

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

September 3<sup>rd</sup>, 2014

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(A)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(A)
Director of Community Services	Mike Fair	(P)
By-law Enforcement Officer	Brianne Elliott	(A)
Drainage Superintendent	Grant Collins	(P)

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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*None disclosed.*

1.2 DELEGATIONS

1.3 Community Living Kincardine & District Pinwheels for Peace 7:00 p.m.

Residents and staff will be attending to promote their pinwheels for peace campaign.

STAFF COMMENTS: A letter has been attached regarding their campaign.

ACTION: Allan Moore did a verbal presentation for Council. Council granted CLKD permission to place the pinwheels around the municipality and Mayor Twolan thanked the group for the treats provided.

1.4 Graham Proudley LAS Client Relations Specialist 7:05 p.m.

Mr. Proudley has been asked to attend and present information on the LAS Electricity Procurement Program.

STAFF COMMENTS: A copy of the presentation is attached for Council's review. Staff would recommend bringing forward a by-law to enroll in the program and enter into an agreement with LAS.

ACTION: Mr. Proudley did a power point presentation outlining information on the LAS Electricity Procurement Program. This will be a 2 year agreement for 2015 and 2016. There are two options LAS Hedge Purchase pricing and 100% Spot Market Billing. Council authorized bringing a by-law forward.

## 2.0 PLANNING & BUILDING DEPARTMENT

### 2.1 Building Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Received and filed.

### 2.2 Septic Inspection Program Report

Please find attached a report on the Septic Inspection Program

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, and environmentally conscious* community.

ACTION: Received and filed.

**3.0 FIRE & EMERGENCY MANAGEMENT SERVICES**

None scheduled

**4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

**4.1 Monthly Report**

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Received and filed.

**5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE**

**5.1 Point Clark Beach Association "Life Jacket Loaner Program"**

We have received a letter from the Point Clark Beach Association regarding a "Life Jacket Loaner Program"

STAFF COMMENTS: Upon reviewing the proposal, staff supports the program initiative, and recommends that we provide a letter of support and approvals to locate a kiosk on Township of Huron-Kinloss property. Staff recommends both Pine River, and Point Clark Boat Clubs be contacted to provide any permissions if required for location on their lands if applicable. There is no financial commitment required from the Township of Huron-Kinloss, Staff would assist with the appropriate location. We seek your direction.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous, vibrant, spirited, and accessible* community.

ACTION: Staff will speak with the Township insurer on any liability issues with the program. Council supports the initiative. The Clerk will prepare a letter.

6.0 **FINANCE**

6.1 Cross Border Water Service Rate Report

The Treasurer has prepared a report for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, and environmentally conscious* community.

ACTION: Approve staff recommendations. The Treasurer will advise ACW and a revised agreement will be brought forward.

6.2 Infrastructure Funding Announcement

The Treasurer has prepared a report for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION: Approve staff recommendations.

7.0 **DRAINAGE**

7.1 Drainage Investment Group (DIG) Letter

We have received a letter from Drainage Investment Group (DIG) that was directed to Council.

STAFF COMMENTS: The "DIG" concept was born at least three years ago. With more emphasis being placed on environmental improvement when new drainage reports are being written, some of these items were adding substantial extra cost to the report over and above the necessary work. As these extra features were deemed more of a benefit to society as opposed to the individual landowners, it seemed unfair to assess the total cost to the landowners.

DIG's mandate is to source available monies to contribute to these extra costs and make the required grant applications to secure funding on an ongoing basis.

As the letter indicates, they may also be prepared to offer assistance in planning and designing potential projects.

They are proposing an initial application fee of \$1500.00 and subsequent applications would be \$500.00.

At this point in time, staff are unsure which reports may be coming forward in 2015 that might have eligible components that would fit into this proposal.

The concept is similar to the work of the PRWIN although in a different timeframe and broader based. Currently, the municipality works with PRWIN whenever possible and we currently see this partnership as more of a benefit at this time however, we will keep this in mind as drainage applications are submitted. We bring this to your attention for information purposes.

**SUSTAINABILITY ALIGNMENT:** The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving an *environmentally conscious* community.

**ACTION:** Staff will clarify if the \$1500 is a membership fee or application fee and will bring forward a resolution that supports joining DIG.

## 8.0 DRINKING WATER & WASTE WATER

### 8.1 Water/Wastewater Summary

Due to technical difficulties with the SCADA system, the July summary for the water and wastewater systems was not available in time for the agenda.

**STAFF COMMENTS:** If it can be produced before the meeting, a copy of the report will be on your desks.

**SUSTAINABILITY ALIGNMENT:** The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *environmentally conscious* community.

**ACTION:** The report was still unavailable and will be provided at a future meeting. The Director of Public Works noted there were no concerns to report to Council.

9.0 **WASTE MANAGEMENT**

9.1 Household Hazardous Waste

The County of Bruce will host the last two Household Hazardous and Special Waste collections of the year on September 13, 2014.

STAFF COMMENTS: Residents will be able to dispose of hazardous waste at the Bruce County Highways garages at 545 Ludgard Street, Lucknow from 8:00 a.m. – 11:00 a.m. and 94 County Road 2, Walkerton from 1:00 p.m. – 4:00 p.m. For more information regarding the types of waste accepted during the events, please visit [www.brucecounty.on.ca](http://www.brucecounty.on.ca) or call the County of Bruce Highways Department at 1-877-681-1291. We bring this forward for information purposes.

Correspondence regarding the government's cancellation of the Municipal Hazardous and Special Waste (MHSW) Phase 2 Program was released in July 2014. The attached report regarding the program cancellation was received for information at the Bruce County Highways Committee meeting on August 21, 2014.

We have attached a copy of this report for your information.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION: Council requested a letter be sent to the County of Bruce to support the County in continuing to administer the Hazardous Waste Program.

9.2 BASWR 17<sup>th</sup> Annual Food Drive

Bruce Area Solid Waste Recycling will be collecting canned food items when they perform blue box collection from September 15<sup>th</sup> – 26<sup>th</sup>.

STAFF COMMENTS: Residents are encouraged to donate items by leaving them in an untied plastic bag beside their blue box. All food collected is distributed throughout the service area.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

10.0 **TRANSPORTATION**

10.1 Letter regarding Cargill Rd and Bruce Rd 3

We have received a letter noting concerns with an intersection on Cargill Rd and Bruce Rd 3.

STAFF COMMENTS: The letter has been attached for your review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council is not in favour of rumble strips on all roadways. The letter was also sent to the County of Bruce to address the concerns specific to this intersection. The Clerk will prepare a response to the resident.

10.2 2<sup>nd</sup> Rotary Club Beachside Run

The Kincardine Rotary Club will be hosting the 2<sup>nd</sup> Annual Rotary Beachside Run on Saturday October 4, 2014.

STAFF COMMENTS: The Director of Public Works has granted permission to the Kincardine Rotary Club to close Huronville Street, as well as portions of Boiler Beach Road and Penetangore Row south for approximately 1 ½ - 2 hours for the 5.5 and 11 km charity event (please see attached map). We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *vibrant and spirited* community.

ACTION: Noted.

10.3 Construction Projects Update

Blake/Malcolm: all the infrastructure has been installed and the road base is being prepared for asphalt.

Campbell Street: Curb and gutter has been installed as well as a base coat of asphalt on the travel portion of the road. County is working on sidewalk and boulevard preparation.

Hill Street: material is arriving on site. Expected starting date within 2 weeks.

STAFF COMMENTS: We bring this forward for information purposes.

**SUSTAINABILITY ALIGNMENT:** The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and accessible* community.

**ACTION:** Council supports sending a letter to the County for working to meet the Music in the Fields deadline and having a first coat of asphalt on the road. The Director of Public Works further reported that bridge work on the 6<sup>th</sup> Concession is scheduled to start in the next couple weeks.

## **11.0 ECONOMIC DEVELOPMENT & TOURISM**

### **11.1 Project Update**

The Business & Economic Officer has prepared a report for your review.

**STAFF COMMENTS:** Included in the report.

**SUSTAINABILITY ALIGNMENT:** The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

**ACTION:** Received and filed.

## **12.0 GENERAL GOVERNMENT**

### **12.1 Multi-Municipal Wind Turbine Working Group (MMWTWG) Correspondence**

The MMWTWG has passed a resolution and is requesting Council send the attached letter to Premier Wynne and a number of minister's requesting amendments to the Green Energy Act.

**STAFF COMMENTS:** We seek your direction.

**SUSTAINABILITY ALIGNMENT:** N/A

**ACTION:** Council approved sending a letter as presented.



12.2 Community Living Kincardine & District 2013/2014 Annual Report

We have received a letter and a copy of Community Living Kincardine & District's 2013/2014 Annual Report.

STAFF COMMENTS: The letter and report have been attached for your review.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited and accessible* community.

ACTION: Received and filed.

12.3 Bruce Power Resources

We have received a letter and hard copies for each Councillor on Bruce Power's "Sustainability Report", Community Sponsorship Newsletter and a resource outlining Bruce Power's "Aboriginal Relations Program".

STAFF COMMENTS: The resources will be provided at the meeting.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Received and filed.

12.4 Ontario Power Generation – DGR Joint Panel Review Schedule

We have received the Public Hearing Schedule for Ontario Power Generation's Deep Geological Repository Joint Panel Review for September 9<sup>th</sup> – 18<sup>th</sup>, 2014.

STAFF COMMENTS: For information purposes only.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

**13.0 PERSONNEL**

**13.1 Hours of Work Policy**

A draft revision of the hours of work policy is attached for review. If Council approves, this policy will be brought forward to the September Council meeting for adoption.

STAFF COMMENTS: The by-law will also revise the coverage for the following policies to include regular ¾ time employees: Bereavement Leave, Group Health Benefit Plan, Job Classification and Evaluation, Jury Duty, Paid Holidays, Severe Weather, Sick Leave and Vacation.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Approved. Bring the by-law forward.

**14.0 NEW BUSINESS/COUNCIL REPORTS**

**14.1 Norfolk County – Alternative Land Use Services (ALUS)**

Deputy Mayor Gamble reported on attending an information session in Norfolk County to view their ALUS projects. Norfolk County has the oldest continuously running ALUS program in Canada. Piloted in 2007 it has evolved from a pilot project to a county wide program which includes over 175 farm families with more than 1200 acres enrolled in the program. This means about 10% of farmers in Norfolk have received incentives to restore wetland habitat, plant tall-grass buffers along streams, and create pollinator habitat among other projects.

STAFF COMMENTS: None at this time.

ACTION: Deputy Mayor Gamble spoke with Huron County expressing interest in being part of their ALUS Group.

**14.2 Great Lakes St. Lawrence Cities Initiative – Mayor’s Summit**

Mayor Twolan reported on his upcoming attendance at the Mayor’s Summit in Chicago.

STAFF COMMENTS: The summit will be held from September 24<sup>th</sup> - 25<sup>th</sup>, 2014

ACTION: Noted.

## 15.0 CORRESPONDENCE ON THE TABLE

15.1	AMO	AMO Communications <i>Highlights of August 2014 Board Meeting August 22<sup>nd</sup>, 2014</i>
15.2		AMO Watch File August 21 <sup>st</sup> , 2014
15.3		AMO Watch File July 10,, 2014
15.4		AMO Communications <i>What the Premier and Ministers Said at the AMO Conference August 21<sup>st</sup>, 2014</i>
15.5		AMO Communications – <i>Permanent Ontario Community Infrastructure Fund and Building Canada Fund – Small Communities Fund Announced August 18<sup>th</sup>, 2014</i>
15.6		AMO Communications <i>OPP Billing Model Announcement August 14<sup>th</sup>, 2014</i>
15.7		AMO Communications <i>Risk Management Symposium Reminder August 13<sup>th</sup>, 2014</i>
15.8	Grey Bruce Health Unit	Board Report – August 22 <sup>nd</sup> , 2014
15.9		News Release – <i>Beach Posting Removed, Safe for Bathing. August 22<sup>nd</sup>, 2014</i>
15.10		News Release – <i>Northwinds and Little River Park (Blue Mountains) Beaches Posted Unsafe August 20<sup>th</sup>, 2014</i>
15.11		News Release – <i>Northwinds and Little River Park (Blue Mountains) Beaches Posted Unsafe for Bathing August 15<sup>th</sup>, 2014</i>
15.12		News Release – <i>Southampton Beach, Station Park Beach (Kincardine) and Port Elgin Beach Posted Unsafe for Bathing August 14<sup>th</sup>, 2014</i>
15.13		Township of North Huron – Zoning By-Law Amendment X 2 August 15 <sup>th</sup> , 2014
15.14		GLSLCI – Making Waves August 19 <sup>th</sup> , 2014
15.15		Freshwater Future Coal Tar Sealcoated Pavement Issues August 2014
15.16		Municipal Monitor Summer 2014

## 16.0 CLOSED SESSION

### 16.1 Move into closed session

Moved by Elliott  
Seconded by Sloetjes

MOVE INTO  
CLOSED  
SESSION

253

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:10 p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
  - 592 Willoughby Street
- a proposed or pending acquisition or disposition of land by the municipality or local board;
  - Landfill Site

Carried.

**17.0     RETURN TO OPEN SESSION**

Moved by Sloetjes  
Seconded by Elliott

RISE FROM           255     THAT Committee rise from the Closed Session at 8:20 p.m.  
CLOSED  
SESSION

Carried.

**19.0     ADJOURN**

Moved by Hanna  
Seconded by Murray

ADJOURN           256     THAT the meeting does now adjourn.

Carried.

Original Signed by Mitch Twolan  
Mayor

Original Signed by Sonya Watson  
Clerk