

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

October 1st, 2012

Mayor	Mitch Twolan	(A)
Deputy Mayor	Wilfred Gamble	()
Councillors	Lillian Abbott	(A)
	Jeff Elliott	()
	Jim Hanna	()
	Don Murray	()
	Carl Sloetjes	()
Administrator	Mary Rose Walden	(A)
Clerk	Sonya Watson	()
Treasurer	Jodi MacArthur	()
Director of Public Works	Hugh Nichol	()
Chief Building Official	Matt Farrell	()
Director of Facilities & Recreation	Mike Fair	()
By-law Enforcement Officer	Brianne Elliott	()
Drainage Superintendent	Grant Collins	()

AGENDA

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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1.2 DELEGATIONS

None scheduled.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Building Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION:

2.2 373 Concession 6 West

Please find attached a report prepared by the Clerk.

STAFF COMMENTS: Included in the report.

ACTION:

2.3 Provincial Policy Statement Review- Draft Policies

Please find attached a letter from the Ministry of Municipal Affairs and Housing.

STAFF COMMENTS: The PPS is under review. A discussion document containing the draft revised PPS is available [here](#)

Any comments regarding the draft need to be submitted by November 23rd, 2012.

ACTION:

2.4 Septic System Re-Inspection Program

The table below shows the monthly inspection stats from 2007- 2012 YTD up to and including August 31, 2012, which also includes the new or replacement septic systems installed and received a final approval inspection.

The breakdown of the number of new or replacement septic systems is shown in the two right hand columns below:

STAFF COMMENTS: None at this time.

ACTION:

MONTH	2007	2008	2009	2010	2011	2012	New/Replacement Septic Systems →	Legend: N - new construction septic system R - full septic system replacement T - tank replacement only L - leaching bed replacement only (2) - Class 2 - greywater system (4) - Class 4 - leaching bed system YTD Breakdown: 2 - Class 2 New Installation 12 - Class 4 New Installation 11 - Class 4 Replacement 3 - Class 4 Leaching Bed only 1 - Class 4 Tank only * 29 total included in the 215 YTD 2012 HK-CSI inspections
Feb	0	0	0	0	0	1	1 R (4)	
March	0	0	0	0	0	2	1 N (4)	
April	0	6	0	13	0	4	1 N (4) 1 R (4)	
May	0	20	49	38	25	66	2 N (2) 1 N (4) 2 R (4)	
June	34	32	37	57	113	40	4 N (4) 1 R (4)	
July	58	95	93	110	199	51	1 N (4) 3 R (4) 1 L (4)	
August	63	81	59	102	166	51	3 N (4) 4 R (4) 2 L (4) 1 T (4)	
							29*	
TOTAL						215		

3.0 FIRE & EMERGENCY MANAGEMENT SERVICES

3.1 Fall Fair Displays

Flash, the emergency preparedness mascot, attended the Lucknow Fall Fair September 14th & 15th, and the Ripley-Huron Fall Fair September 28th & 29th.

STAFF COMMENTS: The display is part of the public education portion of the Emergency Management program and included pamphlets dealing with specific emergency events, as well as a ballot contest to win a first aid kit and “baby” version of Flash. There was one winner at each fair. We bring this forward for information purposes.

ACTION:

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE

No items scheduled

6.0 FINANCE

No items scheduled.

7.0 DRAINAGE

No items scheduled.

8.0 DRINKING WATER & WASTE WATER

8.1 [Water/Wastewater Summary](#)

Please find attached the contractor summary for August.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION:

8.2 Drinking Water Source Protection

The Administrator, Director of Public Works, and Public Works Administrative Assistant attended a "Preparing for Implementation" information workshop hosted by the Ausable Bayfield Maitland Valley Source Protection Committee.

STAFF COMMENTS: The event was held to inform the member municipalities of the above Conservation Authorities that the proposed source protection plan for the Ausable Bayfield Maitland Valley Source Protection Region has been submitted to the Ministry of the Environment with approval expected in 2013. Issues such as the legal responsibilities of the individual municipalities to implement the plan, as well as the enforcement implications to a municipality divided between two Conservation Authorities, each with their own proposed source protection plans, were also discussed. We bring this forward for information purposes.

ACTION:

8.3 Source Protection Plan Implementation Workshops

The Saugeen Valley Source Protection Committee is offering an Implementation Workshop for municipal Council's and staff.

STAFF COMMENTS: The Invitation is attached for your review.

ACTION:

8.4 Whitechurch Drinking Water Report

Attached are the results of the September 5th Whitechurch Drinking Water System annual inspection.

STAFF COMMENTS: The system received an overall rating of 95.62%. We bring this forward for information purposes.

ACTION:

9.0 **WASTE MANAGEMENT**

9.1 Municipal Hazardous & Special Waste Event

Attached is a collection summary of the 2012 Municipal Hazardous & Special Waste Event held in Lucknow on September 8th.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION:

9.2 Bruce Area Solid Waste Recycling 15th Annual Food Drive

BASWR collected 8,160 lbs of assorted food during the 2012 Food Drive.

STAFF COMMENTS: The food was delivered to the Salvation Army in Warton where it will be distributed to various food banks in Bruce County. We bring this forward for information purposes.

ACTION:

10.0 TRANSPORTATION

10.1 Bridge Repairs

Theo Vanderberk Construction Inc. has arrived on-site to begin the Purple Grove deck replacement project.

STAFF COMMENTS: It is expected the repairs will be completed by the end of the month. Until then Sideroad 5 between Concession 10 and Concession 12 is closed to traffic. Repairs to the Eadie Bridge on Sideroad 30 are scheduled to be completed by mid-November, while the contractor has completed the construction works on culverts H-56 and H-64.

ACTION:

10.2 Vozka Road- One foot reserve/turnaround

The option of creating a one-foot reserve along Vozka Drive to prevent future driveway access on the east side of the road was discussed at the September 5th, 2012 General Committee meeting. Staff were to obtain a quote prior to Council making a decision to proceed.

STAFF COMMENTS: The following steps would need to be taken.

- A courtesy letter would be sent advising adjacent landowners of the one-foot reserve
- A survey would be obtained
- Formal Notice would have to be provided to the adjacent landowners with a copy of the reference plan showing the portion of Vozka Drive to be closed.
- A by-law would be passed to close that portion of the road and the one-foot reserve would then be registered on title.

The following quotes for the survey and locating the bars for the new turnaround area are below.

Doug Culbert	\$1,700.00 plus H.S.T.
Ronald F. Dore Surveying Ltd.	\$2,100.00 plus H.S.T.

STAFF COMMENTS: There would be legal fees on top of these amounts for registering the one-foot reserve on title. Does Council wish to proceed and hire Doug Culbert to do the survey work?

ACTION:

10.3 [Speed Limits on Bruce County Highways](#)

Please find attached the letter received from the Bruce County Highways Department in regards to Council's request for 90kph speed limits on Bruce County Roads.

STAFF COMMENTS: The letter has been attached for your review. We bring this to your attention for information purposes only.

ACTION:

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

11.1 [Quotes for Lucknow Signs](#)

On June 18, 2012 Council passed a motion accepting the quotes received from McPyatt Signs for \$6000.00 and Huron Landscaping Limited for \$8356.00 plus H.S.T. for each entrance sign for Lucknow. Since that time, the Lucknow Revitalization Committee has now received a quote from J&D Signs for \$3132.00 for each sandblasted sign which was the portion of the project originally going to be completed by McPyatt Signs.

STAFF COMMENTS: The committee is requesting Council pass a new resolution to accept the quote of J&D Signs for \$3132.00 and Huron Landscaping Limited for \$8356.00 plus H.S.T. for each entrance sign for Lucknow.

ACTION:

12.0 **GENERAL GOVERNMENT**

12.1 [Health & Safety Quarterly Report](#)

Tracey Howe has prepared the Health & Safety Quarterly Report for the Period of July 1st to September 30th, 2012.

STAFF COMMENTS: Included in the report.

ACTION:

12.2 [Letter from Lisa Thompson, MPP](#)

Please find attached a letter from Lisa Thompson, MPP regarding a resolution she is seeking support for regarding Ontario broken public sector arbitration system.

STAFF COMMENTS: Does Council wish to bring the resolution forward to the October Council session?

ACTION:

12.3 Criminal Reference Check Policy

Please find attached the revised criminal reference check policy.

STAFF COMMENTS: The policy changes reflect updates to the OPP requirements. All the changes have been highlighted for your review. Is Council concurs a By-law will be brought forward at the next meeting.

ACTION:

13.0 **PERSONNEL**

No items scheduled.

14.0 **NEW BUSINESS/COUNCIL REPORTS**

15.0 **CORRESPONDENCE ON THE TABLE**

15.1	AMO	AMO Watch File – September 20 2012
15.2		Communicate AMO – Ontario Government Announces Compensation Related Freeze – September 20, 2012
15.3		AMO LAS – Connections Energy Symposium “spark change”
15.4		Communicate AMO – Ontario PC Party Introduces “Ability to Pay Act, 2012” September 18, 2012
15.5		AMO Watch File – September 13, 2012
15.6	Grey Bruce Health Unit	News Release “Environmental Public Health Week” September 24, 2012
15.7		News Release “Reducing Alcohol Harm: Moving toward a culture of Moderation in Grey Bruce” September 21, 2012
15.8		News Release “Public Assistance Request” September 20, 2012
15.9		News Release “Pertussis” September 17, 2012
15.10		News Release “Public Assistance Request” September 14, 2012
15.11	General	78 th Annual Canadian Institute of Public Health Inspectors National Conference
15.12		Great Lakes & St Lawrence Cities Initiative – Making Waves September 17 th , 2012
15.13		Notice of a Question and Answer Session to be Held by K2 Wind Ontario Inc September 26 th , 2012
15.14		K2 Wind – Moving Forward Fall 2012
15.15		Bruce County Historical Notes September 2012
15.16		Municipal Monitor Fall 2012
15.17		Thank You – Doug and Bobbie Brown

16.0 **CLOSED SESSION**

16.1 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - 1239 Bruce Road 1
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - 1239 Bruce Road 1

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17.0 **RETURN TO OPEN SESSION**

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at p.m.

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18.0 **BUSINESS ARISING FROM THE CLOSED SESSION**

Moved by
Seconded by

BUSINESS
ARISING FROM
THE CLOSED
SESSION

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19.0 ADJOURN

Moved by
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again on October 15th, 2012 at 7:00 p.m. or at the Call of the Mayor.

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