

Community Energy Efficiency Program Guidelines

Grant Details

To assist commercial property owners with improving their energy efficiency and conservation, the Township would match local cash contributions for eligible improvements up to \$3,000.

Usage of Funds

Eligible improvements would include:

1. construction of new green buildings that meet LEED (Leadership in Energy and Environment Design) certification standards;
2. retrofit of existing buildings for energy efficiency (i.e. replacement of light fixtures, replacement of doors, windows, insulation, heating, etc.); and
3. alternative energy generating sources (i.e. rooftop solar panels).

Eligible Items

- construction of new green building that meets LEED (Leadership in Energy and Environment Design) certification standards
- High efficiency furnaces/boilers/central air conditioners
- High efficiency water heaters
- Resource conservation fixtures (e.g. low-flush toilets, grease trap)
- Window and door replacements
- Air sealing (e.g. weather stripping or caulking)
- Basement/attic/exterior wall insulation
- LED light fixtures (light bulbs are not eligible expenses)
- Rooftop solar panels
- Green roof installation
- Other renovations/ improvements could be eligible if they meet the objectives of the program.

Eligibility Criteria

- ❑ Applicants must be a merchant or commercial property owner within a CIP designated area.
- ❑ One application per property will be accepted.
- ❑ Projects should not have commenced prior to the awarding of the requested grant. Applicants that have commenced work prior to obtaining approval acknowledge that their project may be deemed ineligible for funding.
- ❑ Applicants must provide a minimum 50% cash contribution towards the total cost of the project for which they are applying for a grant.
- ❑ Projects must be completed within a 6 month window of application approval. Extensions are not granted unless prior approval has been received. If money is not spent it will be deemed an incomplete project and you will need to reapply next year.
- ❑ Taxes are the full responsibility of the applicants.
- ❑ Eligible Project costs must be actual cash outlay to third parties acting at arms' length and which can be documented through original invoices or proofs of payment.

Review Criteria

The Downtown Improvement Grant Committee at the Township will review applications against the following criteria:

- date/timing of the application
- balance of funding available and any previous applications made at the time of application
- project's potential to provide long term economic benefit to the Township
- evidence of the applicant's ability to fulfill responsibilities related to the project installation and maintenance
- project's "fit" with the objectives of the Downtown Improvement Program

Application Process

Applicants must complete an application in order to be given grant consideration. Incomplete applications cannot be accepted. If approved, funds will be allocated following completion of project and proof of eligible expenditures. If project is construction of a new green building that meets LEED certification standards, proof of certification is required. Applications require the following:

- Property owner name
- Contact information
- Detailed project description
- Attach building permit if applicable and any sketches or pictures of proposed project
- The proposed timeline for the work (start date, completion date)
- Quote(s) of the project cost
- Proposed project costs (taxes not included)
- Grant request

Applications to this program are available at the Township's municipal office at 21 Queen Street, Ripley or online at www.huronkinloss.com

519-395-3735

