

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

October 7th, 2013

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(A)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(A)
Director of Facilities & Recreation	Mike Fair	(A)
By-law Enforcement Officer	Brianne Elliott	(P)
Drainage Superintendent	Grant Collins	(A)

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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None disclosed

1.2 DELEGATIONS

None scheduled.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Building Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official is attending a conference and will not be in attendance at the meeting.

ACTION: Received and filed.

2.2 Home & Farm Business Report

The CBO has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

2.3 Resident Letter

We have received a letter regarding zoning concerns.

STAFF COMMENTS: A draft response to the letter has been prepared for your review. We seek your direction.

ACTION: Send the draft letter as presented. Council feels the zoning pertaining to the hamlet areas must be reviewed.

2.4 Septic Inspection Update

A report regarding the Septic Inspection Program to the end of August has been prepared by B.M. Ross for your review.

STAFF COMMENTS: None at this time.

ACTION: Received and filed.

3.0 FIRE & EMERGENCY MANAGEMENT SERVICES

3.1 Fall Fair Displays

Flash, the emergency preparedness mascot, attended the Lucknow Fall Fair September 20th & 21st, and the Ripley-Huron Fall Fair September 27th & 28th.

STAFF COMMENTS: The display is part of the public education portion of the Emergency Management program and included pamphlets for the taking. There was one winner at each fair. We bring this forward for information purposes.

ACTION: Noted.

3.2 Ripley Huron Fire Department Report

Please find attached a report from the Ripley Huron Fire Department.

STAFF COMMENTS: Included in the report.

ACTION: The report was received and filed. Council directed the Fire Chief investigate options to improve cell phone service to the hall and bring back a report. The Director of Facilities is reviewing the internet access issues in the fire hall that could potentially affect the Township in an emergency situation.

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE

5.1 Christopher/Moody Agreement

We wish to update Council on the Christopher/Moody Agreement for lands at 373 Concession 6 W

STAFF COMMENTS: If you will recall the Christopher's owned a cottage along the lakeshore that encroached on Township lands. An agreement was established and the Christopher's paid a lump sum payment each year which was deposited into a reserve account for use of the lands until the cottage was removed. If they moved the cottage and restored the lands all funds would be returned. The cottage has since been sold to Mr. Moody who assumed the agreement with the same terms.

This summer the cottage was moved off of Township lands. A survey has been received to verify. The only outstanding issue is the restoration of the lands by way of planting dune grasses. The Moody's have agreed to the plantings but the grasses cannot be placed until November.

At October Council meeting we will bring forward a By-Law permitting the signing of an Acknowledgment that will authorize the dissolve of the previous agreement and the return of the funds. The By-Law will contain a clause that that the Acknowledgement will not be signed until confirmation from the Director of Facilities & Recreation is received regarding the state of the lands. Once this clarification is received all monies will then be returned.

ACTION: Approved. Bring the by-law forward.

5.2 OPP Community Office in Lucknow

The office was vandalized October 2nd, 2013.

STAFF COMMENTS: A window in the office was broken and a local contractor has been contacted to replace the window.

ACTION: Noted.

6.0 FINANCE

6.1 Epost Service

The Treasurer has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Approved.

6.2 Bancroft & Hastings Highlands Disaster Relief Committee

We have received a letter from the Bancroft & Hasting Disaster Relief Committee requesting support for their efforts to raise \$87,500.00.

STAFF COMMENTS: The letter has been attached for your review.

ACTION: The letter was received and filed. No money will be donated.

6.3 Saugeen Valley Conservation Authority 2014 Draft Budget

The draft 2014 budget is attached for your review.

STAFF COMMENTS: The total levy increase is 1.5%, however our share has actually decreased by \$1,451.00 from 2013 to 2014.

ACTION: Council supports the draft budget.

7.0 **DRAINAGE**

7.1 Drainage Information Meetings

Two information meetings are scheduled.

Mc Nain Municipal Drain at 9:00 on October 25th, 2013
Kempton Municipal Drain 10:00 on October 25th, 2013

STAFF COMMENTS: Council is invited to attend should they wish.

ACTION: Noted.

8.0 **DRINKING WATER & WASTE WATER**

8.1 Water/Wastewater Summary

Please find attached Veolia Water Canada's summary for the month of September.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION: There was further discussion on the "adverse water quality" sample in Lucknow. The Director of Facilities and Recreation reported that Veolia's procedures have been amended to address the concern.

8.2 Ripley Well Public Meeting

Please find attached minutes of the Public Meeting held September 5th for a Class Environmental Assessment regarding a well and water storage facility in Ripley.

STAFF COMMENTS: Information gathered during the public meeting process will be incorporated into the Environmental Assessment review.

ACTION: Received and filed.

8.3 Huronville Subdivision Distribution System Water Rates

As of October 1, 2013, we have received 51 replies of the 92 Huronville Subdivision Distribution System Household Surveys mailed, of which 48 indicated a preference to remain on the Kincardine Water System.

STAFF COMMENTS: Please find attached the twelve comments received by some of the residents who returned the surveys. Also, please note the survey stated, "*No response will be counted as a preference to continue to receive water from Kincardine.*"

ACTION: The Treasurer reported one more response was received indicating a preference to move to the Huron-Kinloss water system. A letter notifying the residents of the outcome of the surveys will be sent. The by-law authorizing the agreement with the Municipality of Kincardine will be brought forward.

9.0 **WASTE MANAGEMENT**

9.1 BASWR Food Drive

Please find attached a memo from Bruce Area Solid Waste Recycling regarding the success of their annual food drive.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION: Noted.

10.0 TRANSPORTATION

10.1 Sidewalk Tender

The Township has tendered for the replacement of the existing Gough Street sidewalk between North Delhi Street and Havelock Street.

STAFF COMMENTS: The tender closing date is October 15th with a completion date of October 31st. The work corresponds with the completion of new driveway and parking lot entrances by Sepoy Manor.

ACTION: Noted.

10.2 Road Construction

A 3.5 km section of Kairshea Avenue between the Huron-Kinloss Boundary road, and Bruce County Road 1 will be pulverized and remain as a gravel road until 2014 when it will be scheduled for paving.

STAFF COMMENTS: The spring break up deteriorated the road beyond the point of spending money for repairs, and the above scenario is the most logical cost saving measure.

Lavis Contracting will be placing an asphalt patch over the Vander Hoek drain culvert replacement road crossing on Concession 6. The paving was not included in the municipal drain tender.

If Council has no concerns, Public Works is recommending the savings from the 2013 paving program be used to pad and pave the section of Statter's Lake Avenue between Walker's Line and the Culross Boundary. Lavis Contracting has indicated they would schedule the work in conjunction with the Concession 6 patch.

ACTION: Council agreed if the paving can be done in 2013 the Director of Public Works should proceed with plans for Statter's Lake Avenue. If weather does not permit the paving in 2013 then the monies remaining the 2013 paving program budget will be reserved to pave this section in 2014.

10.3 Ontario One Call

Please find attached a bulletin regarding governance changes for Ontario One Call.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION: Noted.

10.4 Amendments to Traffic & Parking By-Law

Public Works wishes to amend Schedule D – Rates of Speed and Schedule E – Bridge Weight Limits of the Traffic & Parking By-Law.

STAFF COMMENTS: Lake Range Drive between Ashfield-Huron Boundary road and Arthur Street (Concession 4) has been reduced from 60 km to 50 km, and the section of Concession 2 from Lake Range Drive heading easterly for approximately 300 m has been posted as 40km. The Purple Grove bridge (H-30) posted limit will increase from 5 to 16 tonne. We will bring forward the Traffic & Parking By-Law (99-20) for amendment at the October 21st Council meeting.

ACTION: Approved. Council discussed removing the stop sign at Lake Range and Saratoga. Council decided based the stop sign should remain due to the change in speed limit turning from 80 km to 40km at this corner. The By-Law will be brought forward.

10.5 Laneway and Entrance Ways Policies

Public Works wishes to delete the Laneway Policy which states, "*The entrances and laneways of property owners shall not be maintained by the Township of Huron-Kinloss.*", and amend the existing Entrance Ways Policy by adding the words "or maintenance" to the statement, "*The Township of Huron-Kinloss shall not assist with the construction or maintenance of entrances or laneways.*"

STAFF COMMENTS: If Council does not have any concerns, we will bring forward the Entrance Ways Policy By-Law (2011-98) for amendment at the October 21st Council meeting.

ACTION: Approved bring the by-law forward.

10.6 Lucknow Snow Removal Contracts

Tenders for the snow removal on Campbell Street in the village of Lucknow closed on Wednesday October 2nd with the following bids received:

1. ELK Construction - \$210.00/hour
2. Kevin Bushell Enterprises - \$224.90/hour
3. Cedarbrook Farms - \$249.00/hour
4. Lloyd Collins Construction - \$250.00/hour

STAFF COMMENTS: E.L.K. Construction is the lowest bidder. Following verification that E.L.K Construction can meet all requirements in the tendering documents staff are recommending the tender be awarded to E.L.K Construction. More information regarding verification will be brought to the October 21st, 2013 Council meeting.

ACTION: Noted. Staff will proceed with the verification.

11.0 ECONOMIC DEVELOPMENT & TOURISM

No items scheduled.

12.0 GENERAL GOVERNMENT

12.1 Health & Safety Quarterly Report

Tracey Howe has prepared a Health & Safety report covering the period of July 1st to September 30th, 2013.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

12.2 Maintenance Agreement

We have received a request from the new owner of 932 Park Place to continue the Maintenance Agreement for the Township lands adjoining their property to the west.

STAFF COMMENTS: A map reflecting the property has been prepared for your review. Staff has no concerns with the request. An agreement has been prepared reflecting the request. If Council concurs a By-Law authorizing the agreement will be brought to the October Council meeting.

ACTION: Approved. Bring the By-law forward.

12.3 Lucknow & District Kinsmen & Kinette Clubs Celebration

We have received an invitation for Mayor Twolan and guest or a Council member and guest in his absence to attend the Lucknow & District Kinsmen & Kinette Clubs celebration of 40 years of "Serving the Community's Greatest Needs"

STAFF COMMENTS: The invitation has been attached for your review.

ACTION: Mayor Twolan will be attending the celebration.

12.4 2013 Ontario West Municipal Conference

We have received information on the 2013 Ontario West Municipal Conference in London on Friday, November 15th, 2013.

STAFF COMMENTS: The link to the conference information has been provided [here](#). Are there any Councillors who wish to attend?

ACTION: Deputy Mayor Gamble and Councillor Abbott will attend the conference.

12.5 Joint Review Panel-Public Hearing Extended for Deep Geological Repository Project

We have received a News Release regarding extension of the hearing for the DGR.

STAFF COMMENTS: The news release has been attached for your review.

ACTION: Noted.

13.0 **PERSONNEL**

No items scheduled

14.0 **NEW BUSINESS/COUNCIL REPORTS**

14.1 Municipal Infrastructure Fund

We have received an announcement regarding an intake of expressions of interest for a municipal infrastructure fund of \$71 million.

STAFF COMMENTS: This is the fund that we applied to last year for the Lucknow Standpipe Replacement. This project is still a high priority and we believe that we should resubmit our expression of interest. If Council concurs, we will review the previous submission and make any updates required to meet the November 1st deadline.

ACTION: Approved. Proceed with the application.

14.2 BioMass Field Day

Deputy Mayor Gamble brought forward information on "Biomass Field Day" session to be held October 19th, 2013 from 1-4 p.m. supported by SVCA for Council's review.

STAFF COMMENTS: None at this time.

ACTION: Deputy Mayor Gamble will attend.

15.0 **CORRESPONDENCE ON THE TABLE**

15.1	<i>AMO</i>	AMO Communications- Development Charges Act Consultations September 26, 2013
15.2		AMO Watch File – September 26 th , 2013
15.3		AMO Communications – Bill 91 – Waste Reduction Act September 24, 2013
15.4		AMO Communications – Bill 73 Fair and Open Tendering Act September 24, 2013
15.5		AMO Watch File – September 19 th , 2013
15.6		AMO Communications – Connections Energy Symposium September 19, 2013
15.7		AMO Communications – Energy Planning Workshop September 18, 2013
15.8		AMO Communications – Municipal Investment Basics September 18, 2013
15.9		AMO Communications – Working With Media & Social Media in Northern Ontario September 16, 2013
15.10		AMO Watch File – September 12 th , 2013
15.11		AMO Communications – Highlights of the August 2013 Board Meeting September 12, 2013
15.12	<i>Grey Bruce Health Unit</i>	News Release –Pass It On – National Infection Control Week October 1 st ,2013
15.13		News Release – Health Unit Receives Accreditation with Commendation September 27 th , 2013
15.14	<i>General</i>	K2 Wind – Notice of Community Liaison Committee September 13, 2013
15.15		Bruce Power –Jobs and Low Cost Electricity September 16, 2013
15.16		SWEA – Support for Bruce Power September 16, 2013
15.17		Southwest economic alliance – Letter to Minister of Energy September 17, 2013
15.18		Town of Minto – Rural Creative Economies Summit September 20, 2013
15.19		Canadian Solar Industries Association – CanSIA Solar Energy Benefits for Municipalities Through FIT 3 September 18, 2013
15.20		Sylvia Jones, MPP – Aggregate Recycling Promotion Act Private Members Bill September 2013
15.21		Western Waste Management Facility – Fall 2013 Newsletter
15.22		Robert Gibson Consulting Services Inc – Compliance Assessment Report September 26, 2013
15.23		GLSLCI Making Waves October 1, 2013
15.24		GLSLCI Making Waves September 16, 2013
15.25		BIOMASS Field Day October 2, 2013
15.26		Lake Huron Centre for Coastal Conservation e-news October 2013
15.27		OMAFRA –Connects –September 17, 2013
15.28		Municipal Monitor Fall 2013

18.0 ADJOURN

Moved by Elliott
Seconded by Sloetjes

ADJOURN 265 THAT Committee does now adjourn.

Carried.

Original Signed by Wilf Gamble
Deputy Mayor

Original Signed by Sonya Watson
Clerk