

## **South Bruce OPP Detachment Board**

### **MEETING MINUTES**

**Tuesday, November 4, 2025, 1:00 p.m.**

**Municipality of South Bruce Council Chambers  
21 Gordon St. E., Teeswater**

Members Present: Moiken Penner, Municipality of Arran-Elderslie  
Tim Elphick, Municipality of Brockton  
Don Murray, Municipality of Huron-Kinloss  
Nigel Van Dyk, Municipality of South Bruce  
Margaret Visser, Community Representative  
Joe Dietrich, Community Representative

Members Absent: Stellina Williams, Municipality of Kincardine

Staff Present: Christine Fraser-McDonald, Municipality of Arran-Elderslie  
Paula Culbert, Secretary/Treasurer, SBODB

#### **1. Call to Order**

Chair Nigel Van Dyk called the meeting to order at 1:03 PM. A Quorum was present.

#### **2. Chair's Announcements**

Chair Nigel Van Dyk introduced Paula Culbert, who has recently accepted the position of Secretary/Treasurer for the South Bruce OPP Detachment Board of Directors.

#### **3. Disclosures of Conflict of Interest and/or Pecuniary Interest and General Nature Thereof**

None disclosed at this time.

#### **4. Approval of Agenda**

##### **4.1 November 4, 2025 – Meeting Agenda**

Subsequent to further discussion, the following resolution was passed:

**10-2025-04**

**Moved by:** Margaret Visser  
**Seconded by:** Tim Elphick

Be It Resolved that the agenda for the South Bruce OPP Detachment Board Meeting of November 4, 2025 be received and adopted.

**Carried**

**5. Approval of Past Minutes**

**5.1 September 2, 2025 - Minutes**

**11-2025-04**

There was a question regarding provincial appointees. The Secretary/Treasurer will follow up accordingly.

Be It Resolved that the South Bruce OPP Detachment Board adopt the minutes of the meeting held on September 1, 2025.

**Carried**

**6. Reports**

**6.1 Detachment Commander's Report**

Inspector Wilcox presented his report to the Board.

Subsequent to further discussion, the following resolution was passed:

**12-2025-04**

Be It Resolved that the South Bruce OPP Detachment Board receives the Detachment Commander's Report.

**Moved by:** Don Murray  
**Seconded by:** Tim Elphick

**Carried**

## **6.2 Detachment Commander's Action Plan**

Inspector Wilcox presented Detachment Commander's Action Plan. Subsequent to further discussion, the following resolution was passed:

**13-2025-04**

**Moved by:** Margaret Visser

**Seconded by:** Joe Dietrich

Be It Resolved that the South Bruce OPP Detachment Board receives the Detachment Commander's Action Plan.

**Carried**

## **7. Correspondence**

### **7.1 For Information**

Subsequent to further discussion, the following resolution was passed:

**14-2025-04**

**Moved by:** Margaret Visser

**Seconded by:** Joe Dietrich

Be It Resolved that the South Bruce OPP Detachment Board receives, notes, and files correspondence on the Agenda for information purposes.

**Carried**

**7.2** Crime Stoppers of Grey Bruce Inc – Q3 2025

**7.3** Detachment Commander's Feedback Process

**7.4** Detachment Commander's Feedback Form

It was determined that a subcommittee be struck that will include the Chair and Vice Chair to move the Feedback Form and Feedback Process ahead. The entire Board will be engaged prior to completion and submission.

The following resolution was passed:

**15-2025-04**

**Moved by:** Don Murray  
**Seconded by:** Margaret Visser

**Carried**

**8. Adjournment**

Be It Resolved that the meeting be adjourned at 2:28 P.M.

**9. Next Meeting Dates**

- February 3, 2026 – Municipality of Huron-Kinloss
- May 12, 2026 – OPP Detachment Office, Walkerton
- September 1, 2026 - Municipality of Arran-Elderslie
- November 3, 2026 – Municipality of Kincardine

---

Board Chair

---

Board Secretary