



## The Corporation of the Township of Huron-Kinloss

### Committee of the Whole Meeting Minutes

Council Chambers

September 7<sup>th</sup>, 2016

7:00 p.m.

Mitch Twolan, Mayor	Present
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Don Murray, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Administrator	Present
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Matt Farrell, Chief Building Official	Absent
Christopher Cleave, Fire Chief	Present
Mike Fair, Director of Community Services	Present
Brianne Andrew, By-law Enforcement Officer	Absent
Grant Collins, Drainage Superintendent	Present

Others Present: Liz Dadson, Barb MacKay

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### Committee of the Whole Meeting

#### 1. Call to Order

Mayor Twolan called the meeting to order at 7:00 p.m.

#### 2. Disclosure of Pecuniary Interest

Name: Councillor Hanna Item: 4.3 Nature of Interest: Family Member

#### 3. Delegations

##### 3.1 Kincardine & District Community Living

Staff and residents will be in attendance to promote the Pinwheels for Peace Campaign.

Action: Committee received correspondence from Kincardine & District Community Living and approved the request to place Pin Wheels throughout Huron-Kinloss to support the Pinwheels for Peace Campaign.

4. **Staff Reports**

- 4.1 [Report Number BLDG2016-09-11](#) prepared by Matt Farrell, Chief Building Official  
August Monthly Report

Motion No: 208

Moved by: Elliott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. BLDG2016-09-11 prepared by Matt Farrell, Chief Building Official.

Carried.

- 4.2 [Report Number BLDG2016-09-12](#) prepared by Matt Farrell, Chief Building Official  
Septic Inspection Report

Action: Committee would like to see the Cycle One Program completed by the end of 2016.

Motion No: 209

Moved by: Murray Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. BLDG2016-09-12 prepared by Matt Farrell, Chief Building Official.

Carried.

- 4.3 [Report Number BLE2016-09-12](#) prepared by Brianne Andrew, By-Law Enforcement Officer  
August Monthly Report

Motion No: 210

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2016-09-12 prepared by Brianne Andrew, By-Law Enforcement Officer.

Carried.

- 4.4 [Report Number FIRE2016-09-17](#) prepared by Chris Cleave, Fire Chief  
Fire Department Monthly Report

Motion No: 211

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2016-09-17 prepared by Christopher J. Cleave, Fire Chief and further authorizes the Fire Chief to draft and submit a letter to MPP Randy Pettapiece on behalf of the Township in support of the Lightweight Construction Identification private members bill.

Carried.

- 4.5 [Report Number FIRE2016-09-18](#) prepared by Chris Cleave, Fire Chief  
Tiered Response Agreement and By-Law

Motion No: 212

Moved by: Elliott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2016-09-18 prepared by Christopher J. Cleave, Fire Chief and authorizes a by-law executing the Ripley-Huron Fire Department Activation of Tiered Response Agreement coming forward to Council.

Carried.

- 4.6 [Report Number FIRE2016-09-19](#) prepared by Chris Cleave, Fire Chief  
Proposed Open Air Burning By-Law

Action: Committee had concern with chimeneahs and Recreational Fire requiring permits. They also wanted to control any fires on the beach. The by-law will be amended and brought back exempting Recrational Fires from requiring permits.

Motion No: 213

Moved by: Gamble Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves the draft Open Air Burning By-Law exempting the Recreational Fires from permits with a fee; and Further that the by-law be brought forward for adoption by Council following solicitor review.

Carried.

- 4.7 [Report Number DRAIN2016-09-08](#) prepared by Grant Collins, Drainage  
Superintendent  
McDougall Municipal Drain Improvement Petition

Motion No: 214

Moved by: Sloejtes Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number DRAIN2016-09-08 prepared by Grant Collins, Drainage Superintendent and in doing so authorizes bringing forward a resolution to Council to appoint Dietrich Engineering Ltd., Consulting Engineers of Waterloo to address the requests of the petitioners for an improvement to the McDougall Municipal Drain.

Carried.

- 4.8 [Report Number TR2016-09-57](#) prepared by Jodi MacArthur, Treasurer  
Ontario 150 Applications

Motion No: 215

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby authorizes, ratifies and confirms the following applications under the Ontario 150 program;

Ripley-Huron Community Centre Renovation under the Community Capital Program and Ice Cream Trail Canada 150<sup>th</sup> Celebration and Township Festivals and Landmarks Canada 150<sup>th</sup> Celebration under the Community Celebration Program.

Carried.

- 4.9 [Report Number CS2016-09-33](#) prepared by Mike Fair, Director of Community Services  
Monthly Status Report

Action: Committee raised concern with the Phragmites along Bruce County Road 1. A letter will be sent to the Bruce County Highways Department and the County Weed Inspector notifying them of the concern.

Motion No: 216

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2016-09-33 Status Report, prepared by Mike Fair, Director of Community Services.

Carried.

- 4.10 [Report Number PW2016-09-32](#) prepared by Hugh Nichol, Director of Public Works  
Water & Wastewater Report

Action: Committee suggested a meeting with Hydro One to discuss the cause of the hydro surges may be required. Monitoring will take place in the coming months.

Motion No: 217

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-09-32 as prepared by Hugh Nichol, Director of Public Works.

Carried.

- 4.11 [Report Number PW2016-09-33](#) prepared by Hugh Nichol, Director of Public Works  
Waste Management Report  
Motion No: 218  
Moved by: Elliott Seconded by: Sloetjes  
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-09-33 as prepared by Hugh Nichol, Director of Public Works.  
Carried.
- 4.12 [Report Number PW2016-09-34](#) prepared by Hugh Nichol, Director of Public Works  
Transportation Report  
Motion No: 219  
Moved by: Gamble Seconded by: Sloetjes  
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-09-34 as prepared by Hugh Nichol, Director of Public Works.  
Carried.
- 4.13 [Report Number PW2016-09-35](#) prepared by Hugh Nichol, Director of Public Works  
592 Willoughby Street  
Action: The Director will consult B.M. Ross to find a recommended Environmental Consultant to attend the meeting concerning 592 Willoughby Street.  
Motion No: 220  
Moved by: Abbott Seconded by: Murray  
That the Township of Huron-Kinloss Committee of the Whole hereby accepts Report Number PW2016-09-35 as prepared by Hugh Nichol, Director of Public Works.  
Carried.
- 4.14 [Report Number PW2016-09-36](#) prepared by Hugh Nichol, Director of Public Works  
Stop Signs on Lake Range Drive                      [Citizen's Letter](#)  
Action: A letter received after the printing of the agenda was provided to the Committee and they considered the comments. The Committee requested the addition of traffic counters that monitor speed placed on the road for further reference for future decision making purposes. The Director of Public Works will investigate rental options.  
Motion No: 221  
Moved by: Hanna Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby accepts Report Number PW2016-09-36 as prepared by Hugh Nichol, Director of Public Works.

Carried.

- 4.15 [Report Number PW2016-09-37](#) prepared by Hugh Nichol, Director of Public Works  
Landfill Compactor

Action: Committee approved installing a used axle. The Director of Public Works is to find a trade in value for the repaired compactor and will price rental units.

Motion No: 222

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2016-09-37 as prepared by Hugh Nichol, Director of Public Works.

Carried.

- 4.16 [Report Number BED2016-09-09](#) prepared by Taralyn Cronin, Business & Economic Officer  
September 2016 Project Update

Motion No: 223

Moved by: Hanna Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2016-09-09 prepared by Taralyn Cronin, Business & Economic Officer.

Carried.

## 5. **Correspondence Requiring Direction**

- 5.2 Bruce Power/Bruce County Economic Development Advisory Committee

Based on correspondence received from the County of Bruce and direction received at the August 15<sup>th</sup>, 2016 meeting staff have confirmed Morten Jakobsen will sit as the resident member on the Advisory Committee. We have prepared a motion appointing Mayor Twolan and Morten Jakobsen for Committee's consideration.

Action: The Committee confirmed that Councillor Abbott and Murray will attend the Summit on September 14<sup>th</sup> in Kincardine.

Motion No: 224

Moved by: Gamble Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby supports Mayor Mitch Twolan and resident Morten Jakobsen sitting as members of the Advisory Committee to support the County of Bruce and Bruce Power's Economic Development and Innovation Initiative and recommends the Consolidated Appointment By-law being brought forward.

Carried.

## 6. Information

### 6.1 [Drinking Water Source Protection \(DWSP\) Newsletter](#)

We have received the August 2016 DWSP Newsletter and it has been attached for Committee's review.

Action: Received and filed.

### 6.2 September 12<sup>th</sup> Council Meeting

There are no planning applications scheduled for September. Therefore, the September 12<sup>th</sup> Council meeting will be cancelled.

Action: Noted.

### 6.3 [Municipal Summit – OMB Reform- Process and Powers](#)

This fall, the Province is undertaking a review of the OMB. A draft consultation paper, which will outline proposed changes to the legislation, will be presented for public comment in early Fall. In anticipation of the legislative review a Municipal Summit Planning Working Group was formed and they held a Summit. The purpose was to identify common principles and recommendations that would inform the review process.

We have attached the Municipal Summit recommendation report for your viewing. This report was presented to the Minister of Municipal Affairs Bill Mauro for the purposes of informing the legislative review process. We have provided this for information purposes.

Action: Received and filed.

### 6.4 Invitations

There are two invitations to local events that have been attached for Committees review.

[Bruce Communities Futures Development](#)

[Hospice Information Meeting](#)

Action: Noted.

Motion No: 225

Moved by: Murray Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives the information provided in item 6.0.

Action: Carried.

## 7. **New Business/Council Reports**

### 7.1 Lucknow Kinsmen Club

Councillor Hanna noted that the Lucknow Kinsmen Club may be pursuing a re-zoning and Official Plan application for the Graceland property to hold the entire event at the Graceland property.

Action: Noted.

## 8. **Closed Session**

### 8.1 Motion to go into Closed Session

Motion No: 226

Moved by: Murray Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Session Meeting at 8:28 p.m. to discuss:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; Property Tax Matter
- personal matters about an identifiable individual, including municipal or local board employees; By-law Enforcement Officer

Carried.

### 8.2 Motion to rise from Closed Session

Motion No: 229

Moved by: Gamble Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby rise from the Closed Session Meeting at 8:45 p.m.

Carried.

## 9. **Business Arising from the Closed Session**

Motion No: 230

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves the staff direction received in the Closed Session.

Carried.

## 10. **Adjournment**

### 10.1 Motion to Adjourn

Motion No: 231

Moved by: Sloetjes Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried.



Original Signed by Wilf Gamble

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Deputy Mayor

Original Signed by Sonya Watson

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Clerk

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