

COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS MINUTES

Township of Huron-Kinloss Council met in regular session on the 21st day of October, 2013 at 7:00 p.m. in the Township of Huron-Kinloss Council Chambers.

Mayor	Mitch Twolan	(A)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(A)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)

OTHERS PRESENT: Barb McKay, Ken Kilpatrick, Liz Dadson, Willard VanderPloeg, Dennis Doyle, Taralyn Martin, Cameron Alton

1.0 CALL TO ORDER

Deputy Mayor Gamble called the meeting to order at 7:00 p.m.

2.0 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
None disclosed		

3.0 ADOPTION OF THE MINUTES

Moved by Sloetjes
Seconded by Elliott

ADOPT COUNCIL MINUTES	267	THAT Huron-Kinloss Township Council hereby adopts the September 16 th , 2013 Council Meeting Minutes as written.	Carried.
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Moved by Elliott
Seconded by Sloetjes

ADOPT GENERAL COMMITTEE MINUTES	268	THAT Huron-Kinloss Township Council hereby adopts and approves the staff recommendations of the October 7 th , 2013 General Committee Meeting Minutes as written.	Carried.
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4.0 DELEGATIONS

4.1 Grey Bruce Health Services Hospital Campaign

Dennis Doyle and Willard VanderPloeg will be attending Council to present information on the Grey Bruce Health Services Hospital Campaign.

STAFF COMMENTS: The presentation has been attached for your review.

ACTION: Mr. VanderPloeg and Mr. Doyle delivered a power point presentation on the Grey Bruce Health Services Hospital Campaign. They stated there had been 53 cancer care visits & 44 CT scans in 2012 at the Owen Sound site and 61 ER visits and 86 day surgeries. They requested that Council consider a gift of \$25,000.00 over 5 years. This would represent approximately \$1.28 per residential property per year in Huron-Kinloss. The request was deferred to budget discussions.

5.0 CORRESPONDENCE COPIED FOR WHICH THE DIRECTION OF COUNCIL IS REQUIRED

None received.

6.0 FINANCIAL REPORTS

6.1 Payment of Current Accounts as Presented

Moved by Sloetjes
Seconded By Elliott

APPROVE
SEPTEMBER
ACCOUNTS

269

THAT Huron-Kinloss Township Council hereby authorizes the payment of the October, 2013 accounts as presented.

Carried.

6.2 Payment of Previous Month Actual Accounts

Moved by Elliott
Seconded by Sloetjes

APPROVE
ACTUAL AUGUST
PAYMENTS

270

THAT Huron-Kinloss Township Council hereby approves the payment of the September, 2013 accounts in the amount of \$2,603,467.47.

Carried.

6.3 Summary Revenue/Expenditure Reports

Reports for Township, RHCC and Point Clark CC to September 30, 2013.

Moved by Elliott
Seconded by Sloetjes

SEPT REVENUE
EXPENDITURE
REPORT

271

THAT Huron-Kinloss Township Council reviews and receives the summary revenue/expenditure reports of the Treasurer as written.

Carried.

6.4 Minutes of Settlement

The Taxation and Revenue Clerk has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

6.5 Tax Arrears Report

The Taxation and Revenue Clerk has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

6.6 2013 Semi-Annual Policing Costs/Billing Model Engagement Sessions

We have received a reconciliation of costs for OPP policing for the period of January 1 to June 30, 2013 and an invitation to participate in the billing model engagement sessions.

STAFF COMMENTS: The result is a credit of \$21,104.00. The closest engagement session is in Owen Sound on November 25th. Information on the new billing model can be reviewed [here](#).

ACTION: Noted.

6.7 Municipal Infrastructure Investment Initiative (MIII) Expression of Interest

We have prepared an expression of interest for the Lucknow Standpipe replacement project.

STAFF COMMENTS: A resolution of Council is required to be submitted with our proposal.

ACTION: The following motion was passed.

Moved by Sloetjes
Seconded by Elliott

MUNICIPAL
INFRASTRUCTURE
INVESTMENT
INITIATIVE (MIII) –
EXPRESSION OF
INTEREST
CAPITAL
PROGRAM

272

THAT Huron-Kinloss Township Council hereby authorizes the Treasurer to submit an Expression of Interest for the Municipal Infrastructure Investment Initiative (MIII) Capital Program to the Ontario Ministry of Agriculture, Food and Rural Affairs for the Lucknow Standpipe replacement; and

THAT Huron-Kinloss Township Council hereby declares that all the information contained in the Expression of Interest is factually correct; and

THAT Huron-Kinloss Township Council has hereby committed to developing a comprehensive asset management plan including all the information and analysis described in *Building Together: Guide for Municipal Asset Management Plans* by December 31, 2013; and

THAT the comprehensive asset management plan will be publicly available on the Township's website by May 30, 2014; and

THAT the project put forth in this application will be completed by December 31, 2015.

Carried.

7.0 REPORTS OF STAFF AND COMMITTEES

7.1 Nuclear Waste Community Advisory Committee (NWCAC) Request

We have received a request from a member of the NWCAC to attend the Waste Management Conference being held in Arizona from March 2-6, 2014. The member is already in Arizona at this time and the only cost would be the conference registration. A link to the conference details is attached here.

STAFF COMMENTS: The committee has referred this request to Council for there is currently no policy for the Committee in regards to such requests. At this time we have not had a response from NWMO with regards to whether the funding in the Learn More Program will cover the costs.

ACTION: Council suggested that this is a conference that the funding in NWMO's Learn More Program should cover. Council is prepared to send the committee member to the conference at the expense of the Township should it not be covered by NWMO. A draft policy regarding conference attendance pertaining to this committee will be brought forward for consideration.

7.2 Adaptive Phased Management 2014-2018 Draft

We have provided Council with the comments endorsed by the Nuclear Waste Community Advisory Committee and a draft letter for submission to NWMO.

STAFF COMMENTS: Does Council wish to add anything more to the letter prior to submission?

ACTION: Council approved the Clerk sending the letter as prepared.

7.3 Tile Loan Application

We have received a Tile Loan Application request.

STAFF COMMENTS: The appropriate by-law for the loan has been prepared for your consideration. The loans are issued at 6% interest to a maximum of \$50,000.00.

ACTION: The following motion was passed.

Moved by Sloetjes
Seconded by Elliott

TILE LOAN
APPLICATION
GREGORY
COLLINS

273

THAT Huron-Kinloss Council hereby approves the application of Gregory Collins for a Tile Loan in the amount of \$15,600.00 to undertake drainage works on east part of Lot 39, Concession A in the former Township of Huron.

Carried.

7.4 Landfill Worker Vacancy

We have advertised externally for the position of Landfill Worker with a closing date of October 25, 2013.

STAFF COMMENTS: We are requesting the Mayor or a member of Council sit on an interview committee.

ACTION: Councillor Murray will sit on the interview committee.

7.5 Sidewalk Tender

Two tenders were received for the replacement of the Gough Street sidewalk in Lucknow.

STAFF COMMENTS: Cameron Alton was the lowest bidder at \$4.78 ft². The second bid received was from Robert Miller Enterprise at \$7.45 ft². If Council has no concerns, a by-law will be brought forth accepting the bid of Cameron Alton.

ACTION: Approved.

7.6 Ice Cream Trail

The 2013 Ice Cream Trail™ closed October 15th. We had a total of 197 entries. We are happy to announce that Sue Blackburn's motorcycle group and Miranda Huber's group have tied for largest group with 9 members each. Denim and Karen Layton and Simon Edmonson won for Funniest Photos. The Radford Family from Tiverton won for Most Creative Photos. We thank everyone who participated in this year's Trail.

The Township is also excited to announce that we are a finalist for the Tourism Industry Association of Ontario's award for Best Tourism Marketing Initiative under \$25,000 for the Ice Cream Trail. The award will be given out at the Tourism Summit on November 14th in Toronto.

STAFF COMMENTS: The Grand Prize winner of \$250 Huron-Kinloss dollars will be drawn tonight by Deputy Mayor Gamble and Economic Development Officer Taralyn Martin.

ACTION: The winner of the 2013 Ice Cream Trail™ is Brittany Stein from Tavistock, ON.

8.0 BY-LAWS AND AGREEMENTS

8.1 Jeater-Kennedy Area Waterworks Debenture By-Law

Moved by Elliott
Seconded by Sloetjes

JEATER – KENNEDY AREA WATERWORKS DEBENTURE 274 THAT leave be given to introduce By-Law Number 2013-78 being the "Jeater- Kennedy Area Waterworks Debenture By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.

Carried

8.2 Canada Post Corporation epost Service Agreement By-Law

Moved by Elliott
Seconded by Sloetjes

CANADA POST CORPORATION EPOST SERVICE AGREEMENT 275 THAT leave be given to introduce By-Law Number 2013-79 being the "Canada Post Corporation epost Service Agreement By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.

Carried.

8.3 Denobriga Maintenance Agreement By-Law

Moved by Sloetjes
Seconded by Elliott

DENOBRIGA MAINTENANCE AGREEMENT 276 THAT leave be given to introduce By-Law Number 2013-80 being the "Denobriga Maintenance Agreement By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.

Carried.

8.4 Terminate Encroachment Agreement Moody/Christopher By-Law

Moved by Sloetjes
Seconded by Elliott

TERMINATE ENCROACHMENT AGREEMENT 277 THAT leave be given to introduce By-Law Number 2013-81 being the "Terminate Encroachment Agreement Moody/Christopher By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.

Carried.

8.5 Consolidated Appointment Amendment October 2013 By-Law

Moved by Elliott
Seconded by Sloetjes

CONSOLIDATED APPOINTMENT AMENDMENT OCTOBER 2013 278 THAT leave be given to introduce By-Law Number 2013-82 being the "Consolidated Appointment Amendment October 2013 By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.
Carried.

8.6 Huronville Water System Agreement Amendment By-Law

Moved by Elliott
Seconded by Sloetjes

HURONVILLE WATER SYSTEM AGREEMENT AMENDMENT 279 THAT leave be given to introduce By-Law Number 2013-83 being the "Huronville Water System Agreement Amendment By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.
Carried.

8.7 Lock Employment Agreement By-Law

Moved by Sloetjes
Seconded by Elliott

LOCK EMPLOYMENT AGREEMENT 280 THAT leave be given to introduce By-Law Number 2013-84 being the "Lock Employment Agreement By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.
Carried.

8.8 Traffic and Parking Amendment (23) By-Law

Moved by Sloetjes
Seconded by Elliott

TRAFFIC AND PARKING AMENDMENT (23) 281 THAT leave be given to introduce By-Law Number 2013-85 being the "Traffic and Parking Amendment (23) By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.
Carried.

8.9 October 2013 Tile Loan Debenture By-Law

Moved by Elliott
Seconded by Sloetjes

OCTOBER 2013
TILE LOAN
DEBENTURE 282 THAT leave be given to introduce By-Law Number 2013-86 being the " October 2013 Tile Loan Debenture By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.

Carried.

8.10 Entrance Way Policy Amendment By-Law

Moved by Elliott
Seconded by Sloetjes

ENTRANCE WAY
POLICY
AMENDMENT 283 THAT leave be given to introduce By-Law Number 2013-87 being the "Entrance Way Policy Amendment By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.

Carried.

8.11 Eadie as Lead Hand By-Law

Moved by Sloetjes
Seconded by Elliott

EADIE AS LEAD
HAND 284 THAT leave be given to introduce By-Law Number 2013-88 being the "Eadie as Lead Hand By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.

Carried.

8.12 Husk as Public Works Operator

Moved by Hanna
Seconded by Abbott

HUSK AS PUBLIC
WORKS
OPERATOR 285 THAT leave be given to introduce By-Law Number 2013-89 being the "Husk as Public Works Operator By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.

Carried.

8.13 Accept Tender Gough Street Sidewalk Replacement By-Law

Moved by Abbott
Seconded by Hanna

ACCEPT TENDER
GOUGH STREET
SIDEWALK
REPLACEMENT 286 THAT leave be given to introduce By-Law Number 2013-90 being the "Accept Tender Gough Street Sidewalk Replacement By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.

Carried.

8.14 Snow Removal Tender Acceptance By-Law

The lowest bidder E.L.K. Construction has provided the documentation verifying that the company is meeting the tender requirements. A letter is currently being prepared by the solicitor documenting the tender requirements he has agreed to including payment provisions. We have prepared a By-Law awarding the contract for snow removal in Lucknow to E.L.K. Construction for \$210.00 per hour.

Moved by Abbott
Seconded by Hanna

SNOW REMOVAL
TENDER
ACCEPTANCE 287 THAT leave be given to introduce By-Law Number 2013-91 being the "Snow Removal Tender Acceptance By-Law" and that it now be read severally a first, second and third time and finally passed this 21st day of October, 2013.

Carried.

9.0 **CORRESPONDENCE RECEIVED FOR WHICH THE DIRECTION OF COUNCIL IS NOT REQUIRED**

9.1 The Risk Reporter – Jardine Lloyd Thompson Canada Inc.

STAFF COMMENTS: This newsletter provides some good information on relevant issues relating to public sector insurance. It has been distributed to all department heads.

ACTION: Based on the newsletter Council would like to consider implementation of a policy regarding the use of emergency vehicles for victory rides/parade use. The Clerk will notify the Fire Chief. They also inquired whether there would be any changes to the municipal insurance as a result of licencing the facilities. The Treasurer reported she has had initial conversations so they are aware of the change but we are unsure if there will be a change to premiums at this time.

10.0 TOWNSHIP COMMITTEE MINUTES RECEIVED

10.1 Nuclear Waste Community Advisory Committee

Minutes of meeting held September 3rd, 2013

10.2 Lucknow & District Joint Recreation Board

Minutes of meeting held August 21st, 2013 & September 18th, 2013

11.0 NEW BUSINESS/COUNCIL REPORTS

11.1 338 Grey Ox Avenue

Councillor Murray had been contacted by a resident regarding the response received from the County of Bruce Planning Department for a planning inquiry for a lot addition.

STAFF COMMENTS: Staff suggested the resident should seek a third party planner to review his plans for the lot addition if he is not pleased with the County's response.

ACTION: Councillor Murray will advise the resident.

11.2 Kincardine Nimrod Club Open House

An invitation was received from the Kincardine Nimrod Club regarding an Open House scheduled for October 26th, 2013.

STAFF COMMENTS: The letter was provided for information purposes.

ACTION: Noted.

12.0 OTHER AGENCY MINUTES & REPORTS RECIEVED

12.1 Maitland Source Protection Authority Meeting

Minutes of meeting held May 15th, 2013

12.2 Maitland Valley Conservation Authority

Minutes of meeting held July 17th, 2013

13.0 CORRESPONDENCE AND INFORMATION ON COUNCIL TABLE

13.1	AMO	AMO Watch File – October 10 th , 2013
13.2		AMO Communications – <i>Municipal Consultation on New Ontario Provincial Police Billing Model</i> October 4, 2013
13.3		AMO Communications – <i>2013 Small, Rural and Northern Municipal Infrastructure Fund</i> October 4, 2013
13.4		AMO Watch File – October 3 rd , 2013
13.5		AMO Communications <i>Energy Planning Workshop Offers Best Practices and Much More</i> October 1, 2013
13.6		AMO Communications <i>2013 Ontario West Municipal Conference</i> October 1, 2013
13.7		AMO Communications <i>September Board Report</i> September 30, 2013
13.8	Grey Bruce Health Unit	News Release – <i>Rabid Bat Identified</i> – October 16 th , 2013
13.9		News Release – <i>Healthcare Workers Getting Fluless</i> – October 16 th , 2013
13.10		News Release – <i>Get Your Flu Shot Early</i> – October 15 th , 2013
13.11		News Release – <i>Public Assistance Request</i> – October 11 th , 2013
13.12		News Release – <i>Don't Kiss Your Reptile or Amphibian</i> – October 2 nd , 2013
13.13	General	SVCA – Retirement Party for Don Smith
13.14		Childcare Worker & Early Childhood Educator Appreciation Day
13.15		Recycling Council of Ontario – Waste Reduction Week in Canada
13.16		The Ontario Aggregate Resources Corporation – 2012 Annual Report
13.17		Ministry of Citizenship and Immigration – June Callwood Outstanding Achievement Award for Voluntarism in Ontario October 2013
13.18		Heritage Matters September 2013

14.0 CLOSED SESSION

Moved by Abbott
Seconded by Hanna

MOVE TO
CLOSED
SESSION

288

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:12 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Facility & Recreation Supervisor Position
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - Zoning Prosecution
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - Zoning Prosecution

Carried.

15.0 RETURN TO OPEN SESSION

Moved by Murray
Seconded by Hanna

RISE FROM
CLOSED
SESSION

290

THAT Huron-Kinloss Township Council rise from Closed Session at 8:45 p.m.

Carried

16.0 BUSINESS ARISING FROM THE CLOSED SESSION

Moved by Hanna
Seconded by Murray

AUTHORIZE 291 THAT leave be given to introduce By-Law Number 2013-92 being the
EXECUTION OF "Authorize Execution of Employment Agreement Gillis By-Law" and
EMPLOYMENT that it now be read severally a first, second and third time and finally
AGREEMENT passed this 21st day of October, 2013.
GILLIS

Carried.

17.0 CONFIRMING BY-LAW

Moved by Murray
Seconded by Abbott

OCTOBER, 2013 292 THAT leave be given to introduce By-Law Number 2013-93 being the
CONFIRMATORY "October, 2013 Confirmatory By-Law" and that it now be read
BY-LAW severally a first, second and third time and finally passed this 21st
day of October, 2013.

Carried.

18.0 ADJOURN

Moved by Abbott
Seconded by Murray

ADJOURN 293 THAT Huron-Kinloss Township Council do now adjourn.

Carried

Original Signed by Mitch Twolan
Mayor

Original Signed by Sonya Watson
Clerk