

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

September 9th, 2015

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Community Services	Mike Fair	(P)
By-law Enforcement Officer	Heather Clark-Falconer	(P)
Drainage Superintendent	Grant Collins	(A)

OTHERS PRESENT: Valerie Gillies, Jill & Peter Gausden, Herman Fischer, Allan Moore, Barb McNee

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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None disclosed.

1.2 DELEGATIONS

Community Living Kincardine & District 7:00 p.m.

Barb McNee will be attending from Community Living with residents regarding the Pinwheels for Peace campaign.

STAFF COMMENTS: The [letter](#) received has been attached for Council's review.

ACTION: Allan Moore did a verbal presentation on the Pinwheels for Peace Campaign. Mayor Twolan thanked Mr. Moore for the presentation and authorized placement of the Pinwheels around the municipality to support Kincardine & District Community Living.

1.3 Herman Fischer Septic Inspection Program 7:00 p.m.

Herman Fischer wishes to attend Council based on his concerns regarding the Septic Inspection Program.

STAFF COMMENTS: The CBO has prepared [Report No. BLDG2015-09-10](#) for Council's review.

ACTION: Council received for information Report No. BLDG2015-09-10. Mr. Fischer reiterated his concerns to Council that he does not agree with \$60.00 septic charge. He requested that the septic charge be billed on a separate bill and not included on the tax bill. He indicated that he would not be paying the charge and requested a list of residents who have approached Council also upset about the program. The Mayor responded that those names would not be provided and the charge would remain on the tax bill.

2.0 **PLANNING & BUILDING DEPARTMENT**

2.1 [Building Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION: Received for information purposes

2.2 [Official Plan Update](#)

The Clerk has prepared Report No. CLK2015-09-10 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council received for information Report No. CLK2015-09-10.

2.3 [Park Lots 62 & 63, Lucknow](#)

We have received a letter from Byron Ballagh and Maria Dunning requesting having their two lots deemed to not be lots on a Plan of Subdivision.

STAFF COMMENTS: If Council concurs the Clerk will have the appropriate by-law brought forward to the September Council meeting. The owners have agreed to cover all costs associated with the deeming and have submitted the required deposit.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council approved staff recommendations.

2.4 [Conservation Authority Act Review Discussion Paper](#)

The Province has issued "Notification of Environmental Registry Posting of the Conservation Authorities Act Review Discussion Paper".

STAFF COMMENTS: The Notice has been attached for Council's review. Comments must be submitted by October 19th, 2015. If Council has any comments they can be directed to the CBO who will prepare a submission. The submission will be brought back to the October meeting for Council's review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Deputy Mayor Gamble provided comments from the discussion at the MVCA. Council supports the comments of the Conservation Authority. The CBO will prepare a submission for review by Council.

2.5 [Septic Inspection Update](#)

B.M. Ross has provided us with the data to prepare Report No. CLK2015-09-14 a report on the status of the Septic Inspection Program for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council received for information Report No. CLK2015-09-14. The CBO further reported that Cycle One systems are down to six to comply with the program.

3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

3.1 [Ontario Disaster Assistance Changes](#)

The CEMC Alternate, Tracey Howe has prepared Report No. CS2015-09-28 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council received for information Report No. CS2015-09-28.

4.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The Clerk will respond to any inquiries.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible, spirited and environmentally conscious* community.

ACTION: Council received for information Report No. BLE215-08-09.

4.2 [Changes to All-Terrain Vehicle Use By-law Report](#)

The Clerk has prepared Report No. CLK2015-09-13 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council approved the staff recommendations in Report No. CLK2015-09-13.

4.3 [Hunting on the Lakeshore Report](#)

The Clerk has prepared Report No. CLK2015-09-10 for Council's Review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council received for information Report No. CLK2015-09-10. The By-Law Enforcement Officer confirmed that increased patrols will occur on the lakeshore. Council confirmed that hunting on the lakeshore will be a number one priority for the Police Services Board once established.

5.0 **PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 [Concussion Prevention and Management Policy](#)

The Director of Community Services has prepared Report No. CS2015-09-30 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council approved the staff recommendations included in the report. Council requested the policy be sent to the Lucknow Recreation Director for consideration at the Lucknow Recreation Board.

5.2 [Ontario Sport Recreation and Communities Fund](#)

The Director of Community Services has prepared Report No. CS2015-09-27 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council approved the staff recommendations included in the report.

5.3 [Clark Creek Beach Condition](#)

The Director of Community Services has prepared Report No. CS2015-09-29 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council approved the staff recommendations included in the report.

5.4 [Community Services Status Update](#)

The Director of Community Services has prepared Report No. CS2015-09-32 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council received for information Report No. CS2015-09-32.

5.5 [National Coaches Week](#)

The Director of Community Services has prepared Report No. CS2015-09-31 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council approved the staff recommendations included in the report.

6.0 **FINANCE**

No items scheduled.

7.0 **DRAINAGE**

7.1 Doelman Municipal Drain Meeting

R.J. Burnside & Associates Limited is holding a second preliminary meeting for the Doelman Municipal Drain on Wednesday, September 16th, 2015 at 11:00 a.m. in Council Chambers, Ripley.

STAFF COMMENTS: We bring this to you for information purposes only.

ACTION: Noted.

8.0 **DRINKING WATER & WASTE WATER**

8.1 [Water/Waste Water Report](#)

The Director of Public Works has prepared Report No. PW2015-09-21 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: That Council receives for information Report No. PW2015-09-21.

9.0 **WASTE MANAGEMENT**

9.1 [Waste Management Report](#)

The Director of Public Works has prepared Report No. PW2015-09-22 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: That Council receives for information Report No. PW2015-09-22.

9.2 [Landfill Bulldozer Report](#)

The Director of Public Works has prepared Report No. PW2015-09-24 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: That Council receives for information Report No. PW2015-09-24. Council directed staff to contact the insurance company a second time. If insurance is not successful then staff are authorized to proceed with trading the bulldozer as is and purchase a new bulldozer. Contracting was discussed but due to daily use the Director of Public Works confirmed this is not an option.

10.0 **TRANSPORTATION**

10.1 [Transportation Report](#)

The Director of Public Works has prepared Report No. PW2015-09-23 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council receives for information Report No. PW2015-09-23. Councillor Hanna relayed thanks to the Public Works Department from the Kinsmen for help during Music in the Fields. Mayor Twolan and Councillor Murray will sit on the interview committee for the Public Works Operator position.

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

11.1 [September 2015 Project Updates Report](#)

The Business & Economic Officer has prepared Report No. BED2015-09-01 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: That Council receives for information Report No. BED2015-09-01.

12.0 **GENERAL GOVERNMENT**

12.1 [Procedural By-law](#)

The Clerk has prepared Report No CLK2015-09-09 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving an *accessible and* community.

ACTION: Council approved the staff recommendations in Report No. CLK2015-09-09.

12.2 [Right of Way- 90 Bruce Beach Road](#)

We have received a letter requesting the sale of a right of way (ROW) adjacent to 90 Bruce Beach Road.

STAFF COMMENTS: The letter has been attached for your review. Staff have indicated to the residents that the Township is not in the practice of selling ROW's due to potential future infrastructure needs. However, the residents wished to bring the request forward to Council for consideration. A [map](#) showing the particular beach access is attached. The green indicates the area they wish to purchase. The blue area is indeed owned by a private landowner and was transferred from Ralph Pollock to the new owners Dawson and Joyce Pollock in 2002.

It should also be noted that changes in the *Municipal Act* do not permit the Township to just sell the ROW's to adjacent landowners. Any sale of these lands would fall under the Real Property Disposal By-Law and therefore public notice would have to be provided for sale of the lands.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council is not interested in selling the ROW. The Clerk will prepare a response.

12.3 [Community Hubs](#)

We have received information from the MMAH on Community Hubs and the report that has been prepared entitled "[Community Hubs in Ontario: A Strategic Framework and Action Plan](#)."

STAFF COMMENTS: We have attached the letter and report for Council's review. This report establishes the framework for moving forward and sets out how the Province can remove barriers that hinder the adaption of public properties into community hubs. Towards the end of the report is a "[short-term strategy for schools](#)" we have also linked here. We have provided this report for information purposes and will continue to monitor the actions of this Advisory Group.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council received the reports for information purposes.

12.4 [Kincardine Airport](#)

We have received an invitation for the Mayor and any Council members who wish to attend from the Kincardine COPA (Canadian Owners & Pilots Association), Flight 172 regarding a guest speaker that will be talking about the importance of having and sustaining a local airport. The meeting is September 15th, 2015. The Clerk can RSVP for those who wish to attend.

STAFF COMMENTS: The invitation has been attached for your review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: The Clerk will RSVP that Deputy Mayor Gamble and Councillor Abbott will attend.

12.5 [OPP Agreement](#)

The Clerk has prepared Report No. CLK2015-09-11 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: That Council approves the staff recommendations included in Report No. CLK2015-09-11.

13.0 PERSONNEL

No items scheduled

14.0 NEW BUSINESS/COUNCIL REPORTS

15.0 CORRESPONDENCE ON THE TABLE

Report [CLK2015-09-12](#) is attached for Council's review

16.0 CLOSED SESSION

16.1 Move into closed session

Moved by Abbott
Seconded by Hanna

MOVE INTO
CLOSED
SESSION

135

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:30 p.m. for the purpose of discussing:

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - Legality of Proposed By-law

Carried.

17.0 RETURN TO OPEN SESSION

Moved by Hanna
Seconded by Abbott

RISE FROM
CLOSED
SESSION

137

THAT Committee rise from the Closed Session at 8:45 p.m.

Carried.

18.0 ADJOURN

Moved by Abbott
Seconded by Murray

ADJOURN 138 **THAT** the meeting does now adjourn.

Carried.

Original signed by Mitch Twolan
Mayor

Original Signed by Sonya Watson
Clerk

Document Accessibility

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