

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

September 7th, 2011

| | | |
|-------------------------------------|------------------|-----|
| Mayor | Mitch Twolan | () |
| Deputy Mayor | Wilfred Gamble | () |
| Councillors | Lillian Abbott | () |
| | Jeff Elliott | () |
| | Jim Hanna | () |
| | Don Murray | () |
| | Carl Sloetjes | () |
| Administrator | Mary Rose Walden | () |
| Clerk | Sonya Watson | () |
| Treasurer | Jodi MacArthur | () |
| Director of Public Works | Hugh Nichol | () |
| Chief Building Official | Matt Farrell | () |
| Director of Facilities & Recreation | Mike Fair | () |
| By-law Enforcement Officer | Brianne Elliott | () |
| Drainage Superintendent | Grant Collins | () |

AGENDA

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

| <u>Name</u> | <u>Item</u> | <u>Nature of Interest</u> |
|-------------|-------------|---------------------------|
|-------------|-------------|---------------------------|

1.2 DELEGATIONS

1.3 Bruce Botanical Gardens 7:15 p.m.

Please find attached information on the proposed Bruce Botanical Gardens project.

STAFF COMMENTS: Lynne Taylor the project coordinator will be in attendance to present the concept to Council. They have been working with staff and are seeking lands in Ripley for this project.

ACTION:

1.4 Play in Bruce Grey Catherine Smart 7:30 p.m.

Catherine Smart will be in attendance to present information on the PLAY in Bruce Grey Physical Activity Initiative.

STAFF COMMENTS: None at this time.

ACTION:

2.0 PLANNING & BUILDING DEPARTMENT**2.1 Monthly Report**

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION:

2.2 Septic Re-Inspection Program

Please find below the inspections to date.

| Month | 2007 | 2008 | 2009 | 2010 | 2011 |
|--------------|------------|------------|------------|------------|-------------|
| April | 0 | 6 | 0 | 13 | 0 |
| May | 0 | 20 | 49 | 38 | 25 |
| June | 34 | 32 | 37 | 57 | 113 |
| July | 58 | 95 | 93 | 110 | 99 |
| August | 63 | 81 | 59 | 102 | 150 |
| September | 54 | 52 | 49 | 54 | (84) booked |
| October | 47 | 39 | 48 | 21 | (5) booked |
| TOTAL | 256 | 325 | 335 | 395 | 387 |

STAFF COMMENTS: We have also copied a letter we received congratulating "Huron-Kinloss on a well-run program".

ACTION:

2.3 Draft Wind Turbine Development Agreement

Attached is a draft agreement.

STAFF COMMENTS: If council concurs this would be a draft template that would be distributed to potential wind turbine developers.

ACTION:

2.4 Building Permit Fees

The CBO has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

2.5 Hamilton Street Properties

Please find attached an assessment map and request from Mark Stanley. This is a more involved process for the lots are currently part of the Mc Donagh Plan of Subdivision.

STAFF COMMENTS: Mr. Stanley along with his two neighbours are seeking a 50' lot addition to 693, 695 & 699 Hamilton Street. The 1.74 acre parcel behind the lots is also owned by Mark Stanley. There is currently a one foot reserve behind the four lots that was put in place to deter any future access or entrances across the 1.74 acre parcel. Our solicitor has outlined the steps involved for achieving this lot addition in the best interest of the Township. The County Planning staff is currently reviewing the comments and we should have their opinion for the meeting. Staff has no concerns with the request as long as a one foot reserve is secured at the back of the 50' lot addition.. We bring this to your attention for information purposes. We need Councils intended support of this proposal prior to Mark Stanley submitting three consent applications to the County. Council will be passing three deeming by-laws and lifting the one foot reserve as part of this process. All legal expenses will be paid by the applicant.

ACTION:

3.0 FIRE & EMERGENCY SERVICES

No items scheduled.

4.0 FINANCE

4.1 Surplus Equipment

STAFF COMMENTS: We were not successful in disposing of all the surplus items by staff circulation, so the remaining items will be advertised to the public. We bring this forward for information purposes only.

ACTION:

5.0 DRAINAGE

No items scheduled.

6.0 WATER & SEWERS

6.1 Lucknow Water System Inspection

The MOE Drinking Water Inspector conducted a "focused" annual inspection of the Lucknow Water System on June 14, 2011 with an overall rating of 96.99%.

STAFF COMMENTS: Attached please find the Required Actions and Recommendations. As per the inspection summary, the system *"was chosen for a focused inspection during this inspection cycle because inspection findings over the past three years were such that the number of violations were minimal or non existent, there were few or no orders issued to you that were of significance in the maintenance of water potability and there were no deficiencies as defined in O. Reg. 172/03."*

ACTION:

6.2 Huronville Subdivision Distribution System

The Municipality of Kincardine Water Department issued a revised Operational Plan and accompanying procedures for the Huronville Subdivision Distribution System after audit recommendations were made and incorporated into the plan.

STAFF COMMENTS: This information is available in the Municipal Office lobby and on our website. We bring this forward for information purposes.

ACTION:

6.3 Municipal Drinking Water Licenses

The Township recently received the new five-part provincial licenses for all of our municipal drinking water systems (Lakeshore Water System, Lucknow Water System, Ripley Water System, Whitechurch Water System, and Huronville Subdivision Distribution System).

STAFF COMMENTS: The new comprehensive license incorporates all aspects of drinking water treatment and delivery, including a permit to take water, a drinking-water works permit, an operational plan, and a financial plan. Our financial plans for each system are required six months after issue of the licenses and permits. We bring this forward for information purposes.

ACTION:

7.0 ENVIRONMENTAL SERVICES - (Landfill & Collection)

No items scheduled.

8.0 TRANSPORTATION

8.1 Concession 8 Parking Issues

We have received an email regarding parking issues at the end of Concession 8.

STAFF COMMENTS: The letter was addressed to Council and has been copied for your review. The Director of Public Works has agreed to revisit the situation.

ACTION:

8.2 Victoria Road

The Director of Public Works has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

8.3 Snow Removal Contracts

The Director of Public Works has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

8.4 Construction Updates

We provide the following construction updates for information purposes only.

STAFF COMMENTS: Westario Power has completed all electrical works on the pole line rebuilding of Inglis Street in the Village of Lucknow. Final completion of the project will be done following Rogers Communications relocating of their infrastructure to the new hydro poles.

Outstanding issues on Havelock Street include boulevard restoration and paving of driveway entrances. Completion date for all works is September 16th.

The side panels on Bell Bridge have been hot dip galvanized and reinstalled, while the posts have been sandblasted, primed and painted. The Township also completed riverbank erosion control works immediately upstream of the bridge.

The existing hard top surface on Lake Range Drive between Concession 2 and Concession 4 has been pulverized, the road base widened, and granular "A" added in preparation of a base coat of asphalt. Cherrywood Court will also receive asphalt paving as part of the above project. There has been no indication given on when the Smeltzer bridge repairs will be undertaken.

Public Works supplied manpower and machinery to the Town of Goderich during the week of August 22-26 in support of the August 21 tornado cleanup.

ACTION:

9.0 PARKS, FACILITIES & RECREATION

9.1 Lakeshore Algae, Phragmites

The Director of Facilities and Recreation has prepared a report for review.

STAFF COMMENTS: Included in the report.

ACTION:

9.2 Smoke-Free Outdoor Spaces

We have received a copy of the resolution passed by the Grey Bruce Health Unit requesting the County of Grey and the County of Bruce adopt a by-law banning smoking in playgrounds, public sports fields and spectator areas, beaches, doorways to workplaces and outdoor public patios.

STAFF COMMENTS: Council passed the "Smoke Free Recreational Spaces Policy" early in 2011. This policy states that "*no person shall smoke or engage in any other use of tobacco industry products on any public playing field while in use for a sporting activity, or playground equipment zone*". If Council supports this resolution we will bring it to the September Council meeting.

ACTION:

9.3 Energy Management Software Agreement with Local Authority Services (LAS)

STAFF COMMENTS: We have been working on the inventory of Electrical, Propane, oil, and water accounts from the Municipality to be submitted to the LAS as per the energy management proposal provided during the budget deliberations. This project was approved in the 2011 budget and costing will be under budget. This program will provide valuable information in regards to various energy usage, and potential energy savings for the Municipality. The Clerk will have a copy of the agreement should you wish to review. The Agreement will be brought forward to the September Council meeting for adoption.

ACTION:

9.4 Special Occasion Permits update

We have attached the letter from Jean Major CEO of the AGCO for your review.

STAFF COMMENTS: Currently there are no significant changes to the legislation other than what has already been discussed at the June committee meeting. There will be no changes for receptions, stag and does, Senior A blue line clubs, or other long standing organizations within the Municipality. The AGCO is stressing the "Municipal Notification" for SOP applicants for an outdoor Public Event, in order to ensure that resources are available to monitor these events. In the future I would recommend that private Security attend all outdoor SOP functions on Municipal property during high risk times to ensure that all Municipal Alcohol policies are being adhered to. I feel that this would provide due diligence to ensure the policies and regulations are being followed.

We plan to invite stakeholders (Lion's, Legion, Kinsmen, Ag Society, Hockey Teams) to a meeting regarding the benefits and drawbacks to licence the Municipal facilities on September 28th, @ 7:00 pm 2011 at the Huron-Kinloss Municipal Office Council Chambers at 21 Queen Street Ripley, and we are sure that this will provide some quality input to the future of SOP's within Huron-Kinloss. A representative from the AGCO has confirmed attendance. We are requesting Council members also attend to learn first hand information from AGCO.

ACTION:

9.5 Lucknow Town Hall Elevator Enabling Accessibility Fund

The grant Deadline is September 23, 2011.

STAFF COMMENTS: The conceptual drawings are now complete to install an elevator inside the building replacing the east stairwell, with minor renovations to the basement washrooms, and the total project estimate is \$90,000.00. The Enabling Accessibility Fund will provide up to \$50,000.00. The remaining \$40,000.00 is the funding required to support the project. Presently we have invested funding for the conceptual drawings, but we have no budget for the renovations. A community interest meeting is planned for Monday September 12th, 2011 7:00 pm upstairs in the theatre. The purpose of the meeting is to determine if there is a financial commitment from the community for a portion of the \$40,000.00, and gather any feedback regarding the renovations. We will bring another report back to the September 19th Council meeting with results from the Community interest meeting, before submitting a grant application. Would Council consider contributing any municipal funds or would the entire amount need to be fundraised? We seek your direction.

ACTION:

10.0 GENERAL

10.1 HuronTel/Wightman Boundaries

We have received a response from Huron Tel regarding the possibility of extending internet service to residents in Huron-Kinloss who are currently served by Wightman Communications.

STAFF COMMENTS: The response has been copied for your review.

ACTION:

10.2 MVCA's 60th Anniversary Celebration

The celebration planned for August 25th was postponed due to the tornado damage in Goderich and the Benmiller area. It has been rescheduled for Thursday, September 15th, 2011.

STAFF COMMENTS: The revised invitation is attached. Please notify the Clerk if you are now able to attend.

ACTION:

10.3 Crop Land Lease

The lease for the sewer buffer land on Part Lot 14, Concession 7 expires December 31st, 2011. The current rate is \$133.00 an acre. The total number of tillable acres is 36. The current lessee is willing to continue to lease all or part of the property.

STAFF COMMENTS: Does council wish to continue leasing to the same person at a different rate or would you like us to call tenders?

ACTION:

11.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

11.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

12.0 PERSONNEL

12.1 Personnel Issue

Please refer to the confidential agenda.

13.0 NEW BUSINESS

14.0 CORRESPONDENCE RECEIVED

| | | |
|-------|------------------------|--|
| 14.1 | AMO | AMO Watch File August 25, 2011 |
| 14.2 | | AMO Watch File August 18, 2011 |
| 14.3 | | AMO Media Advisory August 12, 2011 |
| 14.4 | | AMO Breaking News Canadian- (CETA) and Municipal Governments – August 15, 2011 |
| 14.5 | Grey Bruce Health Unit | News Release <i>Public Assistance Request</i> – August 17, 2011 |
| 14.6 | | Public Symposium “What’s the Big Deal about Alcohol?” |
| 14.7 | General Correspondence | Ontario Hospital Association <i>OHA Today</i> – August 25, 2010 |
| 14.8 | | OMAFRA <i>OMAFRA Connects September 2011</i> – August 25, 2011 |
| 14.9 | | SWEA <i>Ontario finance minister Dwight Duncan has indicated his government supports the creation of a Southwestern Ontario Development fund</i> – August 24, 2011 |
| 14.10 | | NWMO <i>OPG’s Deep Geologic Repository Project: For Low & Intermediate Level Waste</i> – August 2011 |
| 14.11 | | <i>The Ontario Fire Service Messenger</i> – February/March 2011, & <i>Standard Incident Reporting</i> – March 2011 |
| 14.12 | | SWEA <i>Southwestern Ontario Development Fund</i> – August 22, 2011 |
| 14.13 | | MPAC <i>Announcement of New President and Chief Administrative Officer</i> – August 18, 2011 |
| 14.14 | | GLSTLC - <i>Making Waves</i> August 18, 2011 |
| 14.15 | | <i>Municipal World Magazine</i> - August 2011 |
| 14.16 | | <i>The Rising and Inconsistent Cost of O.P.P. Services</i> – July 29 th , 2011 |
| 14.17 | | <i>Regional Tourism is Going Places</i> – August 9 th , 2011 |
| 14.18 | | Bruce Power’s 2011 Community Sponsorship Program Update – Aug 8/11 |

15.0 CLOSED SESSION

15.1 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Unsafe Structure
 - Casual Arena Students
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - Unsafe Structure

16.0 **RETURN TO OPEN SESSION**

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at
p.m.

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17.0 **ADJOURN**

Moved by
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again
on September 19th, 2011 at 7:00 p.m. or at the Call of the Mayor.

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