

**CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS**

**GENERAL COMMITTEE MEETING**

**7:00 p.m. - Council Chambers**

**October 4th, 2010**

<b>Mayor</b>	<b>Mitch Twolan</b>	<b>(P)</b>
<b>Deputy Mayor</b>	<b>Wilfred Gamble</b>	<b>(P)</b>
<b>Councillors</b>	<b>Lillian Abbott</b>	<b>(P)</b>
	<b>Anne Eadie</b>	<b>(A)</b>
	<b>Jeff Elliott</b>	<b>(P)</b>
	<b>Jim Hanna</b>	<b>(A)</b>
	<b>Don Murray</b>	<b>(P)</b>
<b>Administrator</b>	<b>Mary Rose Walden</b>	<b>(P)</b>
<b>Clerk</b>	<b>Sonya Watson</b>	<b>(P)</b>
<b>Treasurer</b>	<b>Jodi MacArthur</b>	<b>(A)</b>
<b>Director of Public Works</b>	<b>Hugh Nichol</b>	<b>(P)</b>
<b>Chief Building Official</b>	<b>Matt Farrell</b>	<b>(A)</b>
<b>Director of Facilities &amp; Recreation</b>	<b>Mike Fair</b>	<b>(P)</b>
<b>By-law Enforcement Officer</b>	<b>Brianne Elliott</b>	<b>(P)</b>
<b>Drainage Superintendent</b>	<b>Grant Collins</b>	<b>(A)</b>

**OTHERS PRESENT:** Liz Dadson, Sara Bender, Barb McKay, Ken Kilpatrick

**MINUTES**

**1.0 CALL TO ORDER**

Mayor Twolan called the meeting to order at 7:20 p.m.

**1.1 DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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None disclosed.

**1.2 DELEGATIONS**

None scheduled.

**2.0 PLANNING & BUILDING DEPARTMENT**

**2.1 Monthly Report**

Please find attached the monthly report of the Chief Building Official.

**STAFF COMMENTS:** The Chief Building Official will be in attendance to answer any questions.

**ACTION:** Councillor Murray questioned whether a greenhouse would be taxable by MPAC. There were further questions regarding the report that will be forwarded to the CBO to respond to.

2.2 Concerned resident Letter

We have been copied a letter that was written to Premier Dalton McGuinty concerning wind turbines.

STAFF COMMENTS: We have copied the letter for your review.

ACTION: Received and filed.

2.3 Building Permit Fees-wind turbines

The Chief Building Official has prepared a report. The report has been copied for your review.

STAFF COMMENTS: We seek your direction.

ACTION: The report will be deferred to the next meeting.

2.4 Grey Bruce Health Unit

We have received correspondence from the Grey Bruce Health Unit as a follow up to their presentation on August 16<sup>th</sup>, 2010.

STAFF COMMENTS: We have copied the information for your review.

ACTION: A motion will be brought forward requesting the Health Unit initiate a health study on behalf of Grey and Bruce Counties that will be circulated to the Bruce and Grey municipalities for support.

**3.0 FIRE & EMERGENCY SERVICES**

3.1 Flash at the Fair

The Huron-Kinloss Emergency Management mascot, "Flash", was part of a display at both the Lucknow and Ripley Fall Fairs during September.

STAFF COMMENTS: As part of our public awareness campaign to encourage all citizens to "Be Prepared, Not Scared", a display featuring Flash was present at both local Fall Fairs. This year, attendees at each Fair had a chance to win a First Aid kit and "Baby Flash" teddy bear. Congratulations to our contest winners, Joanne McFarlane and Robin Chevalier.

ACTION: Noted.

**4.0 FINANCE**

No items scheduled.

**5.0 DRAINAGE**

No items scheduled.

**6.0 WATER & SEWERS**

6.1 Chief Drinking Water Inspector's Annual Report

The Chief Drinking Water Inspector's Annual Report is available at [www.ontario.ca/drinkingwater](http://www.ontario.ca/drinkingwater).

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION: Noted.

**7.0 ENVIRONMENTAL SERVICES - (Landfill & Collection)**

7.1 Bruce Area Solid Waste Recycling 13<sup>th</sup> Annual Food Drive

BASWR collected 8,320 lbs of assorted food during the 2010 Food Drive.

STAFF COMMENTS: The food was delivered to the Salvation Army in Wiarton where it will be distributed to various food banks in Bruce County.

ACTION: Noted.

7.2 Municipal Hazardous or Special Waste Events

The County collected approximately 5,540 kgs of Municipal Hazardous or Special Waste (MHSW) at the Lucknow drop-off centre.

STAFF COMMENTS: While the quantity of kgs was down from 2009, the number of vehicles, and the number of households using the service was the highest recorded to date.

ACTION: Noted.

7.3 Bale Wrap

Due to the extra large volumes of bale wrap collected, Think Plastics Inc. has informed the Township there will be no further bale wrap pick ups until the spring of 2011.

STAFF COMMENTS: For your information, almost 23,000 lbs was diverted from the Huron-Kinloss landfill sites in 2010.

ACTION: Noted.

7.4 Kinloss Landfill Site

The Kinloss Landfill site will be closed to the general public as of October 31, 2010, reopening on April 2, 2011.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION: Noted.

7.5 Pryde, Schropp, McComb Inc.

The consulting firm of Pryde, Schropp, McComb Inc. (PSMI) recently announced it is now a Division of GENIVAR, a leading Canadian engineering services organization.

STAFF COMMENTS: PSMI is responsible for the Township's landfill engineering requirements, and has assured us the existing management team will continue to serve our needs.

ACTION: Noted.

**8.0 TRANSPORTATION**

8.1 820 Lakerange Drive

During the sale of 820 Lake Range Dr, their solicitor found that there was a road allowance in the survey that the driveway passes over to get to Lake Range Drive - owned by the Municipality. The owners have requested legal access over this part. Attached is a map.

STAFF COMMENTS: These types of issues generally arise on transfers of properties. We recommend giving both property owners a legal right of way. We seek your direction.

ACTION: Approved.

8.2 Havelock Street Reconstruction

Lavis Contracting Co. Limited initiated work on the Havelock Street reconstruction project.

STAFF COMMENTS: Although the completion date was October 29<sup>th</sup>, the Director of Public Works has agreed to an extension of time request to November 19<sup>th</sup>, on the condition the road surface must be asphalt for the winter.

ACTION: Noted.

8.3 Concession 2 Bridge Reconstruction

Owen King Limited started rehabilitation of the Concession 2 Bridge.

STAFF COMMENTS: The work is expected to be completed by November 15, 2010.

ACTION: Noted.

8.4 Huron Road Reconstruction

Bill & Tom Kempton Construction Ltd. are nearing the October 29<sup>th</sup> completion date for the Huron Road reconstruction project.

STAFF COMMENTS: Outstanding issues include final boulevard restoration, laneway asphaltting, and a top coat of pavement from Attawandaron Road to Lighthouse Road.

ACTION: Noted.

8.5 Paving

The paving of Whitechurch Street is tentatively scheduled for late October, while South Kinloss Avenue is on hold until the completion of Havelock Street as the road will be utilized by Lavis Contracting as a haul route to local gravel pits.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION: Noted.

8.6 Clyde Street Catch Basin

Due to unforeseen circumstances arising from the Environmental Assessment process, the Director of Public Works is recommending the Clyde Street topcoat paving be deferred until spring and that the paving monies budgeted for Clyde Street be reallocated to cover the cost of the EA and the construction of the storm drain, estimated to be \$25,000.00 in total.

STAFF COMMENTS: Outstanding issues include the submission of a storm water drain application to the Ministry of the Environment, a permit application to the Conservation Authority, and as the proposed project involves crossing private property, easement agreements will have to be signed. None of this can proceed until after the October 8<sup>th</sup> closing date of the EA screening process. As well, it was noted during the EA process that there is no easement agreement in place for the section of the Clyde Street sanitary sewer trunk line that encroaches on Westario Power Inc. property. We will try to obtain this agreement in conjunction with the other agreements. Despite the delays it is still the intent to proceed with the installation of the catch basin and piping this fall.

ACTION: Approved. Proceed with the installation of the catch basin and defer paving until 2011.

8.7 Lakeshore Speed Limits

Attached please find a copy of Schedule D (Rates of Speed) of the Traffic & Parking By-Law.

STAFF COMMENTS: The majority of the roads designated as 40 km/hr maximum speed on the list are located along the lakeshore. Therefore, in order to avoid confusion, create consistency, and address the on-going speeding concerns, the Director of Public Works is recommending all roads west of Lake Range Drive be posted as 40 km/hr. If Council agrees, we would concentrate on the area north of Concession 4 at this time. A further review of Point Clark roads would be taken during the winter months.

ACTION: Approved.

8.8 Bob Street in Lucknow

We have received a letter regarding extension of service to Bob Street in Lucknow.

STAFF COMMENTS: The Director of Public Works has spoken with the individual and both agree an on site meeting would be beneficial. This meeting will happen in the near future. We bring this to your attention for information purposes.

ACTION: Council approved bringing one service to the lot. Any future developments will require the owner to enter into a development agreement.

**9.0 PARKS, FACILITIES & RECREATION**

9.1 Lucknow Sports Complex

Members of the Lucknow Recreation Board will report on the build

STAFF COMMENTS: None at this time.

ACTION: The facility is operational. The board is scheduling the grand opening for the first weekend in December in conjunction with the Silver Stick Tournament in Lucknow.

9.2 Phragmites Treatment

STAFF COMMENTS: Frank Letourneau is a licenced applicator who has worked with the Ontario Parks to spray Phragmites at Rondeau, and Wasaga beach. Frank will be working in the area during the week of October 10, 2010. We have struggled with cutting and wicking applications primarily south of the Point Clark Lighthouse to Amberley road, in addition the Lurgan area, and a section around Boiler Beach. These locations are difficult to deal with mainly due to the terrain. I would propose that we take advantage of the Frank being in the area, therefore sharing the mileage costs. The rate for application is estimated at \$350 per acre. I estimate that we have 10 to 20 acres for application. This was not in the 2010 budget, however we believe there is still enough room in the Lakeshore Environmental budget. We seek your direction to proceed with the application if weather and time permits.

ACTION: This will be a spray application method. Approve staff recommendation.

9.3 Lighting Retrofits

We are looking at retrofitting lighting at the Lucknow Town Hall / Lucknow Public Works Shed / Ripley Fire Hall / Ripley Public Works Shed / Old Lucknow Fire Hall

STAFF COMMENTS: The facilities noted have some outdated lighting, which could be upgraded for little or no cost if we take advantage of the Power Blitz grant program through Westario Power which covers the first \$1000.00. We are investigating the costs and will proceed if there is no cost or minimal costs to the Municipality. We bring this forward for information purposes only.

ACTION: Noted.

**10.0 GENERAL**

10.1 Litigation or Potential Litigation

Please refer to the confidential agenda

10.2 Advice that is Subject to Solicitor-Client Privilege

Please refer to the confidential agenda

10.3 Poplar Beach Land Leases

As instructed in May 2010 Notice to Terminate these tenancies as provided in the leases of the Township properties located at Poplar Beach. The tenants have indicated, through their solicitor, that they do not intend to provide the Township with vacant possession. Given their failure to abide by those terms, we will be making an application to the Landlord and Tenant Board for an Order confirming the Notices to Terminate. This is the standard legal process in cases where tenants who have been given a notice of termination refuse to vacate a rented property.

STAFF COMMENTS: As indicated in the termination notice of the Township's intent to demolish the buildings and use the lands for non-residential purposes, we have applied for the demolition permits.

ACTION: Noted.

10.4 Canadian Nuclear Safety Commission Hearing

We have received a press release from the Great Lakes and St. Lawrence Cities initiative group regarding the CNSC hearing.

STAFF COMMENTS: Mayor Twolan attended the hearing and can report further at the meeting.

ACTION: Received and filed. Mayor Twolan provided a verbal report on the hearing. The Mayor reported that Bruce Power was very appreciative of the support of the local Mayors.

**11.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

11.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

11.2 Confidential item

Please refer to the confidential agenda.

**12.0 PERSONNEL**

12.1 Health and Safety Quarterly Report

Tracey Howe has prepared the 3rd quarter Health and Safety Report for your review.

STAFF COMMENTS: The report covers the period from July 1<sup>st</sup> to September 30<sup>th</sup>, 2010.

ACTION: Received and filed.

**13.0 NEW BUSINESS****13.1 Wind Turbine Information meeting in Tara**

Councillor Murray reported on the meeting in Tara with many health related topics.

There is a Conference being held on October 29<sup>th</sup> to 31, 2010 in Picton with many expert speakers on health issues around wind turbines.

STAFF COMMENTS: Noted.

ACTION: A motion will be brought forward authorizing Deputy Mayor Gamble and Councillor Murray to attend the conference.

**14.0 CORRESPONDENCE RECEIVED**

14.1	AMO	AMO Watch File, September 23, 2010
14.2		AMO Watch File – September 16, 2010
14.3	Grey Bruce Health Unit	News Release <i>Thinking of Quitting Smoking? Get the Help You Need to Succeed!</i> , September 27, 2010
14.4		News Release <i>Do Not Use Water Advisory for Lake Rosalind and Marl Lake – Lifted</i> September 23, 2010
14.5		"I want to be part of a healthy community ..." September 16, 2010
14.6	General Correspondence	South West LHIN Announces \$3.6 million in funding for local priorities September 23, 2010
14.7		South West LHIN Lenders from across the South West selected to drive health system forward September 23, 2010
14.8		Thehealthline.ca e-bulletin September 2010
14.9		Health Archive November 9 & 10, 2010
14.10		Infrastructure News – Spending Smarter September 2010
14.11		Ontario Hospital Association Today
14.12		News Release: Ausable Bayfield Conservation Authority September 15, 2010
14.13		Ministry of Health and Long-Term Care & Ministry of Municipal Affairs and Housing Re: Bed Bugs
14.14		Ministry of Community Safety and Correctional Services - JEPP Invitation September 21, 2010
14.15		Canadian Brownfields 2010 Conference November 1 -3 2010
14.16		Communities in Bloom Ontario – Award Winners September 2010
14.17		Bruce County Historical Notes August 2010
14.18		Canadian Institute for Environmental Law and Policy – Summer 2010 Newsletter
14.19		EnviroPharm Environmental Regulation Update for the Healthcare Professional 2010 October 7 <sup>th</sup> , 2010
14.20		BOOST: Child Abuse Prevention and Intervention September 7, 2010
14.21		Licensees Compliance Assessment Reports – Aggregate Resources Act for: South Kinloss Acres; Bannerman Contracting Ltd (2); Don Emmerton; Agnes Brindley;
14.22		Response From Carol Mitchell re: Huron-Kinloss's position and concerns regarding the development of off-shore wind facilities
14.23		OPG's Deep Geologic Repository Project September 2010
14.24		Memorandum of Understanding to Support Delivery of Governance Training to First Nation Communities in Ontario
14.25		Museum News Fall 2010
14.26		OMAFRA Connects – Grey Bruce & Dufferin September 2010
14.27		OMAFRA Connects – Huron County & Beyond October 2010
14.28		Ontario Fire Service Messenger – April / July 2010

**15.0 CLOSED SESSION**

15.1 Move into closed session

Moved by Gamble  
Seconded by Abbott

MOVE INTO  
CLOSED  
SESSION

312

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:25 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
  - Property Standards Issue
- a proposed or pending acquisition or disposition of land by the municipality or local board;
  - Poplar Beach Cottages
  - Lots on Plan 855 and Original Shore Road Allowance (Lot 5 Con A)
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
  - Poplar Beach Cottages
  - Lots on Plan 855 and Original Shore Road Allowance (Lot 5 Con A)

Carried.

**16.0 RETURN TO OPEN SESSION**

Moved by Abbott  
Seconded by Gamble

RISE FROM  
CLOSED  
SESSION

313

THAT Huron-Kinloss Township Council rise from the Closed Session at 8: 40 p.m.

Carried.

**17.0 ADJOURN**


Moved by Abbott  
Seconded by Gamble

ADJOURN

314

THAT Huron-Kinloss Township Council do now adjourn to meet again on October 18<sup>th</sup>, 2010 or at the call of the Mayor.

Carried.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk