

Community Energy Efficiency Program Guidelines

Grant Details

50% of total project cost (excluding taxes) up to \$5000

Usage of Funds

To assist commercial property owners with improving their energy efficiency and conservation.

Eligible Items

- construction of new green building that meets LEED (Leadership in Energy and Environment Design) certification standards
- High efficiency furnaces/boilers/central air conditioners
- High efficiency water heaters
- Resource conservation fixtures (e.g. low-flush toilets, grease trap)
- Window and door replacements
- Air sealing (e.g. weather stripping or caulking)
- Basement/attic/exterior wall insulation
- LED light fixtures (light bulbs are not eligible expenses)
- Rooftop solar panels
- Green roof installation
- Other renovations/ improvements could be eligible if they meet the objectives of the program.

The terms and conditions of any grant or loan program and administrative procedures may be changed, altered, amended, or modified by the Township of Huron-Kinloss without the necessity of an amendment to the Community Improvement Plan. The Township may discontinue, suspend, or cancel any program, or decrease program funding without requiring an amendment to this Plan.

Eligibility Criteria

The applicant must be a tenant or the property owner of the building. A letter of support from the property owner is required if the applicant is the tenant.

The building must be commercial or mixed-use (commercial-residential) and be located within the priority Community Improvement Plan (CIP) areas 2-4

- One application per property will be accepted.
- Projects should not have commenced prior to the awarding of the requested grant. Applicants that have commenced work prior to obtaining approval acknowledge that their project may be deemed ineligible for funding.
- Applicants must provide a minimum 50% cash contribution towards the total cost of the project for which they are applying for a grant.
- Projects must be completed within a 6 month window of application approval. Extensions are not granted unless prior approval has been received. If money is not spent it will be deemed an incomplete project and you will need to reapply next year.
- Taxes are the full responsibility of the applicants.
- Eligible Project costs must be actual cash outlay to third parties acting at arms' length and which can be documented through original invoices or proofs of payment.

Review Criteria

The Downtown Improvement Grant Committee at the Township will review applications against the following criteria:

- Date and timing of the application
- Suitability of project and relation to eligibility guidelines
- Balance of funding available and any previous applications made at the time of application
- Evidence of the applicant's ability to fulfill responsibilities related to the project

Application Process

Applicants must complete an application in order to be given grant consideration. Incomplete applications cannot be accepted. If approved, funds will be allocated following completion of project and proof of eligible expenditures. If project is construction of a new green building that meets LEED certification standards, proof of certification is required.

Applications require the following:

- Property owner name
- The proposed timeline for the work
- Contact information (start date, completion date)
- Detailed project description
- Quote(s) of the project cost
- Attach building permit if applicable
- Attach spec sheets/brochures of equipment proposed
- Proposed project costs (taxes not included) and any sketches or pictures of proposed project
- Grant request.

Applications to this program are available at the Township's municipal office at 21 Queen Street, Ripley or online at www.huronkinloss.com

519-395-3735

