

South Bruce OPP Detachment Board
BOARD MINUTES

Tuesday, May 13, 2025, 1:00 p.m.
Council Chambers and/or Via Microsoft Teams
1925 Bruce Road 10
Chesley, ON N0G 1L0

Members Present: Moiken Penner, Municipality of Arran-Elderslie
Tim Elphick, Municipality of Brockton
Don Murray, Municipality of Huron-Kinloss
Nigel Van Dyk, Municipality of South Bruce
Margaret Visser - Community Representative
Joe Dietrich - Community Representative
Stellina Williams, Municipality of Kincardine

Staff Present: Christine Fraser-McDonald, Recording Secretary
Jennifer Lawrie, Recording Secretary
Trish Serratore, Chief Financial Officer, Municipality of Brockton
Devan Baker, Deputy Clerk, Municipality of Arran-Elderslie

1. Call to Order

Chair Nigel Van Dyk called the meeting to order 1:14pm. A quorum was present.

2. Election of Vice Chair

Chair Nigel Van Dyk called for nominations for the Vice Chair

Member Margaret Visser nominated Member Tim Elphick, Member Tim Elphick accepted the nomination.

Chair Nigel Van Dyk declared Tim Elphick the Vice Chair.

3. Disclosures of Conflict of Interest and/or Pecuniary Interest and General Nature Thereof

3.1 Joe Dietrich - Community Representative - Crime Stoppers of Grey Bruce

He is a member of Crime Stoppers Grey Bruce.

4. Approval of Agenda

Subsequent to further discussion, the following resolution was passed:

09-2025-02

Moved by: Tim Elphick

Seconded by: Don Murray

Be It Resolved that the agenda for the South Bruce OPP Detachment Board Meeting of May 13, 2025 be received and adopted, as distributed by the Recording Secretary.

Carried

5. Approval of Past Minutes

5.1 South Bruce OPP Detachment Board Minutes - February 4, 2025

Subsequent to further discussion, the following resolution was passed:

10-2025-02

Moved by: Joe Dietrich - Community Representative

Seconded by: Tim Elphick

Be It Resolved that the South Bruce OPP Detachment Board adopt the minutes of the meeting held on February 4, 2025.

Carried

6. Business from Previous Meetings

Member Tim Elphick asked if there is any direction regarding signage on Highway 21.

Member Don Murray recommended the board request a delegation at AMO.

Member Tim Elphick asked if this had been put forward to Bruce County.

Clerk Jennifer Lawrie offered to work with Jen White on who will put forward the delegation.

Chair Nigel Van Dyk asked Clerk Jennifer Lawrie if she had time to create a delegation request. Member Don Murray recommended the delegation request go to Bruce County.

The board directed staff to prepare a delegation request.

7. Reports

7.1 Inspector's Report

Inspector Wilcox presented his report to the board.

Member Moiken Penner asked what was being patrolled on trails.

Member Don Murray asked if there was an advocacy for having additional nurses.

Inspector Wilcox noted he was always lobbying the Province for additional nursing staff and the nursing staff is employed by Brightshores Health Services.

Inspector Wilcox added the detachment received a RIDE program grant.

Subsequent to further discussion, the following resolution was passed:

11-2025-02

Seconded by: Moiken Penner

Be It Resolved that the South Bruce OPP Detachment Board receives the Detachment Commander's report for information.

Carried

7.2 Staff Report - Board Secretary-Treasurer

Clerk Jennifer Lawrie presented her report to the Board. She clarified it would be an independent contractor with no additional compensation.

Member Moiken Penner left the meeting at 2:25pm.

Subsequent to further discussion, the following resolution was passed:

12-2025-02

Moved by: Don Murray

Seconded by: Margaret Visser -
Community Representative

That the South Bruce OPP Detachment Board approve the Employment Opportunity – Secretary-Treasurer posting and the Secretary-Treasurer – Hiring, Job Description and Performance Review Policy; and

That an ad-hoc committee consisting of the Chair, Vice Chair, and Stellina Williams be established to participate in the hiring process per the Secretary-Treasurer – Hiring, Job Description and Performance Review Policy; and

That the South Bruce OPP Detachment Board direct staff to begin the process for hiring a Secretary-Treasurer.

Carried

8. Correspondence

8.1 For Information

Clerk Jennifer Lawrie clarified the boards membership.

Member Margaret Visser will attend the OAPSB Zone 5 meeting on May 27th.

The board directed staff to send information about the election candidates.

Member Joe Dietrich left the meeting at 2:40pm due to a conflict of interest with item 8.1.3.

There was further discussion about the board sponsoring events. Treasurer Trish Serratore clarified there is no budget line for donations.

The board directed staff to put a notice on the website that the board does not issue donations or sponsorships.

Member Joe Dietrich rejoined the meeting at 2:46pm.

Subsequent to further discussion, the following resolution was passed:

13-2025-02

Moved by: Don Murray

Seconded by: Tim Elphick

Be It Resolved that the South Bruce OPP Detachment Board receives, notes, and files correspondence on the Agenda for information purposes.

Carried

8.1.1 Notice of Election - OAPSB Zone 5

8.1.2 OAPSB Zone 5 Elections By-law

8.1.3 Crime Stoppers of Grey Bruce

Joe Dietrich - Community Representative declared a conflict on this item. (He is a member of Crime Stoppers Grey Bruce.)

9. Next Meeting

- September 2, 2025 - Municipality of Brockton
- November 4, 2025 - Municipality of Kincardine

10. Adjournment

The meeting was adjourned at 2:50 p.m.

Board Chair

Board Secretary