



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Agenda

Council Chambers, 21 Queen Street

October 2, 2017

7:00 pm

Mitch Twolan, Mayor	-
Wilf Gamble, Deputy Mayor	-
Lillian Abbott, Councillor	-
Don Murray, Councillor	-
Jeff Elliott, Councillor	-
Jim Hanna, Councillor	-
Carl Sloetjes, Councillor	-
Chris Cleave, Fire Chief	-
Grant Collins, Drainage Superintendent	-
Mike Fair, Director of Community Services	-
Heather Falconer, Accounting Clerk/By-Law Enforcement Officer	-
Matt Farrell, Chief Building Official	-
Mary Rose Walden, Chief Administrative Officer	Absent
Jodi MacArthur, Treasurer	-
Hugh Nichol, Director of Public Works	-
Sonya Watson, Clerk	-

Others Present:

October 2nd, 2017 Committee of the Whole Meeting

1 Call to Order

2 . Disclosure of Pecuniary Interest

3 . Delegations

3.1 Nothing Scheduled

4 . Staff Reports

4.1 [Report number: BLDG2017-10-23](#) prepared by Matt Farrell, Chief Building Official
September 2017 Septic Inspection Report

- 4.2 [Report number: BLDG2017-10-24](#) prepared by Matt Farrell, Chief Building Official
September Monthly Report
- 4.3 [Report number: FIRE2017-10-20](#) prepared by Chris Cleave, Fire Chief
Fire Department Response to Ripley Lagoon Incident
- 4.4 [Report number: FIRE2017-10-21](#) prepared by Chris Cleave, Fire Chief
Fire Department Monthly Report - September
- 4.5 [Report number: BLE2017-10-22](#) prepared by Heather Falconer, Accounting
Clerk/By-Law Enforcement Officer
September Staff Report
- 4.6 [Report number: DRAIN2017-10-10](#) prepared by Grant Collins, Drainage
Superintendent
Royal Oak Municipal Drain Update
- 4.7 [Report number: TR2017-10-69](#) prepared by Jodi MacArthur, Treasurer
Asset Management Project Update
- 4.8 [Report number: CS2017-10-43](#) prepared by Mike Fair, Director of Community Services
Status Report
- 4.9 [Report number: CS2017-10-44](#) prepared by Mike Fair, Director of Community Services
Point Clark Community Centre Custodian Services
- 4.10 [Report number: CS2017-10-45](#) prepared by Mike Fair, Director of Community Services
Arena Attendant Student Hires
- 4.11 [Report number: PW2017-10-46](#) prepared by Hugh Nichol, Director of Public Works
Water/Wastewater
- 4.12 [Report number: PW2017-10-47](#) prepared by Hugh Nichol, Director of Public Works
Transportation
- 4.13 [Report number: PW2017-10-48](#) prepared by Hugh Nichol, Director of Public Works
Ripley Elevated Tank
- 4.14 [Report number: CAO2017-10-19](#) prepared by Mary Rose Walden, Chief Administrative
Officer
Rain Garden
- 4.15 [Report number: CAO2017-10-20](#) prepared by Mary Rose Walden, Chief Administrative
Officer
Values & Principles Work Plan
- 4.16 [Report number: CAO2017-10-21](#) prepared by Mary Rose Walden, Chief Administrative
Officer
Water Quality Sampling Pine River Watershed
- 4.17 [Report number: CAO2017-10-22](#) prepared by Mary Rose Walden, Chief Administrative
Officer
Source Water Protection Update
- 4.18 [Report number: CLK2017-10-56](#) prepared by Joanna Malott, Deputy
Clerk/Administrative Assistant
Correspondence and Information on the Table
- 4.19 [Report number: CLK2017-10-57](#) prepared by Joanna Malott, Deputy
Clerk/Administrative Assistant
Resolutions for Consideration
- 4.20 [Report number: CLK2017-10-58](#) prepared by Sonya Watson, Clerk
Marriage Commissioner
- 4.21 [Report number: CLK2017-10-59](#) prepared by Sonya Watson, Clerk
Comprehensive Zoning By-Law Update

5 . Correspondence Requiring Direction

5.1 2017 Ontario West Municipal Conference

The Ontario West Municipal Conference is scheduled for November 24th, 2017 in London. Further information can be found at the following [link](#).

5.2 St. John Ambulance Donation Request

We have received a letter from St. John Ambulance requesting financial support for a handheld radio. We have copied the letter for your review.

- [Letter](#)

6 . Information

6.1 Police Services Board Meeting

The Police Services Board Meeting scheduled for September 25th was cancelled. The meeting has been rescheduled for Tuesday, October 10th at 3:00 p.m. in Council Chambers.

6.2 GIS Information Day

We have received an invitation for an information session on GIS for your local government being held on Wednesday, November 15, 2017 from 1-4 in Saugeen Shores.

- [Invitation](#)

6.3 Wingham & District Hospital Foundation

We have received a progress report from the Wingham & District Hospital Foundation for the hospital improvement project. The report is attached for the Committee's review.

- [Progress Report](#)

6.4 Economic Development and Innovation Summit

We have received an invitation for an Economic Development and Innovation Summit to be held in Walkerton on November 7th, 2017 from 9:00-3:00. The invitation is attached for review.

- [Economic Development and Innovation Summit](#)

7 . New Business/Council Reports

7.1 Nothing Scheduled

8 . Closed Session

8.1 Motion to go into Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended for the purpose of discussing:

personal matters about an identifiable individual, including a Township or Local Board employee; By-Law Enforcement Position

the security of property of the Township or Local Board; One Foot Reserve

litigation or potential litigation, including matters before administrative tribunals, affecting the Township or Local Board; One Foot Reserve

8.2 Motion to rise from Closed Session

9 . Business Arising from the Closed Session

9.1

10 . Adjournment

10.1 Motion to Adjourn

Document Accessibility

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Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com