



# Ripley Wolf Cub Adventure Camp



## LEADER IN TRAINING PROGRAM



## Contact Information

### Ripley Wolf Cub Adventure Camp

Ripley-Huron Community Centre  
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### Camp Supervisor – Elyse Dewar

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### Camp Coordinator – Kate Leppington

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### Director of Community Services – Mike Fair

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## Ripley Wolf Cub Adventure Camp 2025

- Week 1 Space Adventure - June 30-July 4 (*excluding July 1 for Canada Day*)
- Week 2 Buggin' Out - July 7-11
- Week 3 Disney Magic - July 16-20
- Week 4 Mighty Jungle - July 21-25
- Week 5 Treasure Hunters - July 28-August 1

### Leader-In-Training (L.I.T) Program

The L.I.T. program is a youth leadership development program intended to provide youth and opportunity to learn and develop practical experience in a Summer Camp setting. The skills learned may allow youth to obtain a Leader position within the Ripley Wolf Cub Adventure Camp in the future. L.I.T's contribution to camp is kept on file and used in the hiring of future staff.

The Leader in Training program teaches youth volunteers valuable leadership and team building skills and will aid in the development of youth's communication, leadership, teamwork, conflict resolution, connections, and workplace experience. Above all, L.I.Ts are an asset to Summer Day Camp and play a crucial role in camp dynamics.

L.I.T's are not responsible for children and are not permitted to discipline or supervise campers alone (e.g. taking campers to the bathroom). The role of an L.I.T is to support Leaders by aiding in the delivery and participation of activities, ultimately making the activities at camp enjoyable for all.

#### **Attendance:**

L.I.T's are essential at Wolf Cub Camp; they help ensure camp runs as smoothly and efficiently as possible. Meaning it's crucial that L.I.Ts are always on time for their designated shifts.

L.I.T are asked to contact the Camp Supervisor and communicate that they are unable to attend as soon as possible. Camp values the L.I.T's summer experience, summer is the time to have fun, that's why the Camp Coordinator wants to accommodate L.I.T's requests to create a schedule that benefits the L.I.T's, campers, and Leaders.

#### **Attire**

L.I.Ts have the same attire as Leaders and are expected to maintain the same standard. Supplied L.I.T shirts must be worn every day to ensure L.I.Ts are identifiable. L.I.Ts are NOT permitted to alter their supplied shirts. An alteration includes cutting, labeling or deliberately ripping an L.I.T shirt. L.I.T shirts must also be worn as supplied- untucked and untied.

Shirts need to be returned to the Camp Coordinator on the last day volunteering. Running shoes and athletic shorts, or pants are also among appropriate attire. One-piece bathing suits or swim shorts must be worn in the pool, no swimsuits with strings or two-piece bathing suits without a shirt overtop. No sandals or flip-flops when not at the pool.

| <b>Do's</b>                            | <b>Don'ts</b>                                       |
|--|---|
| Running shoes                          | Sandals or flip-flops when outside of the pool      |
| Athletic shorts or pants               | Two-piece bathing suit or bathing suit with strings |
| Unaltered L.I.T shirt supplied by Camp | Altered L.I.T shirts (no cropping, cutting,         |

|   |                           |
|---|---------------------------|
|   | drawing, sewing, ripping) |
| One piece bathing suit, two piece with a swim shirt, or swim shorts |                           |

### Camp Kit List:

1. **Lunch & Snacks**- The Township of Huron-Kinloss does not provide lunch or snacks for participants. Please arrive with nut-free lunch and snacks, as well as reusable water bottle.
2. **Clothing**- Please arrive with appropriate clothing for camp. Including: hats, closed toe footwear, and a **bathing suit and towel (everyday)**.
3. **Sunscreen**- Please bring your own sunscreen

### Substance Free

There will be **no consumption or discussion** of alcohol, drugs or tobacco/vaping while volunteering.

### Attitude

L.I.Ts represent the Township of Huron-Kinloss; therefore, the L.I.T standard of conduct aligns with the expectations of Staff. L.I.T's function as camper role models and are expected to be mindful of actions, attitudes, and presence when at camp . Poor sportsmanship, poor attitude and foul language are unacceptable.

L.I.Ts are

- Responsible
- Independent
- Reliable
- Trustworthy
- Respectful
- Timely
- Role Models

### Keeping Track of Hours:

- It is the responsibility of L.I.Ts to track the hours volunteered
- At the beginning and end of the day L.I.Ts fill out an attendance form specifying the date and time of the shift, the camp group, and the total hours worked. A camp staff member will sign it. This is for the Camp Supervisor's records and to ensure L.I.Ts can utilize volunteer hours.
- The attendance forms are kept in the Camp Attendance binder in a section labeled *L.I.T Sign in Sign out*. L.I.Ts are expected to ask the group's Supervisor or Leader to sign off on hours volunteered at the end of each shift/day.
- Grade 8 students going into grade 9 or high school students may put hours volunteered at camp towards the 40 hours of volunteer work required to graduate high school. If this applies, L.I.Ts must present the volunteer booklet obtained from high school.

**Basic Hours:** One full week of camp from 8:30am-4:30pm is 40 hours of volunteer time.



### **Responsibilities:**

- Set a good example for the campers
- Assist with delivery and participation of camp activities (crafts, games, swimming, skating, etc.)
- Assist with activity set up and take down
- Participate in swim time 3 days a week
- Ensure all campers are engaging in activities in a safe manor
- Aid in creating a positive camp atmosphere, ensuring all campers are having fun

### **Ripley Wolf Cub Camp Does NOT Expect**

- L.I.T's to discipline campers
- Supervise a camper alone under any circumstance
- Assist a camper with any toileting or clean up any bodily fluids
- Administer first aid or engage with any emergency situations
- Be sent off site for any reason

### **L.I.T Disciplinary Action**

Should problems arise with any L.I.T's that require disciplinary action, any one of the following steps will be taken (depending on the severity of the L.I.T's actions)

- If an incident occurs involving an L.I.T, the L.I.T will receive a verbal warning from a Leader or Supervisor in their group and the Camp Supervisor will be notified of the discussion, all actions are documented and added to the L.I.T's file.
- If a second warning is necessary, the L.I.T. will meet with the Camp Supervisor in order to determine an appropriate corrective action.
- If a third warning is required, a suspension of hours or dismissal from the program may occur.
- Please keep in mind that if the nature of the inappropriate behaviour or incident is serious, immediate dismissal from the program may result.

### **Behaviors That May Lead to Dismissal**

- a) Chronic Lateness
- b) Stealing or breaking camp materials
- c) Smoking/vaping, using/under the influence of drugs or alcohol
- d) Profane language
- e) Non-attendance of training sessions or meetings
- f) Lack of respect to Camp Staff, Campers, Programing, other L.I.Ts, or Camp all together
- g) Using personal electronic devices at camp at an inappropriate time or place
- h) Disregard the safety of Camp Staff, Campers, and/or other L.I.Ts

### **Have Fun!**

- L.I.Ts shouldn't be afraid to act silly, camp is all about having fun so spread the positivity! Campers pick up all members' attitudes and actions, so seeing L.I.Ts as a role model, enjoying time at camp will make the campers enjoy being at camp as well.

- All Leaders, Supervisors and Coordinators are present at camp with an amazing attitude because the staff wants the campers to have a fantastic summer. L.I.Ts are expected to maintain the same standard.

### Confidentiality

- The caretakers, parents, Leaders, Supervisors and Coordinators of campers expect L.I.Ts to value the privacy of all campers.
- *What happens at Kincardine Summer Day Camp stays at Kincardine Summer Day Camp.* Confidentiality is very important in every position at the Township. Volunteers are expected to respect the privacy of campers by not engaging outside of camp.

### Cell Phone use

Camp staff are permitted to have cell phones with them throughout the day to stay in contact with others. L.I.Ts are encouraged to take a few (approx. 3) 5-minute breaks throughout the day to possibly, take a short walk, check cell phones or have a quiet moment away from the group. If an L.I.T needs to use their phone or take a break the expectation, is they ask a leader to be excused from the group momentarily and go to the staff room while on the phone, then return to the group. These should be infrequent, L.I.Ts should not be leaving the group regularly to check messages just when necessary.

I \_\_\_\_\_ agree to Ripley Wolf Cub Leader in Training program and agree to follow the rules set forth to ensure the safety of campers, myself and other camp leaders.

\_\_\_\_\_  
Leader in Training Signature

\_\_\_\_\_  
Date Signed