



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers, 21 Queen Street

September 6, 2017

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Chris Cleave, Fire Chief	Absent
Mike Fair, Director of Community Services	Present
Heather Falconer, Accounting Clerk/By-Law Enforcement Officer	Present
Matt Farrell, Chief Building Official	Present
Mary Rose Walden, Chief Administrative Officer	Absent
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Sonya Watson, Clerk	Present

Others Present: John Aldridge

September 6th, 2017 Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

2 . Disclosure of Pecuniary Interest

Item: 4.19 Councillor Murray Nature of Interest: Brother

3 . Delegations

3.1 Nothing Scheduled

4 . Staff Reports

4.1 [Report number: BLDG2017-09-21](#) prepared by Matt Farrell, Chief Building Official

Septic Inspection Program Update

Motion No: 253

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2017-09-21 prepared by Matt Farrell, Chief Building Official

Carried

Action: The Committee raised concern with certain systems not having both compartments being pumped out. The CBO will review this with BM Ross.

- 4.2 [Report number: BLDG2017-09-22](#) prepared by Matt Farrell, Chief Building Official
August Monthly Report

Motion No: 254

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2017-09-22 prepared by Matt Farrell, Chief Building Official

Carried

- 4.3 [Report number: FIRE2017-09-18](#) prepared by Chris Cleave, Fire Chief
Fire Department Monthly Report - August

Motion No: 255

Moved by: Jim Hanna Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2017-09-18 prepared by Christopher J. Cleave, Fire Chief.

Carried

- 4.4 [Report number: BLE2017-09-18](#) prepared by Heather Falconer, Accounting Clerk/By-Law Enforcement Officer
Updates to Kennel Control/Animal Licencing By-Law

Motion No: 256

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BLE2017-09-18 prepared by Heather Falconer By-Law Enforcement Officer and in so doing authorizes the changes to the Animal Control /Kennel Licencing By-Law as outlined in the Report and provides direction to the Clerk on the maximum number of dogs permitted per kennel; and Further authorizes a draft by-law coming forward for consideration following review by the Township solicitor.

Carried

Action: There was further discussion regarding the kennel by-law and it was determined the maximum number of dogs permitted should be set at 30 adult male and female dogs. A three year phase in approach was discussed as well as a potential exemption provision being added to the by-law for existing kennels. A staff report will be brought back with recommendations. It was also determined that the 300 metre setback proposed in the draft zoning by-law was not sufficient to the settlement

areas and should be increased to 600 metres.

- 4.5 [Report number: BLE2017-09-19](#) prepared by Heather Falconer, Accounting Clerk/By-Law Enforcement Officer
Concern Regarding Shipping Containers

Motion No: 257

Moved by: Wilf Gamble Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2017-09-19 prepared by Heather Falconer, Accounting Clerk/By-Law Enforcement Officer

Carried

- 4.6 [Report number: BLE2017-09-21](#) prepared by Heather Falconer, Accounting Clerk/By-Law Enforcement Officer
August Staff Report

Motion No: 258

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2017-09-21 prepared by Heather Falconer, Accounting Clerk/By-Law Enforcement Officer

Carried

- 4.7 [Report number: TR2017-09-64](#) prepared by Jodi MacArthur, Treasurer
2016 Financial Statements

Motion No: 259

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves the 2016 audited financial statements as presented.

Carried

- 4.8 [Report number: CS2017-09-39](#) prepared by Mike Fair, Director of Community Services
Beach Management Practices

Motion No: 260

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-09-39 prepared by Mike Fair, Director of Community Services and in so doing authorizes a by-law coming forward accepting the proposal of Lake Huron Coastal Centre for Conservation in the amount of \$4000.00 excluding H.S.T to be diverted from the Phragmites control and transferred to develop a guideline for sustainable beach management best practices during periods of rising lake levels while mitigating future shoreline erosion without the use of motorized vehicle equipment.

Carried

- 4.9 [Report number: CS2017-09-40](#) prepared by Mike Fair, Director of Community Services
Permanent Liquor Sales Licence Policy

Motion No: 261

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-09-40 prepared by Mike Fair, Director of Community Services and in so doing approves the proposed amendments to the Permanent Liquor Sales Licence Policy as presented; and further directs an amending by-law be brought forward to Council.

Carried

- 4.10 [Report number: CS2017-09-41](#) prepared by Mike Fair, Director of Community Services Status Report

Motion No: 262

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2017-09-41 prepared by Mike Fair, Director of Community Services

Carried

- 4.11 [Report number: PW2017-09-41](#) prepared by Hugh Nichol, Director of Public Works Water/Wastewater

Motion No: 263

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-09-41 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.12 [Report number: PW2017-09-42](#) prepared by Hugh Nichol, Director of Public Works Waste Management

Motion No: 264

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-09-42 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.13 [Report number: PW2017-09-43](#) prepared by Hugh Nichol, Director of Public Works Transportation

Motion No: 265

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-09-43 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.14 [Report number: PW2017-09-44](#) prepared by Hugh Nichol, Director of Public Works

Huronville S Pump House Upgrades

Motion No: 266

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-09-44 prepared by Hugh Nichol, Director of Public Works; and Further that Committee supports discussion with Eramosa Engineering Inc. regarding an auxiliary power source during planned upgrades at the Huronville S Pump House.

Carried

- 4.15 [Report number: PW2017-09-45](#) prepared by Hugh Nichol, Director of Public Works
Paving

Motion No: 267

Moved by: Carl Sloetjes Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2017-09-45 prepared by Hugh Nichol, Director of Public Works and authorizes the Director of Public Works to proceed with additional paving.

Carried

- 4.16 [Report number: BED2017-09-14](#) prepared by Michelle Goetz, Community
Development Officer
Win this Space

Motion No: 268

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2017-09-14 prepared by Michelle Goetz, Community Development Officer; and Further that Committee supports moving forward with the Win this Space project.

Carried

- 4.17 [Report number: BED2017-09-15](#) prepared by Michelle Goetz, Community
Development Officer
September 2017 Update

Motion No: 269

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2017-09-15 prepared by Michelle Goetz, Community Development Officer

Carried

- 4.18 [Report number: CAO2017-09-18](#) prepared by Tracey Howe, Administrative Assistant
Public Works
Health & Safety Quarterly Report

Motion No: 270

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO2017-09-18 prepared by Tracey Howe, Administrative Assistant Public Works

Carried

- 4.19 [Report number: CLK2017-09-51](#) prepared by Sonya Watson, Clerk Livestock Evaluator/Municipal Investigator

Motion No: 271

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2017-09-51 prepared by Sonya Watson, Clerk and accepts with regret the resignation of Paul Murray as Livestock Evaluator for the Township.

Carried

Action: The Clerk will send a thank you letter to Paul Murray for his years of service.

- 4.20 [Report number: CLK2017-09-52](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant Resolutions for Consideration

Motion No: 272

Moved by: Lillian Abbott Seconded by: Don Murray

That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-09-52 prepared by Joanna Malott, Deputy Clerk and further directs the Clerk to bring forward the following resolutions for Council's support, Number 1,2,3.

Carried

- 4.21 [Report number: CLK2017-09-53](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant Correspondence and Information on the Table

Motion No: 273

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-09-53 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant

Carried

5 . Correspondence Requiring Direction

5.1 Nothing Scheduled

6 . Information

6.1 September 11th Council Meeting

The September 11th, 2017 Council Meeting is cancelled. There are no planning applications for consideration.

Action:

Noted.

6.2 Notice of Rescheduled Hearing

The Drainage Tribunal for the McNain Municipal Drain Improvements 2015 has been rescheduled from October 4th through 6th, 2017 to December 6th through to December 8th, 2017. It will begin at 9:30 a.m. at the Council Chambers, Township of Ashfield-Colborne-Wawanosh, 82133 Council Line, R.R. # 5, Goderich. There are a number of Huron-Kinloss landowners in this watershed. Those residents party to the drain have been notified by ACW.

- [Notice of McNain Tribunal Hearing](#)

Action:Noted.

6.3 Deep Geologic Repository Project for Low and Intermediate Level Waste

The Minister of the Environment and Climate Change has requested additional information on the environmental assessment for the proposed Deep Geologic Repository (DGR) Project for the Low and Intermediate Level Waste in Kincardine. The information is attached.

- [Low and Intermediate DGR Status Update](#)

Action:Noted.

6.4 Ontario Energy Board Decisions- South Bruce Expansion Applications

Please find attached the Ontario Energy Board Decision on Preliminary Issues and Procedural Order No 8. dated August 22, 2017 pertaining to the South Bruce Expansion Application for natural gas distribution services. Please mark you calendars for a potential Special Meeting date of September 27th, 2017. We will confirm and provide proper notice once confirmed.

- [OEB Decision dated August 22, 2017](#)

Motion No: 274

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives all information provided in Item 6.

Carried

7 . New Business/Council Reports

7.1 Comprehensive Zoning By-Law Review

Staff discussed the mailing that was sent out for the proposed draft of the zoning by-law. 988 people were mailed directly in addition to the formal notice that was provided in accordance with the Planning Act by the prescribed timelines. Due to the number of calls coming in and staff's ability to respond to all inquiries it was felt that Councillors should attend the Open House to assist with inquiries. Therefore, the meeting will be advertised as a Special Meeting of Council.

Motion No: 275

Moved by: Don Murray Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby calls the Open House scheduled for Saturday, September 9th, 2017 at the Ripley Huron Community Centre a Special Meeting for the purpose of a majority of Councillor attendance.

Carried

7.2 Resident Meeting in Lucknow Concerning Crime

Mayor Twolan noted details on a meeting being held in Lucknow on September 18th at 8:00 p.m at the Lucknow Legion concerning recent crime occurrences in Lucknow. The OPP have been invited to attend and it was noted to organizers that this is a regular Council meeting night but members of the Police Services Board will be notified.

Action: One or two Councillors plan to attend on Council's behalf.

8 . Closed Session

8.1 Motion to go into Closed Session

Motion No: 276

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:50 p.m. for the purpose of discussing:

the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; zoning infraction

personal matters about an identifiable individual, including a Township or Local Board employee; By-Law Enforcement Position

Carried

8.2 Motion to rise from Closed Session

Motion No: 280

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby rise from the Closed Session meeting at 9:05 p.m.

Carried.

9 . Business Arising from the Closed Session

Motion No: 281

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves the staff direction received in the Closed Session and accepts with regret the resignation of Brianne Andrew as By-Law Enforcement Officer.

Carried.

10 . **Adjournment**

Motion No: 282

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried

Original Signed by Wilf Gamble

Deputy Mayor

Original Signed by Sonya Watson, Clerk

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com