



South Bruce OPP Detachment Board of Directors

Tuesday, February 3, 2026 – 1:00pm

**MEETING MINUTES**

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Members Present: Moiken Penner, Municipality of Arran-Elderslie  
Tim Elphick, Municipality of Brockton  
Don Murray, Township of Huron-Kinloss  
Stellina Williams, Municipality of Kincardine  
Nigel Van Dyk, Municipality of South Bruce  
Joe Dietrich, Community Representative  
Margaret Visser, Community Representative

Guest(s): Lynn McNichol, OPP

Staff Present: Paula Culbert, Secretary/Treasurer, SBODB  
Trish Serratore, CFO, Municipality of Brockton

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1. Call to Order

Chair Nigel Van Dyk called the meeting to order at 1:03 p.m.

2. Chair's Announcements

No announcements were presented.

3. Disclosure of Conflict of Interest and/or Pecuniary Interest and General Nature Thereof

Hearing none.

4. Approval of Agenda

4.1 February 3, 2026 – Meeting Agenda

Moved by Don Murray, seconded by Joe Dietrich

*"That the agenda for the South Bruce OPP Detachment Board Meeting dated February 3, 2026 be received and adopted."* **CARRIED**

5. Approval of Past Minutes

5.1 November 4, 2025 – Minutes

Moved by Tim Elphick, seconded by Margaret Visser

*"That the South Bruce OPP Detachment Board adopt the minutes of the South Bruce OPP Board of Directors Meeting held November 4, 2025."* **CARRIED**

6. Chair and Vice-Chair Elections

Chair Nigel Van Dyk opened the floor for nominations for the 2026 Chairperson and 2026 Vice-Chair Person.

Moved by Don Murray, seconded by Nigel Van Dyk

*“That Tim Elphick be appointed to 2026 Chairperson of the South Bruce OPP Detachment Board of Directors.”* **CARRIED**

Moved by Tim Elphick, seconded by Don Murray

*“That Nigel Van Dyk be appointed to 2026 Vice-Chairperson of the South Bruce OPP Detachment Board of Directors.”* **CARRIED**

Chair Tim Elphick will now Chair the rest of today’s meeting.

## 7. Business from Past Meetings

### 7.1 Budget

Trish Serratore, CFO of the Municipality of Brockton attended the meeting today virtually. She advised of a possible error made in the 2026 SBODB Budget around municipal contributions to this Board. A decision was made in September 2025 to decrease the 2025 municipal contributions based on a surplus. After a lengthy discussion, Chair Tim advised that we need to move forward in the most efficient way possible for the five municipalities who contribute. The Board did agree that the 2026 budget should reflect the \$5,000.00 municipal contribution. Chair Tim also advised that further details are required in order to make an informed decision. This item will be addressed at the next meeting.

Trish Serratore left the meeting.

### 7.2 Provincial Appointees to the SBODB Board

Paula Culbert reported that she has reached out to Gita Ramburth, Public Safety Appointment Office, with no response. It was noted that there are many municipalities where these appointments have yet to be made, we are not alone. It was suggested that contact be made with Hank Zehr, Police Services Advisor, and alternately, Lisa Thompson, MPP Huron-Bruce.

### 7.3 IT Equipment for Secretary/Treasurer

Nigel Van Dyk and Paula Culbert presented a proposal made to the Municipality of South Bruce which was initiated by Paula Culbert. The proposal requested the shared use of IT equipment with the Culross Teeswater Secretary Treasurer position (Committee of the Municipality of South Bruce) of which Paula Culbert holds as well. Nigel Van Dyk shared the response from the Municipality of South Bruce agreeing to an arrangement along with perimeters around same. After discussion with the Board, Chair Tim requested that this matter be taken outside of today’s meeting for more discussion between the Chair, Vice Chair and Secretary/Treasurer. The Board was thanked for their input on this matter. A decision will be brought to the next meeting.

## 8. Reports

### 8.1 Detachment Commander’s Report – October through December 2025

Inspector Wilcox presented his report the Board.

Moved by Nigel Van Dyk and seconded by Moiken Penner

*“That the South Bruce OPP Detachment Board receives the Detachment Commander’s Report.”* **CARRIED**

#### 8.2 Detachment Commander’s Action Plan Update

Inspector Wilcon advised that the Detachment Commander’s Action Plan will be available for the next meeting.

#### 9. Correspondence

Moved by Stellina Williams, seconded by Don Murray

*“That the South Bruce OPP Detachment Board receives, notes, and files correspondence on the Agenda for information purposes.”* **CARRIED**

#### 10. Other Business

No other business was presented to the Board of Directors.

#### 11. Adjournment

Moved by Nigel Van Dyk, seconded by Joe Dietrich

*“That the meeting be adjourned at 2:28 p.m.”*

#### 12. Next Meeting Dates

- May 12, 2026 – South Bruce OPP Station, Walkerton
- September 1, 2026 – Municipality of Arran-Elderslie
- November 3, 2026 – Municipality of Kincardine

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Board Chair

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Board Secretary