

### 5.1 ROMA 2018 Municipal Delegation Requests

We have received notice that the Municipal Delegation Request forms for the 2018 ROMA Conference are now available. Submissions should be in by November 2, 2017. Does Council have any submission requests.

Action:

Council requested the Clerk put in submissions for the following Minister meetings. Minister of Infrastructure- South Bruce Natural Gas Project, Minister of Energy- South Bruce Natural Gas Project, Minister of Education - Rural School Closings, Minister of Natural Resources - Vegetation on the beach and beach maintenance, Minister of Agriculture - Concerns regarding water quality monitoring results and addressing concerns brought to Ministry attention.

## 6 . Financial Reports

- 6.1 [Report number: TR2017-10-70](#) prepared by Jodi MacArthur, Treasurer  
September 2017 Accounts

Motion No: 357

Moved by: Lillian Abbott Seconded by: Jim Hanna

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the September 2017 accounts in the amount of \$2,615,661.84.

Carried

- 6.2 [Report number: TR2017-10-71](#) prepared by Jodi MacArthur, Treasurer  
Revenue/Expenditure Reports to September 30, 2017

Motion No: 358

Moved by: Jim Hanna Seconded by: Lillian Abbott

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue/expenditure reports to September 30, 2017 prepared by Jodi MacArthur, Treasurer

Carried

- 6.3 [Report number: TR2017-10-72](#) prepared by Jodi MacArthur, Treasurer  
2018 OPP Annual Billing Statement

Motion No: 359

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information Report Number TR2017-10-72 prepared by Jodi MacArthur, Treasurer.

Carried

- 6.4 [Report number: TR2017-10-75](#) prepared by Leanne Scott, Payroll / Accounts Payable  
Clerk  
Payment of Current (October 2017) Accounts

Motion No: 360

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby authorizes payment of the October 2017 accounts in the amounts of \$467,169.79.

Carried

## 7 . Staff Reports

- 7.1 [Report number: TR2017-10-73](#) prepared by Phyllis Hunter, Taxation / Revenue Clerk  
Quarterly Tax Arrears to September 30, 2017

Motion No: 361

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information Report Number TR2017-10-73 the Quarterly Tax Arrears report to September 30, 2017 as prepared by Phyllis Hunter, Taxation / Revenue Clerk

Carried

- 7.2 [Report number: TR2017-10-74](#) prepared by Phyllis Hunter, Taxation / Revenue Clerk  
Minutes of Settlement

Motion No: 362

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby receives for information Report Number TR2017-10-74 prepared by Phyllis Hunter, Taxation / Revenue Clerk and approves the Minutes of Settlement

Carried

- 7.3 [Report number: CLK2017-10-60](#) prepared by Sonya Watson, Clerk  
Zoning By-Law Review Options Report

Motion No: 363

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby approves Report Number CLK2017-10-60 prepared by Sonya Watson, Clerk and in so doing approves proceeding with Option 1, continuing to finalize and review the zoning by-law as originally intended; and in so doing authorizes an exemption in accordance with Section 2.6 of By-Law 2014-68 the Purchasing and Procurement Policy and grants pre-budget approval in the amount of \$46,049.76 including H.S.T to complete the Township of Huron-Kinloss Zoning By-Law.

Carried

- 7.4 [Report number: CLK2017-10-61](#) prepared by Joanna Malott, Deputy  
Clerk/Administrative Assistant  
Correspondence and Information on the Table

Motion No: 364

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK2017-10-61 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant

Carried

- 7.5 [Report number: CLK2017-10-62](#) prepared by Sonya Watson, Clerk  
2018 Council Meeting Schedule

Motion No: 365

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK2017-10-62 prepared by Sonya Watson, Clerk and in so doing provides direction on the 2018 Council Meeting Schedule.

Carried

Action:

There was further discussion regarding the 2018 Council Meeting Schedule. There was an error noted on the March 12th meeting date that will be moved to March 5th. Council agreed to leave the day meetings to start at 9:30 a.m. as presented. They requested the April 2nd proposed meeting be moved to Wednesday, April 4th. The

Clerk will update the 2018 Schedule and the Procedural By-Law accordingly and bring forward a staff report.

## 8 . **By-Laws and Agreements**

### 8.1 2017-106

- [Adopt Asset Management Policy By-Law](#)

Motion No: 366

Moved by: Lillian Abbott Seconded by: Jim Hanna

That By-Law 2017-106 being the Adopt Asset Management Policy By-Law be read a first, second and third time and passed this 16th day of October, 2017.

Carried

### 8.2 2017-107

- [Municipal Asset Management Program Grant Agreement By-Law](#)

Motion No: 367

Moved by: Jim Hanna Seconded by: Lillian Abbott

That By-Law 2017-107 being the Municipal Asset Management Program Grant Agreement By-Law be read a first, second and third time and passed this 16th day of October, 2017.

Carried

### 8.3 2017-108

- [PCHCC Custodial Services Revised Agreement 2017 By-Law](#)

Motion No: 368

Moved by: Jim Hanna Seconded by: Lillian Abbott

That By-Law 2017-108 being the PCHCC Custodial Services Revised Agreement 2017 By-Law be read a first, second and third time and passed this 16th day of October, 2017.

Carried

### 8.4 2017-109

- [Ripley Library Rain Garden Agreement By-Law](#)

Motion No: 369

Moved by: Lillian Abbott Seconded by: Jim Hanna

That By-Law 2017-109 being the Ripley Library Rain Garden Agreement By-Law be read a first, second and third time and passed this 16th day of October, 2017.

Carried

### 8.5 2017-110

- [Consolidated Appointment Amendment October, 2017 By-Law](#)

Motion No: 370

Moved by: Lillian Abbott Seconded by: Jim Hanna

That By-Law 2017-110 being the Consolidated Appointment Amendment October, 2017 By-Law be read a first, second and third time and passed this 16th day of

October, 2017.

Carried

8.6 2017-111

- [Appoint Heather Clark-Falconer as By-Law Enforcement Officer](#)

Motion No: 371

Moved by: Lillian Abbott Seconded by: Jim Hanna

That By-Law 2017-111 being the Appoint Heather Clark-Falconer as By-Law Enforcement Officer By-Law be read a first, second and third time and passed this 16th day of October, 2017.

Carried

8.7 2017-112

- [Elliott c/o Oudshoorn Zoning Amendment By-Law](#)

Motion No: 372

Moved by: Jim Hanna Seconded by: Lillian Abbott

That By-Law 2017-112 being the Elliott c/o Oudshoorn Zoning Amendment By-Law be read a first, second and third time and passed this 16th day of October, 2017.

Carried

8.8 2017-113

- [Robinson Zoning Amendment By-Law](#)

Motion No: 373

Moved by: Lillian Abbott Seconded by: Jim Hanna

That By-Law 2017-113 being the Robinson Zoning Amendment By-Law be read a first, second and third time and passed this 16th day of October, 2017.

Carried

8.9 2017-114

- [Authorize Sale of 210 Bruce Road 86 By-Law](#)

Motion No: 374

Moved by: Jim Hanna Seconded by: Lillian Abbott

That By-Law 2017-114 being the Authorize Sale of 210 Bruce Road 86 By-Law be read a first, second and third time and passed this 16th day of October, 2017.

Carried

## 9 . Information

9.1 Nuclear Economic Development and Innovation Initiative

- [Monthly Update September 2017](#)

9.2 Bruce Botanical Food Gardens

We have received a thank you from the Bruce Botanical Food Gardens pertaining to the Harvest Dinner. The letter is attached for Councils review.

- [Thank you letter](#)

Motion No: 375

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby receives for information all items provided in Section 9.

Carried

## 10 . **Township Committee Minutes Received**

### 10.1 Lucknow & District Joint Recreation Board

- [Lucknow & District Rec Board May 17th, 2017 Minutes](#)

Motion No: 376

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Council hereby receives for information all minutes provided in Section 10.

Carried

## 11 . **New Business/Council Reports**

### 11.1 Nothing Scheduled

## 12 . **Other Agency Minutes and Reports Received**

### 12.1 Saugeen Mobility and Regional Transit - 2017 Update

- [Update to Council - October 2017](#)

### 12.2 Maitland Valley Conservation Authority

- [July 19th, 2017 Minutes](#)

### 12.3 Saugeen Valley Conservation Authority

- [July 18th, 2017 Minutes](#)

### 12.4 2017 Lucknow Summerfest Committee

- [May 24th, 2017 Minutes](#)

### 12.5 Multi-Municipal Wind Turbine Working Group

- [August 10th, 2017 Minutes](#)

Motion No: 377

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby receives for information all reports and minutes provided in Section 12.

Carried

## 13 . **Closed Session**

### 13.1 Motion to go into Closed Session

Motion No: 378

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Council hereby moves into a Closed Session Meeting pursuant to section 239 of the Municipal Act, 2001, as amended at 8:00 p.m. for the purpose of discussing:

Personal matters about an identifiable individual, including a Township or Local Board employee; Compensation and Pay Equity Review  
labour relations or employee negotiations. Compensation and Pay Equity Review  
the receiving of advice that is subject to solicitor-client privilege, including  
communications necessary for that purpose; Natural Gas Project

Carried

#### 13.5 Motion to rise from Closed Session

Motion No: 382

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Council hereby rise from the Closed Session Meeting at 8:45 p.m.

Carried

### 14 . **Business Arising from the Closed Session**

Motion No: 383

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby approves the staff direction provided in the Closed Session related to the Compensation and Pay Equity Review; and

Further that Council authorizes, ratifies and confirms a letter of support to accompany EPCOR's Common Infrastructure Plan to be submitted to the Ontario Energy Board.

Carried

### 15 . **Confirming By-Law**

15.1 2017-115

- [October 2017 Confirmatory \(2\) By-Law](#)

Motion No: 384

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That By-Law 2017-115 being the October, 2017 Confirmatory (2) By-Law be read a first, second and third time and passed this 16th day of October, 2017.

Carried

### 16 . **Adjournment**



Motion No: 385

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council does hereby adjourn.

Carried

Original Signed by Mitch Twolan, Mayor

Mayor

Original Signed by Sonya Watson, Clerk

Clerk

### **Document Accessibility**

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