

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

October 3rd, 2011

Mayor	Mitch Twolan	( )
Deputy Mayor	Wilfred Gamble	( )
Councillors	Lillian Abbott	( )
	Jeff Elliott	( )
	Jim Hanna	( )
	Don Murray	( )
	Carl Sloetjes	( )
Administrator	Mary Rose Walden	( )
Clerk	Sonya Watson	( )
Treasurer	Jodi MacArthur	( )
Director of Public Works	Hugh Nichol	( )
Chief Building Official	Matt Farrell	(A)
Director of Facilities & Recreation	Mike Fair	( )
By-law Enforcement Officer	Brianne Elliott	( )
Drainage Superintendent	Grant Collins	( )

AGENDA

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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1.2 DELEGATIONS

Tim Hackett	Hamilton Drain - item 5.2	7:00 p.m.
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2.0 PLANNING & BUILDING DEPARTMENT

2.1 Monthly Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will not be at the meeting.

ACTION:

2.2 Planning Meeting

The October Planning Meeting will be held on the 24th to discuss the proposed policies for institutional uses in horse-drawn carriage communities for the Huron Kinloss Official Plan.

STAFF COMMENTS: Please mark your calendars.

ACTION:

2.3 Septic Re-Inspection Program

The table below shows monthly completed inspection stats from 2007- 2011 YTD as of Sept. 27<sup>th</sup>, 2011

Month	2007	2008	2009	2010	2011
April	0	6	0	13	0
May	0	20	49	38	25
June	34	32	37	57	113
July	58	95	93	110	99
August	63	81	59	102	166
September	54	52	49	54	96
October	47	39	48	21	(48 booked)
November	9	28	15	17	
December	0	0	14	0	
<b>TOTAL</b>	<b>256</b>	<b>325</b>	<b>335</b>	<b>395</b>	<b>499</b>

STAFF COMMENTS: We bring this to your attention for information purposes only.

ACTION:

3.0 **FIRE & EMERGENCY SERVICES**

3.1 Fall Fair Displays

Flash, the emergency preparedness mascot, attended the Lucknow Fall Fair September 16<sup>th</sup> & 17<sup>th</sup>, and the Ripley-Huron Fall Fair September 23<sup>rd</sup> & 24<sup>th</sup>.

STAFF COMMENTS: The display is part of the public education portion of the Emergency Management program and included take home information, as well as a ballot contest to win a first aid kit and "baby" version of Flash. There was one winner at each fair. We bring this forward for information purposes.

ACTION:

3.2 Business Continuity Planning

Tracey Howe attended the Ripley Business Community and Lucknow Chamber of Commerce meetings on September 13<sup>th</sup> to discuss business continuity planning in the event of emergencies.

STAFF COMMENTS: The information was well received. We bring this forward for information purposes.

ACTION:

**4.0**      **FINANCE**

No items scheduled.

**5.0**      **DRAINAGE**

**5.1**      Stewart Drain Update

The Drainage Superintendent has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

**5.2**      Hamilton Drain

The Drainage Superintendent has prepared a background report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

**6.0**      **WATER & SEWERS**

**6.1**      Ripley Test Well

A request for proposal, issued for the construction of a new well in the village of Ripley closed on September 21<sup>st</sup>, with four submissions received.

STAFF COMMENTS: Attached is a summary of the results and a recommendation for acceptance as prepared by B.M. Ross and Associates Limited, as well as a breakdown of the proposed costs from the recommended bidder.

The RFP includes both the construction of a test well and a production well, as we felt savings could be gained by combining the two well drillings rather than completing the constructions as two separate projects. As previously noted the test well will be utilized as a back up to the production well in the same manner as the existing Ripley, Whitechurch, and Point Clark pump house sites. If the RFP is accepted as is, it is our understanding the test well would be drilled this fall, with the production well completed by the April 27, 2012 deadline specified in the RFP document.

As per Schedule B of the Municipal Class Environmental Assessment process, public input regarding preferred locations, potential environmental impacts, etc. of the proposed new well will be received until October 10<sup>th</sup>.

ACTION:

6.2 Community Lead Sampling

Period 2 of the 2011 lead sampling program has been completed on the Lucknow and Whitechurch Water Systems.

STAFF COMMENTS: No samples exceeded the Maximum Acceptable Concentration (MAC) of 10 ug/L. The individual home owners have been provided with a copy of the analysis report for their records.

ACTION

6.3 Ripley Sewage Inspection Report

Attached is a copy of the *Actions Required* following the Ripley lagoon inspection of July 4, 2011.

STAFF COMMENTS: The Director of Public Works discussed the issues with the Project Manager of Veolia Water Canada, and is in agreement with the responses provided to the Ministry of Environment.

ACTION:

7.0 **ENVIRONMENTAL SERVICES** - (Landfill & Collection)

7.1 Municipal Hazardous & Special Waste Event

Attached is a collection summary of the 2011 Municipal Hazardous & Special Waste Event held in Lucknow on August 13<sup>th</sup>.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION:

7.2 Bale Wrap

8100 kg (9 tons) of bale wrap was removed from the Huron Landfill by Think Plastics Inc.

STAFF COMMENTS: Unfortunately Think Plastics Inc. has informed us there will be no further scheduled collections in 2011 due to unforeseen circumstances. We bring this forward for information purposes.

ACTION:

7.3 Kinloss Landfill Exceedences

Attached is a letter from our engineering consultants regarding the alkalinity exceedences at two Kinloss Landfill monitoring wells.

STAFF COMMENTS: As per the last paragraph, Genivar Inc. has forwarded a letter on the Township's behalf to the Ministry of Environment stating that in our opinion continued monitoring is sufficient at this time. To date there has been no response from the MOE.

ACTION:

7.4 Kinloss Landfill Site

The Kinloss Landfill site will be closed to the general public as of October 31<sup>st</sup>, reopening on April 7, 2012.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION:

7.5 Bruce Area Solid Waste Recycling 14<sup>th</sup> Annual Food Drive

BASWR collected 5,700 lbs of assorted food during the 2011 Food Drive.

STAFF COMMENTS: The food was delivered to the Salvation Army in Warton where it will be distributed to various food banks in Bruce County.

ACTION:

**8.0 TRANSPORTATION**

8.1 Bridge Repairs

Bruce County Road 7, from Southline Ave. northerly to Highway 9 has been reopened to through traffic effective September 15<sup>th</sup>. The County of Bruce Highways Department had closed the road on July 11<sup>th</sup> in order to replace the Penetangore Bridge.

The Smeltzer Bridge on Lake Range Drive was in worse condition than anticipated, as approximately twenty percent (20%) of the deck surface was removed prior to undertaking concrete patch repairs.

Waterproofing on the deck will be done in conjunction with the paving approaches. It is estimated the bridge will be closed to traffic for a period of two days while the works are being completed.

Our engineering firm also requested the contractor return to the Bell Bridge for minor spot repairs on the galvanizing.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION:

8.2 Entrance Ways Policy

Please find attached a new Entrance Ways Policy.

STAFF COMMENTS: This will repeal the present Driveway Entrance Policy (By-Law 2002-73) and Road Entrance Policy By-Law (1999-90). We seek your direction. If there are no concerns, or comments, we will bring the appropriate by-law forward at the October 17<sup>th</sup> Council meeting.

ACTION:

8.3 Snow Removal Contracts

The Director of Public Works and the respective contractors have reached agreement for the snow plow routes in Huron-Kinloss.

<b>Snow Plow Route</b>	<b>Contractor</b>	<b>Hourly Rate</b>	<b>Standby Time (per day)</b>
Lakeshore	Bill & Tom Kempton Construction Limited	\$72.75	\$60.00
Kinloss	Lloyd Collins Construction Ltd.	80.85	60.00
Village of Ripley	Colling Bros.	67.50	60.00

STAFF COMMENTS: All agreements are for a three year term. A by-law accepting the above negotiated pricing will be brought forth at the October 17<sup>th</sup> meeting.

ACTION:

8.4 K2 Wind Ontario Inc.

Attached is a notice of draft site plan for the K2 Wind Power Project proposed in the Township of Ashfield-Colborne-Wawanosh.

STAFF COMMENTS: We bring this forward for information purposes. A larger site map will be available with the Clerk at the meeting.

ACTION:

8.5 Paving/Construction

Paving of the Huron-Kincardine Boundary Road East, the section of Lake Range Drive between Concession 2 and Concession 4, and Havelock Street between Wheeler Street and Gough Street has been completed by Lavis Contracting Co. Ltd.

STAFF COMMENTS: Public Works is in the process of applying shoulder maintenance gravel, and the matching in of the respective driveways on Lake Range Drive. With the exception of a couple of driveway tie-ins and final landscaping touch-ups, work on Havelock Street is complete.

ACTION:

**9.0 PARKS, FACILITIES & RECREATION**

9.1 Algae Harvesting

The Director of Facilities and Recreation has prepared a report

STAFF COMMENTS: Included in the report.

ACTION:

9.2 Point Clark Lighthouse Restoration Project Update

The work is behind schedule on the lighthouse restoration project. There are a number of problems and as-found conditions which were not anticipated. The following is the report received from the Parks Canada Project Coordinator.

STAFF COMMENTS: *The design was based upon the existence of one large vertical crack extending through multiple courses of masonry. Once the exterior surface treatment was removed by sandblasting it was found that there are four such cracks. One aspect of the repairs involves raking the joints between the stones to prepare for re-pointing with new mortar. Soon after this work was commenced in the mid-section of the tower, it was found that once the first layer of mortar, (a relatively modern repair 1 to 2 inches in (depth) was removed, the original lime mortar behind it was found to be completely poor condition with no supporting strength. This meant that the raking procedure was creating a risk to workers and the asset, and as a result a Stop Work Order was issued for this task until a re-designed procedure was completed and approved. A new procedure has been prescribed but work cannot be started until the repair method for the top section of the tower is finalized.*

*Damage to the top eight courses of masonry is more extensive than anticipated. There is evidence of moisture penetration into the rubble core over a period of time. The contractor's engineer has recommended an **OPTION** that the lantern section be temporarily removed from the top of the tower to facilitate the complete rebuilding of the top eight courses of masonry. The reasons for this approach are to ensure the safety of the workers, to reduce the overall risk to the historic asset, and ultimately to allow for more thorough and effective repairs. This approach is a sound one according to our experts in the Heritage Conservation Directorate of PWGSC, and our own Parks Canada Cultural Resource management advisors, but there are details yet to be resolved in the design of the repairs. Once this design is approved, we will get a revised schedule from the contractor, and work can proceed.*

We bring this forward for information purposes.

ACTION:

9.3 Resident Letter

We have received a letter requesting sand dune restoration at the foot of the 8<sup>th</sup> Concession.

STAFF COMMENTS: Staff is aware of this and will be repairing the damage this fall. We will respond to the resident.

ACTION:

**10.0**      **GENERAL**

10.1      Livestock Poultry and Honey Bee Act

The Deputy Clerk has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

10.2      Request from Poplar Beach Lessee

We have received a letter from another lessee requesting permission to remove the shed from the property once the cottages are removed.

STAFF COMMENTS: We have copied the letter for your review. We seek your direction.

ACTION:

10.3      AMO's Fall & Winter Workshops

We have received information on AMO's Fall & Winter training courses.

STAFF COMMENTS: Are there any Councillors interested in attending?

ACTION:

10.4      Healthy Lake Huron Newsletter

We have received copies of the newsletter Healthy Lake Huron developed by the Lake Huron Southeast Shore Working Group.

STAFF COMMENTS: The newsletter describes some of the activities underway by the participant and partners committed to improving the beaches and water of the southeast shore of Lake Huron. Work of the PRWIN is included in the newsletter. We have provided a copy for your review.

ACTION:

10.5      Maitland Valley Strategic Plan Outline and Activity Update

We have received information from Maitland Valley on their Strategic Plan.

STAFF COMMENTS: They have offered to come to Council and present information on the Strategic Plan as well as an update on the progress they have made on projects and priorities in 2011. Is Council interested in inviting them to present?

ACTION:

10.6 Bruce Botanical Gardens

The Bruce Botanical Gardens Project has been entered into the AVIVA Community Fund Competition in the large category for \$100,000 - \$150,000 in funding. The idea of the competition is for participants to engage people in voting for their project on a DAILY basis. The projects receiving the highest number of votes will move forward into the second and third rounds.

STAFF COMMENTS: The information has been copied for your review. The Township staff will be encouraged to vote and we encourage Council to do the same. We will help to promote through the municipal website and contacts with area organizations and businesses. Voting starts October 3rd!!

ACTION:

10.7 Resolution Request regarding Beer and Wine Sales in Convenience Stores

We have received a request from MADD Canada and the Ontario Public Health Association and the Centre for Addiction and Mental Health expressing concern about the current campaign to allow beer and wine to be sold at convenience stores.

STAFF COMMENTS: We have copied the letter for your review. They are seeking a formal resolution of support. Does Council wish to bring a resolution forward?

ACTION:

11.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

11.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

11.2 Zoning Prosecution

Please refer to the confidential agenda.

12.0 **PERSONNEL**

12.1 Health & Safety Quarterly Report

Tracey Howe has prepared the Quarterly Health & Safety Report for your review

STAFF COMMENTS: Included in the report.

ACTION:

**13.0 NEW BUSINESS**

**14.0 CORRESPONDENCE RECEIVED**

14.1	AMO	AMO Breaking News re Ontario Election Weekly Round-up September 26, 2011
14.2		AMO Watch File September 22, 2011
14.3		AMO Upcoming LAS Connections Energy Symposium September 22, 2011
14.4		Communication AMO – Working Together: 2011 CRST Conference September 21, 2011
14.5		AMO Breaking News re Provincial Election 2011 September 19, 2011
14.6		AMO Watch File September 15, 2011
14.7		AMO Key Campaign Commitment – Top 12 Asks
14.8		AMO / AMCTO Local Government Week and You August 29, 2011
14.9	Grey Bruce Health Unit	News Release <i>World Rabies Day September 28<sup>th</sup>, 2011</i> – September 27, 2011
14.10		Public Health Flu Vaccine Clinics September 21, 2011
14.11		News Release <i>Dog In Biting Incident Identified</i> – September 16, 2011
14.12	General Correspondence	Wollaston Township – Comment on Solar Panels to Provincial Government August 29, 2011
14.13		Xplornet Communications – 4 G Satellite to Provide 4G Rural Broadband September 22, 2011
14.14		Township of ACW – Proposed Zoning By-law Amendment September 16, 2011
14.15		Aggregate Reports – Haldenby, Emmerton, Bannerman (Holyrood and Kinlough)
14.16		LAS Electricity Issue #9 September 2011
14.17		GLSTLC - Making Waves September 16, 2011
14.18		GLSTLC – 2011 Ontario Election Update September 19, 2011
14.19		Museum News Fall 2011
14.20		Bruce County Historical Notes August 2011
14.21		Healthy Communities Consortium – Invitation to OHCC's Annual General Meeting (October 14, 2011)
14.22		Regional Tourism Organization 7 - September 2011 Newsletter
14.23		Premier's Award for Agri-Food Innovation Excellence
14.24		Milestones September 2011 Magazine

**15.0 CLOSED SESSION**

15.1 Move into closed session

Moved by  
Seconded by

MOVE INTO  
CLOSED  
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at \_\_\_\_\_ p.m. for the purpose of discussing:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
  - Zoning Prosecution

**16.0      RETURN TO OPEN SESSION**

Moved by  
Seconded by

RISE FROM  
CLOSED  
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at  
p.m.

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**17.0      ADJOURN**

Moved by  
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again on  
October 17<sup>th</sup>, 2011 at 7:00 p.m. or at the Call of the Mayor.

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