

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

September 5th, 2012

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Facilities & Recreation	Mike Fair	(P)
By-law Enforcement Officer	Brianne Elliott	(P)
Drainage Superintendent	Grant Collins	(A)

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
Mayor Twolan	10.1	Client

1.2 DELEGATIONS

1.3 Community Living Kincardine & District 7:00 p.m.

On September 21st, 2012, Community Living Kincardine & District, along with local communities will take part in an international art and literacy project, *Pinwheels for Peace* by "planting" pinwheels with messages of peace at various locations. The residents are involved in both making them and placing them around town.

STAFF COMMENTS: Community Living Kincardine & District would like your permission to plant pinwheels in communities in Huron-Kinloss.

ACTION: A verbal presentation was provided on the significance of the pinwheels. A request to "plant" the pinwheels throughout Huron-Kinloss on September 21st, 2012 was granted by Council.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Building Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION: The report was received and filed.

2.2 Septic Re-inspection Program

The table below shows the monthly inspection stats from 2007- 2012 YTD up to and including July 31, 2012, which also includes the new or replacement septic systems installed and received a final approval inspection.

STAFF COMMENTS: The breakdown of the number of new or replacement septic systems is shown in the two right hand columns below:

ACTION: Received and filed.

MONTH	2007	2008	2009	2010	2011	2012	New/Replacement Septic Systems →	Legend:
Feb	0	0	0	0	0	1	1 R (4)	N - new construction septic system
March	0	0	0	0	0	2	1 N (4)	R - full septic system replacement
April	0	6	0	13	0	4	1 N (4) 1 R (4)	T - tank replacement only
May	0	20	49	38	25	66	2 N (2) 1 N (4) 2 R (4)	L - leaching bed replacement only
June	34	32	37	57	113	40	4 N (4) 1 R (4)	(2) - Class 2 - greywater system
July	58	95	93	110	199	51	1 N (4) 3 R (4) 1 L (4)	(4) - Class 4 - leaching bed system
							19*	YTD Breakdown:
TOTAL						164		2 - Class 2 New Installation
								8 - Class 4 New Installation
								8 - Class 4 Replacement
								1 - Class 4 Leaching Bed only
								* 19 total included in the 164 YTD 2012 HK-CSI inspections

2.3 Accessibility Standards

Please find attached a summary on the Draft Amendment to the Integrated Accessibility Standards. They are available for comment until October 1st, 2012.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss. Council can review and provide any comments they wish to include. The draft regulation can be accessed here. Draft Amending Regulation 191/11

ACTION: The CBO Clarified the regulation affects new builds rather than existing infrastructure.

2.4 K2 Wind Power Project

We have received Notice of a Public Meeting and 60 Day Public Review of Draft Renewable Energy Approval (RE) Documents Notice.

STAFF COMMENTS: The upcoming meeting for the project will be held Thursday, October 18th, 2012 from 4-7 in Kingsbridge. We have copied the Notice for your review.

ACTION: Staff will send a letter to ACW and the County of Huron and the County of Bruce suggesting Huron-Kinloss is interested in being part of any road use agreements they are working on. Councillor Murray is planning on attending.

3.0 FIRE & EMERGENCY MANAGEMENT SERVICES

No items scheduled

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: The By-Law Enforcement Officer will bring back a comparison of what fireworks regulations are in municipalities throughout Bruce County.

4.2 45 foot Trailers

At the August meeting Council brought up the issue of trailers being used as storage units. This use is not permitted under the zoning by-law.

Clause 2.02 of the Property Standards By-law says;

Every yard and every vacant lot shall be kept clean and free from: (2) wrecked, dismantled, discarded or abandoned machinery, vehicles, trailers or boats unless it is necessary for the operation of a business enterprise lawfully situated on the property

STAFF COMMENTS: This use would have to be dealt with through a Property Standards Order to remove.

ACTION: Trailers will be dealt with on a complaint basis.

5.0 **PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 Ontario Trails Council-Educational Courses

We have received information from the Ontario Trails Council on trails education courses being offered in Bruce County this is open to any interested parties.

STAFF COMMENTS: We have copied the information for your review.

ACTION: Noted.

5.2 Seminar – Reducing Alcohol Related Harms in Municipal and County Facilities

We have received information from the Grey Bruce Health Unit on an upcoming seminar.

STAFF COMMENTS: The information has been attached for your review.

ACTION: Noted. We will forward the notice to Mark Hackett at Lucknow Recreation.

5.3 Great Lakes Guardian Community Fund

The Great Lakes Guardian Community Fund supports community projects to help protect and restore the ecological health of the Great Lakes and St. Lawrence River Basin. Municipalities must collaborate with a not-for-profit, and the Huron Shores Lions Club has offered to join the Lurgan Beach Restoration Project. In short, we will be eliminating Phragmites, and restoring a dune with 6000 plants of dune grass, and 500 metres of snow fence until the dune grass is self sustaining. The total cost of the project is estimated to be \$4000.00 to \$7000.00. Deadline is October 12, 2012. We have the

application written and ready to be submitted. We propose to ask for one hundred percent funding.

STAFF COMMENTS: We seek you approval to proceed.

ACTION: Approved. A resolution will be brought forward.

5.4 Enabling Accessibility Fund

Funding through the Small Project Component supports activities that improve the built environment through the renovation, construction and retrofitting of buildings; the modification of vehicles for community use; and through the provision of accessible information and communication technologies. All projects funded through this component must create or enhance accessibility for people with disabilities within Canada. The application deadline is October 5, 2012. We propose to install an accessible door in the Ripley Medical Centre (estimate \$8000.00) and update the Ripley Arena Doors (estimate \$15000.00). The program provides up to 75% funding.

STAFF COMMENTS: We seek approval to proceed.

ACTION: Approved. A resolution will be brought forward.

5.5 Huron Challenge IV

A reminder that the Township of Huron-Kinloss Community Control Group is participating in the Huron Challenge IV October 16, 2012.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION: Noted.

5.6 Lucknow and District Horticultural Society Letter

We have received a request for a portable toilet in Waterworks park in Lucknow.

STAFF COMMENTS: Staff has no concerns with the request and will include for 2013.

ACTION: Approved.

5.7 MNR Stewardship Rangers and Saugeen Ojibway Nation Programs

We have received labour assistance from both organizations this summer to assist our staff with trail maintenance projects. The groups are predominantly seventeen year olds, and we really appreciated all their hard work helping with trail maintenance in Huron-Kinloss.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION: Noted. A thank you letter has been sent.

5.8 Arena Operator Position

We have advertised for Casual Part-Time Arena Operators for the Ripley-Huron Community Centre for 2012-2013. I request a representative from Council to attend the interview process.

STAFF COMMENTS: I seek your direction.

ACTION: Councillor Murray will sit on interview committee.

6.0 **FINANCE**

6.1 Municipal Infrastructure Investment Initiative (MIII)

The Province of Ontario has recently released a municipal infrastructure strategy, which includes a new funding program to address critical infrastructure needs over the next three years.

STAFF COMMENTS: Included in the report.

ACTION: Approve staff recommendations. A resolution will be brought forward.

6.2 Municipal Property Assessment Corporation – Property Assessment Notices

2012 Property Assessment Notice mailing is scheduled to begin in September. Residents will be receiving the updated assessment for their property to be used for taxation from 2013 to 2016. The Township will receive the initial market change profile mid September.

STAFF COMMENTS: We bring this to your attention for information purposes. Questions or concerns about the valuation should be directed to MPAC. Questions or concerns about taxation can be directed to the municipal office.

ACTION: Noted.

6.3 International Conference on Geological Repositories

We have received a follow up email from NWMO regarding the International Conference of Geological Repositories in Toronto October 1 to October 2, 2012.

The following comments were received: *"The International Conference on Geological Repositories is a small gathering of senior-level policy makers, implementers and regulators from several countries involved in this topic. The event is undertaken in coordination with international organizations and there is an international planning committee that is involved in establishing the structure of the meeting. The format of the ICGR is intended to facilitate an intimate and focused dialogue amongst participants. It is not a large trade show event and speakers are by invitation only.*

As such, as per the attached June 21, 2012 letter to Mayor Twolan we would ask that Huron-Kinloss identify only one or two individuals to attend this gathering, consistent with other communities that are involved in the NWMO siting process. The NWMO greatly appreciates your community's interest in learning more about the long-term management of Canada's used nuclear fuel, and welcomes the enthusiasm demonstrated by the council and community members. We are certain that in future there will be more opportunities for greater community participation at other capacity building events."

STAFF COMMENTS: Mayor Twolan will be attending as per the invitation along with one other Huron-Kinloss representative. We seek your direction.

ACTION: Councillor Abbott will be attending. Rob Thompson will be notified of the change. Council meeting will be held on Monday October 1st, 2012 as scheduled.

7.0 DRAINAGE

7.1 Resident Letter

We have received letters from a resident concerning farm drainage.

STAFF COMMENTS: The letters and a draft response have been prepared for your review. Does Council have any further comments they wish to add to the response?

ACTION: Council approved sending the draft response as presented.

8.0 DRINKING WATER & WASTE WATER

8.1 Contractor Summary

Please find attached a water/wastewater summary for the month of July.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION: Received and filed.

8.2 Chief Drinking Water Inspector's Annual Report

The Chief Drinking Water Inspector of Ontario has released the Annual Report for 2010 - 2011.

STAFF COMMENTS: The report includes in-depth information on the performance of Ontario's drinking water systems and can be accessed at <http://www.ene.gov.on.ca/> or on the Drinking Water page of the Township website. We bring this forward for information purposes only.

ACTION: Noted.

8.3 Bruce Birding Club

On August 22, 2012, twenty-seven members of the Bruce Birding Club were granted permission by the Director of Public Works for a one-time viewing of the water fowl vacationing at the Ripley Waste Water Lagoon ponds.

STAFF COMMENTS: Numerous species were observed including the Ring-necked Duck, Eared Grebe (*rare*) and Wilson's Phalarope (*rare*). Due to regulations the group was escorted by a Veolia Water/Wastewater Operator for the duration of the visit. For more information, please visit the Bruce Birding Club's website at: <https://sites.google.com/site/brucebirdingclub/>

ACTION: Noted.

9.0 WASTE MANAGEMENT

9.1 Hazardous Waste

The County of Bruce will host the last two Household Hazardous and Special Waste collections of the year on September 8, 2012.

STAFF COMMENTS: Residents will be able to dispose of hazardous waste at the Bruce County Highways garages at 545 Ludgard Street, Lucknow from 8:00 a.m. – 11:00 a.m. and 94 County Road 2, Walkerton from 1:00 p.m. – 4:00 p.m. For more information regarding the types of waste accepted during the events, please visit www.brucecounty.on.ca or call the County of Bruce Highways Department at 1-877-681-1291. We bring this forward for information purposes.

ACTION: Noted.

9.2 BASWR 15th Annual Food Drive

Bruce Area Solid Waste Recycling will be collecting canned food items when they perform blue box collection from September 10th – 21st.

STAFF COMMENTS: Residents are encouraged to donate items by leaving them in an untied plastic bag beside their blue box. All food collected is distributed throughout the service area.

ACTION: Noted.

9.3 Diverting Recycling Products

Attached is a letter from the Municipality of Brockton regarding increased recycling products and diversionary tactics.

STAFF COMMENTS: As previously discussed, we are a member of the Waste Management Technical Sub-Committee, a working group established by the County of Bruce to coordinate waste management strategies between local municipalities and the County. However, the Director of Public Works is in agreement with the proposal, and has no issue with sending a letter of support if Council agrees.

ACTION: Council approved sending a letter of support. Staff will investigate options for the recycling of shingles.

9.4 Campground Recycling

It has been brought to the Townships attention that Bruce Area Solid Waste Recycling has refused pickup of recycling material on several occasions at a local campground.

The Director of Public Works has spoken with the recycling contractor who admits the campground has been a collection problem over the years due to the non-sorting of recyclables into the proper containers. The contractor also stated he does not believe it to be a BASWR issue as all other campgrounds in Bruce County comply with the collection policies. He did mention that discussions have occurred between the campground owner and himself regarding the issue, and while Public Works did not speak directly with the owner, campground staff indicated they are exploring alternative methods of collection. The recycling contractor also stated that if so directed by the Township BASWR would be willing to arrange for special pickups with additional staff on-site to hand sort the materials for a cost of \$340.00 per trip.

STAFF COMMENTS: Does Council wish to become more involved in the issue and is there interest in providing the special pickup at a cost of \$340.00 per collection trip.

ACTION: An increased amount of recycling in the landfill has not been noticed by the landfill staff. The campground has already made alternative arrangements.

10.0 TRANSPORTATION

10.1 Vozka Drive

The option of creating a one-foot reserve along Vozka Drive to prevent future access was discussed at the August 20th Council meeting. Staff were asked to bring back more information on the process. A map has been provided for your review.

STAFF COMMENTS: The following steps would need to be taken.

- A courtesy letter would be sent advising adjacent landowners of the one-foot reserve
- A survey would be obtained
- Formal Notice would have to be provided to the adjacent landowners with a copy of the reference plan showing the portion of Vozka Drive to be closed.
- A by-law would be passed to close that portion of the road and the one-foot reserve would then be registered on title.

The costs for the creation of a similar one-foot reserve on Smith Lane were approx. \$1,200.00 (legal and survey).

On a related note, a large portion of the existing turn-a-round at the North end of Vozka Drive is located on private property, and the homeowner has indicated they will be fencing off the area in the near future creating a major inconvenience for the Townships garbage collection and snowplowing operations. It is Public Works intent to construct a new turning area, however in order to proceed we need to verify property lines. If it is Councils wish to establish a one-foot reserve on Vozka Drive, all surveying works could be combined into a single project. We seek your direction.

ACTION: A quote for a survey to place a one foot reserve on Voska Drive and to create a turnaround area will be obtained.

10.2 Kinloss Gravel Pit

The Ministry of Natural Resources completed an inspection of the Kinloss Gravel Pit on June 14, 2012 and issued the attached list of remedial actions required.

STAFF COMMENTS: We have applied for an amendment to the site plan in order to stockpile recyclable products on-site, specifically asphalt and cement. In addition, the north setback limits have been staked.

ACTION: Noted.

11.0 ECONOMIC DEVELOPMENT & TOURISM

No items scheduled

12.0 GENERAL GOVERNMENT

12.1 Natural Gas Committee Support for Bill 11

At the last Natural Gas Committee meeting, a recommendation was made to request letters of support of Bill 11 from the three municipalities involved in this project. Bill 11 is an Act respecting the continuation and establishment of development funds in order to promote regional economic development in eastern and southwestern Ontario. The bill supports the Southwest Economic Alliance (SWEA) and area economic development. These letters of support will be delivered to the Minister of Economic Development and local area MPP's and MP's.

STAFF COMMENTS: If Council concurs a letter of support will be sent.

ACTION: Approved. The Clerk will prepare a letter.

12.2 Nuclear Waste Management Organization (NWMO) Open Houses

NWMO has scheduled open houses at the Ripley Huron Community Centre for September 11th and 12th, 2012 from noon to 8:00 p.m.

STAFF COMMENTS: The Open House is being advertised on the radio, in the local news papers, on the Township website and various flyers have been posted throughout our community. The flyer has also been sent through the three Beach Associations to be forwarded to their members.

ACTION: Noted.

13.0 PERSONNEL

No items scheduled.

14.0 NEW BUSINESS/COUNCIL REPORTS

14.1 Premier's Awards for Agri Food Innovation Excellence

Deputy-Mayor Gamble attended the Premier's Awards for Agri Food Innovation Excellence in Guelph. Carrick Wines & Ciders from Bruce County received an award in for their 'Prickly Pear' cider

STAFF COMMENTS: None at this time.

ACTION: Noted.

14.2 Splash Pad in Lucknow

Councillor Abbott suggested the Lucknow Lions Club are interested in putting a splash pad in Lucknow. The committee would like Mike Fair to attend a meeting to discuss the Ripley splash pad.

STAFF COMMENTS: The Administrator suggested a letter should be sent to the Lucknow Recreation Board and then seek support from both Huron-Kinloss and ACW Council for placement of the splash pad.

ACTION: Councilor Abbott will speak with the Lions.

15.0 CORRESPONDENCE ON THE TABLE

15.1	AMO	AMO Watch File – August 23, 2012
15.2		AMO Communicate – AMO Submits Infrastructure Funding Priorities to Federal Government – August 19, 2012
15.3		Communicate AMO – Ontario Launches First Phase of Municipal Infrastructure Strategy – August 16, 2012
		AMO Watch File – August 16 2012
15.4	Grey Bruce Health Unit	News Release “Public Assistance Request” August 28, 2012
		Media Advisory “Local Cross-Country Cyclists Join Big Bike Ride for Heart and Stroke” August 15, 2012
		News Release “Water Stewardship Event” July 11, 2012
15.5	General	LAS newflash – Issue 11 July 2012
15.6		OPG’s Deep Geologic Repository Project for Low & Intermediate Waste August 2012
15.7		Notice to Alcohol & Gaming Commission re Elliott Courtney Memorial Mushball Tournament – copy to Municipal Clerk’s Office
15.8		Great Lakes and St. Lawrence Cities Initiative <i>IJC Consultations on the Upper Great Lakes Study Recommendations</i>
		Local Choice – Organization urging the provincial governments to give municipal politicians more choice and flexibility in how municipal elections are managed.

16.0 **CLOSED SESSION**

16.1 Move into closed session

Moved by Sloetjes
Seconded by Gamble

MOVE INTO
CLOSED
SESSION

227

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:30 p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
 - 76 Huron Street
- personal matters about an identifiable individual, including municipal or local board employees;
 - Arena Winter Casual Hires
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - Planning Application Z-17-12.11
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - 76 Huron Street

Carried.

17.0 **RETURN TO OPEN SESSION**

Moved by Gamble
Seconded by Sloetjes

RISE FROM
CLOSED
SESSION

228

THAT Huron-Kinloss Township Council rise from the Closed Session at 9:10 p.m.

Carried.

18.0 **BUSINESS ARISING FROM THE CLOSED SESSION**

No items brought forward.

19.0 **ADJOURN**

Moved by Murray
Seconded by Abbott

ADJOURN

229

THAT Huron-Kinloss Township Council do now adjourn to meet again on September 17th, 2012 at 7:00 p.m. or at the Call of the Mayor.

Carried.

Original Signed by Mitch Twolan
Mayor

Original Signed by Sonya Watson
Clerk