



## The Corporation of the Township of Huron-Kinloss

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P.O. Box 130  
21 Queen Street  
Ripley, Ontario  
N0G 2R0

PHONE (519) 395-3735  
FAX: (519) 395-4107

e-mail: mfair@hurionkinloss.com

July 6, 2017

### **Lewis Park Sidewalks**

#### **TERMS AND CONDITIONS OF CONTRACT –**

##### **Tender Requirements**

Only tenders completed on prescribed forms will be accepted.

Sealed tenders clearly marked as to contents will be received at the Township of Huron-Kinloss Municipal Office until Tuesday August 1st, 2017 1:00pm

Township of Huron-Kinloss Municipal Office  
21 Queen Street  
Ripley, Ontario  
N0G 2R0

Project **Lewis Park Pathways**  
Attention: Mike Fair Director of Community Services

Note: No facsimiles shall be accepted.

##### **Tender Opening**

Tenders will be opened Wednesday, **Tuesday August 1st, 2017 1:00pm** in Township of Huron-Kinloss Council Chambers located in the Township of Huron-Kinloss Municipal Office.

##### **Tender Acceptance**

Lowest or any tender not necessarily accepted. The award of the contract is subject to budget approval, and the approval of the Township of Huron-Kinloss Council.

##### **Site Inspection**

Site inspections will be conducted as per arrangements with Mike Fair for the Township of Huron-Kinloss. Please contact Mike Fair for an appointment at 519-395-2909.

##### **Completion Date**

All projects shall be completed by **September 15th, 2017**



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### **General Notes**

- All work to be in accordance with the Ontario Building Code, Electrical Safety Code, requirements of local Health Unit and other authorities having jurisdiction.
- All work requiring approval from the Township shall be done through Mike Fair or Chris Davey
- Reuse of salvageable materials shall be at the discrepancy of the Township.
- The Contractor shall ensure that the area around the project site shall be left clean and unmarked daily.
- The Contractor is responsible for any tipping fees that may apply at the Township of Huron Landfill site.
- All work is to be performed in a professional and workmanship like manner.

### **Special Requirements**

- Any disturbance to operations will be co-coordinated with affected parties. Any disturbance will be returned to existing state or better.
- Contractor will verify all dimensions and structural alterations with Township before construction.
- Any changes to the plan must be approved by the Township before proceeding.

### **Final Inspection**

All work must meet or exceed Ontario Building Code Standards, Local Standards, Fire Code requirements as well as Electrical and Plumbing Standards.

Contractor must have and provide written proof of all applicable inspection certificates.

### **Payment**

Upon completion of the total project, payment will be remitted upon the submission of an invoice.



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### **Terms and Conditions of Contract**

The terms and conditions of contract shall be duly executed as a condition of acceptance of any tender. Please note the terms and conditions of contract shall be submitted with the Tender Form.

### **Insurance**

The contractor at all times during the course of the work shall indemnify and save harmless the Township of Huron-Kinloss from and against all claims and demands what so ever and how so ever arising, and in this respect shall purchase and maintain in force, during the course of the work, insurance against public liability and property damage (including the property of the Township) in the amount of \$1,000,000.00 for any one occurrence.

**Insurance certificates showing the Township as named insured shall be submitted prior to any work being performed.**

### **Protection of existing works**

The contractor shall ensure that no damage is caused to any existing works. The contractor shall be responsible for all damage claims which are alleged to be due to the work performed under this contract or order.

### **Contractor's risk**

The contractor shall assume full responsibility as to the public safety, public liability and property damage, and workers shall be covered by WSIB. In addition, work will conform to the requirements of the Occupational Health and Safety Act, and Regulations under this Act.

### **Acceptance and guarantee**

No part of the work will be accepted until the Township is satisfied that it fully complies with the true meaning and intent of the specifications. Such acceptance, however, shall not impair any claim that the Township may have for the correction of defective work.

The contractor shall guarantee all the work for a period of twelve months following completion. Any imperfections shall be made good at no cost to the Township.

### **Tender deposit**

Each tender must be accompanied by a tender deposit in the form of a **certified cheque** made payable to the Township of Huron-Kinloss in the amount of **10% of the tendered amount**. The tender deposit of the successful bidder will be held until the completion of the work and will be utilized as a performance bond and released forty-five days after the final inspection. Interest will not be accrued on the deposit amount.





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### **General Specifications**

For the construction of sidewalks within Lewis Park in Ripley (description enclosed)

The Township will provide supervision, supply granular "A" as requested and perform final restoration. The Contractor will supply all materials, equipment and labour required to complete the project on or before:  
September 15th, 2017

1. The contractor shall arrange for all utility locates prior to construction.
  2. The contractor shall excavate, remove and dispose of existing stone dust and concrete
  3. Depth of the new sidewalk is to be 5 inches.
  4. The base is to be constructed so as to meet the elevation specified by the Director of Community Services. The base is to be brought up to the required elevation using granular-"A", gravel compacted.
  5. A curing compound is to be used and included in the tender price.
  6. Existing private walks and driveways are to be tied into the new sidewalk using the same material as the new walk and done in such a manner as to provide safe passage from existing sidewalks to the new sidewalk.
  7. Where matching existing sidewalks all edges are to be saw cut.
  8. Expansion joints are to be placed every twenty (20) feet.
  9. Dummy joints are to be marked off every four (4) feet.
  10. The sidewalks are to be broom finished.
  11. 32 MPA Concrete
- In the event of inclement weather, the Township reserves the right to delay or discontinue the completion of the contract.
  - The contractor shall not be entitled to any compensation for the cost of delays while work remains suspended within the area.
  - The lowest or any tender not necessarily accepted. Awarding of the tender is subject to Council for the Township of Huron-Kinloss approval.



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### **NOTICE TO ALL CONTRACTORS**

#### **CORPORATE STATEMENT OCCUPATIONAL HEALTH AND SAFETY**

The Corporation of the Township of Huron-Kinloss, in the County of Bruce, is committed to ensuring that a high standard of health and safety is provided and maintained for all employees, visitors, guests, contractors, agents and others on our premises.

Accordingly, a corporate health and safety policy and procedure manual has been adopted and implemented and shall be adhered to.

#### **ALL CONTRACTORS SHALL:**

- Demonstrate establishment and maintenance of a health and safety program with objectives and standards consistent with applicable legislation and with the Corporation of the Township of Huron-Kinloss health and safety policies and requirements.
- Submit a copy of a Workers Safety and Insurance Board (WSIB) clearance certificate.
- Include health and safety provisions in their management systems to reach and maintain consistently a high level of health and safety.
- Ensure that workers in their employ are aware of hazardous substances that may be in use at their place of work and wear appropriate personal protective equipment as may be required.
- Upon request at any time from award to completion of contract, submit proof of fulfillment of above responsibilities.

Your co-operation and assistance in this matter is appreciated and vital to the Health and Safety of all.

#### **Privacy of Information**

The information supplied is intended solely for use by the Township of Huron-Kinloss to evaluate the tender. By submitting a tender, the bidder acknowledges that the information contained in the tender is subject to disclosure under applicable law.

The collection and disclosure of the information is governed by Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), R.S.O. 1990, c. M.56, as amended.



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### **Newspaper Advertisement**

Township of Huron-Kinloss Tender Project

Tender Opportunity to replace Lewis Park pathways with Concrete Sidewalks. Tenders due Tuesday August 1st, 2017 1:00pm Visit the Township of Huron-Kinloss website to view this opportunity. <http://www.huronkinloss.com/tender-opportunities.cfm>