



Township of Huron Kinloss  
Casual Hours - Student  
Reports to the Facility and Parks  
Supervisor

Ripley Arena Attendant  
Open Availability

The Ripley Arena Attendant is responsible for keeping the arena clean and providing assistance to the Facility Maintainers while cleaning the ice. They also assist with set up and tear down for facility rentals, as required.

Responsibility	Tasks
Arena and Ice Rink Maintenance	Keeping the dressing rooms and the referee rooms clean and tidy
	Garbage clean up and collection through the facility
	Maintaining the front foyer, and booth area by keeping windows clean and floor clean of debris
	Janitorial tasks include stocking the washroom supplies, and cleaning the washrooms
	Shovelling and salting the arena entrances
	Moving nets on the ice, while the facility maintainer is cleaning the ice
	Set up and tear down for special events

Customer Service	Assists the Facility Maintainers with special events to ensure a positive experience for the renters
	Provides positive customer service
Team Work	Working cooperatively with others to ensure all required tasks are completed on a daily basis
Other duties as assigned	
Qualifications	High school student (14 years +)

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.